

City of Cody City Council

Tuesday, November 21 2023 – 7:00 p.m.

(Pre-Meeting to begin at 6:53 p.m.to discuss agenda)

Meeting Place: City of Cody Council Chambers – 1338 Rumsey Avenue, Cody, WY

Meeting Called to Order

Pledge of Allegiance

Moment of Silence

Roll Call

Mayor's Recognitions and Announcements

1. Consent Calendar

All items under the consent calendar will be acted upon in one motion unless a Councilmember or member of the public requests that an individual item be taken up under Conduct of Business.

- a. Approval of Minutes: Minutes from November 7, 2023 and November 14, 2023.
- b. Approve Vouchers and Payroll in the amount of \$1,444,334.97.
- c. Authorize the Mayor to sign a ballot voting for Hale Redding, Don F. Shreve Jr. and Richard C. Grant Jr. to be elected to the Local Government Liability Pool Board for a three-year term beginning January 1, 2024

2. Public Comments: The City Council welcomes input from the public. In order for everyone to be heard, please limit your comments to two (2) minutes per person and limit speakers to provide new comments/remarks. The Guidelines for the Conduct of City Council Meetings do not allow action to be taken on public comments.

3. Public Hearings

4. Conduct of Business

- a. Authorize the Mayor to sign the Wyoming Department of Transportation – Permit to Encroach on Public Right-of-Way, contingent upon final review and concurrence of the stamped engineering documents for the light poles and GPS coordinates for all signage relating to the Park County Travel Council Wayfinding Master Plan Sign Project.

Spokesperson: Ryan Hauck, Park County Travel Council.

Staff Reference: Barry Cook, City Administrator and/or Phillip Bowman, Public Works Director

- b. Ordinance 2023-13 Third and Final Reading
An Ordinance amending Title 9, Chapter 2, Section 1(C) of the City of Cody Code to adopt the 2023 Edition of the National Electrical Code.
Staff Reference Todd Stowell, City Planner

- c. Ordinance 2023-12 Third and Final Reading
An Ordinance Amending Title 8, Chapter 2, Article II, Article III and Article IV
of the City of Cody Code to Modify Treated Water and Raw Water Rates.
Staff Reference: Phillip Bowman, Public Works Director

- 5. Tabled Items
- 6. Matters from Staff Members
- 7. Matters from Council Members
- 8. Adjournment

Upcoming Meetings.

November 28, 2023 – Work Session 5:30 p.m.

December 5, 2023 – Council Meeting 7:00 p.m.

December 12, 2023 – Work Session 5:30 p.m.

City of Cody
Council Proceedings
Tuesday, November 7, 2023

A meeting of the Cody City Council was held in the Council Chambers at City Hall in Cody, Wyoming on Tuesday, November 7, 2023 at 7:00 p.m.

Present: Mayor Hall, Council Members Andrew Quick, Don F. Shreve Jr., Emily Swett, Kelly Tamblyn, Lee Ann Reiter and City Attorney Scott Kolpitcke, City Administrator Barry Cook, and Cindy Baker, Administrative Services Officer.

Absent: Council Member Jerry Fritz

Mayor Hall called the meeting to order at 7:00 p.m.

Presentation – Amy Couture – Key to City of Cody

Presentation - National Apprentice Week –

Council Member made a motion seconded by Council Member to approve the Consent Calendar as amended which included Minutes from October 17, 2023 and October 24, 2023; approve Vouchers and Payroll in the amount of \$874,941.58, approval a request from Park County School District #6 to close Beck Ave from 9th to 10th Street from 6 a.m. to noon to accommodate parking for the Veterans Day program to be held on Thursday, November 9, 2023 The City will provide the barricades and signage with school staff providing the placement and removal; declare Used Fitness Equipment as Surplus for Disposal; award Bid 2023-09 Skid Steer to Torgerson's for a JCB skid steer loader in the amount of \$65,800, less a trade in value of \$12,500 for a net total amount of \$53,300; reject all bids for Bid 2023-10 Mentock Park Restrooms and Pavilion project; authorize the dry side of the Recreation Center to be open on November 24, 2023 and January 1, 2024 with hours of 5am to 8pm; accept the Department of Justice 2023 COPS Hiring Program grant award package FAW-180398 in the amount of \$125,000 and authorize Chief Stafford to sign all related award documents; accept the Department of Justice 2023 Community Policing microgrant award package FAW-180247 for the CSI Kids program in the amount of \$4,375 and authorize Chief Stafford to sign all related award documents and authorize the Mayor to sign the engagement letter with Williams, Porter, Day & Neville, P.C. to provide legal services with respect to the appeals regarding its zoning decision(s) surrounding the proposed LDS temple within the City and approve an amendment to the street closure on Sheridan Avenue, on Saturday, November 25th previously approved at the August 1st council meeting for the Christmas Stroll and Holiday Parade, amendment to extend the closure to 15th Street from 4 pm to 8 pm contingent upon WYDOT approval. Vote was unanimous.

At 7:09 p.m. Mayor Hall entered into a Public Hearing to consider if it is in the public's interest to consider issuance of a new restaurant liquor license to Ruakh LLC dba Sitti's, Table located at 1034 13th Street. After asking for public comments three times and there being none further, Mayor Hall exited the Public Hearing at 7:12 p.m.

Council Member Reiter made a motion seconded by Council Member Swett to issue a new restaurant liquor license to Ruakh LLC dba Sitti's, Table located at 1034 13th Street. Vote was unanimous.

Council Member Quick made a motion seconded by Council Member Tamblyn approve Amendment Number 1 to Owner-Engineer agreement with HDR Engineering, Inc. for the public works shop needs assessment with a not-to exceed fee amount of \$26,200. Vote was unanimous.

Resolution 2023-18

A Resolution amending the City of Cody Final Budget for Fiscal Year 2023-2024.

Council Member Reiter made a motion seconded by Council Member Swett to approve Resolution 2023-18. Vote was unanimous.

Council Member Reiter made a motion seconded by Council Member Quick to approve the Preliminary Plat of the Simmer Minor Subdivision, a two-lot Minor Subdivision located at 2620 Carey Street. Vote was unanimous.

Ordinance 2023-12 Second Reading as Revised

An Ordinance Amending Title 8, Chapter 2, Article II, Article III and Article IV of the City of Cody Code to Modify Treated Water and Raw Water Rates. Council Member Shreve made a motion seconded by Council Member Tamblyn to approve Ordinance 2023-12 Second Reading as Revised. Vote was unanimous.

Ordinance 2023-13 Second Reading
An Ordinance amending Title 9, Chapter 2, Section 1(C) of the City of Cody Code to adopt the 2023 Edition of the National Electrical Code Council Member Swett made a motion seconded by Council Member Reiter to Ordinance 2023-13 Second Reading. Vote was unanimous.

Mayor Hall adjourned the meeting 7:44 p.m.

Mayor Matt Hall

Cindy Baker, Administrative Services Officer

City of Cody
Council Proceedings
Tuesday, November 14, 2023

A special meeting of the Cody City Council was held in Council Chambers of Cody City Hall on Tuesday, November 14, 2023 at 5:30 p.m.

Present: Mayor Hall, Council Members, Andy Quick, Don F. Shreve Jr., Lee Ann Reiter, Emily Swett and Kelly Tamblyn, City Administrator, Barry Cook, City Attorney, Scott Kolpitke and Cindy Baker, Administrative Services Officer.

Absent: Council Member Jerry Fritz

Mayor Hall called the meeting to order at 5:30 p.m.

Leslie Brumage provided the Governing Body with information relating to Municipal Court – Permanent Change of Location. Staff was provided with direction on how to proceed.

Janie Curtis, The Other Project, provided the Governing Body with an update on their project and events happening this week in Cody. The group hopes to have a draft plan in April for community review.

Ryan Hauck, Park County Travel Council Executive Director, provided the Governing Body with information relating to the Countywide Signage and Bears in the Basin Project. Staff was directed to put a request for consideration on the next regular meeting.

Mayor Hall left the meeting and Council President Quick took over as the presiding officer for remainder of meeting.

Barry Cook, City Administrator provided the Governing Body with information relating to Charging Stations. No action was taken.

Board/Committee Updates

Parks & Rec Liaisons – Emily Swett and/or Kelly Tamblyn

Council President Quick adjourned the Work Session at 6:15 p.m.

Cynthia D Baker
Administrative Services Officer

Matt Hall
Mayor

Report Criteria:

Invoice.Detail.Input date = 11/14/2023

Invoice.Batch = {NOT LIKE} "1"

Secondary Name	Invoice	Description	Invoice Date	Total Cost
A SEALITAL INC (132604)				
FLOWMARK / HIGHTECH COMPANIES	1121430	FILTERS	10/26/2023	258.70
Total :				258.70
Total A SEALITAL INC (132604):				258.70
ALLEN, KENNETH (133360)				
	14.0940.13	UTILITY DEPOSIT REFUND	11/02/2023	73.70
Total :				73.70
Total ALLEN, KENNETH (133360):				73.70
AMERICAN FAMILY LIFE ASSUR (550)				
	595302	AFLAC PREMIUM	11/08/2023	2,248.28
Total :				2,248.28
Total AMERICAN FAMILY LIFE ASSUR (550):				2,248.28
AMERICAN LEGAL PUBLISHING CORP (132624)				
STERLING CODIFIERS LLC	29084	CODIFYING SERVICES	11/13/2012	605.27
Total :				605.27
Total AMERICAN LEGAL PUBLISHING CORP (132624):				605.27
AMERICAN WELDING & GAS, INC. (128592)				
	9694277	CARBON DIOXIDE/CYLINDER RENTAL	10/31/2023	38.83
Total :				38.83
Total AMERICAN WELDING & GAS, INC. (128592):				38.83
BAILEY ENTERPRISES INCORPORATED (130546)				
	7908203	Fuel	10/31/2023	106.15
	7908203	Fuel	10/31/2023	850.02
	7908203	Fuel	10/31/2023	208.49
	7908203	Fuel	10/31/2023	275.26
	7908203	Fuel	10/31/2023	69.50
	7908203	Fuel	10/31/2023	2,884.08
	7908203	Fuel	10/31/2023	208.49
	7908203	Fuel	10/31/2023	104.24
	7908203	Fuel	10/31/2023	108.51
	7908203	Fuel	10/31/2023	732.21
	7908203	Fuel	10/31/2023	314.59
	7908203	Fuel	10/31/2023	259.25
	7908203	Fuel	10/31/2023	33.26
	7908203	Fuel	10/31/2023	133.03
	7908203	Fuel	10/31/2023	45.46
	7908203	Fuel	10/31/2023	279.45
	7908203	Fuel	10/31/2023	21.39
	7908203	Fuel	10/31/2023	744.93

Secondary Name	Invoice	Description	Invoice Date	Total Cost
	7908203	Fuel	10/31/2023	42.79
	7908203	Fuel	10/31/2023	2,045.43
	7908203	Fuel	10/31/2023	165.63
	7908203	Fuel	10/31/2023	813.27
	7908203	Fuel	10/31/2023	17.13
	7908203	Fuel	10/31/2023	4.28
	7908203	Fuel	10/31/2023	8.57
	7908203	Fuel	10/31/2023	12.85
	7908203	Fuel	10/31/2023	32.47
	7908203	Fuel	10/31/2023	5,955.43
	7908203	Fuel	10/31/2023	1,904.11
	7908203	Fuel	10/31/2023	147.73
	7908203	Fuel	10/31/2023	170.51
	7908203	Fuel	10/31/2023	174.56
	7908203	Fuel	10/31/2023	32.47
	7908203	Fuel	10/31/2023	436.64
	7908203	Fuel	10/31/2023	272.07
	7908203	Fuel	10/31/2023	32.47
	7908203	Fuel	10/31/2023	561.30
	7908203	Fuel	10/31/2023	105.81
	7908203	Fuel	10/31/2023	564.83
	7908203	Fuel	10/31/2023	1,594.83
	7908203	Fuel	10/31/2023	776.30
Total :				23,249.79
Total BAILEY ENTERPRISES INCORPORATED (130546):				23,249.79
BAKER, DEANA (133361)				
	14.3440.14	REFUND OVERPAYMENT	11/06/2023	615.44
Total :				615.44
Total BAKER, DEANA (133361):				615.44
BIG CO (1190)				
BIG HORN REDI-MIX, INC	387394	CONCRETE SALSBURY AVENUE	11/07/2023	1,040.00
Total :				1,040.00
Total BIG CO (1190):				1,040.00
BLACK HILLS GAS HOLDINGS, LLC (132866)				
BLACK HILLS ENERGY	11072023	UTILITIES - BLACK HILLS ENERGY	11/07/2023	164.82
BLACK HILLS ENERGY	11072023	UTILITIES - BLACK HILLS ENERGY	11/07/2023	893.67
BLACK HILLS ENERGY	11072023	UTILITIES - BLACK HILLS ENERGY	11/07/2023	916.61
BLACK HILLS ENERGY	11072023	UTILITIES - BLACK HILLS ENERGY	11/07/2023	716.36
BLACK HILLS ENERGY	11072023	UTILITIES - BLACK HILLS ENERGY	11/07/2023	3,875.45
BLACK HILLS ENERGY	11072023	UTILITIES - BLACK HILLS ENERGY	11/07/2023	3,875.45
BLACK HILLS ENERGY	11072023	UTILITIES - BLACK HILLS ENERGY	11/07/2023	334.22
BLACK HILLS ENERGY	11072023	UTILITIES - BLACK HILLS ENERGY	11/07/2023	86.31
BLACK HILLS ENERGY	11072023	UTILITIES - BLACK HILLS ENERGY	11/07/2023	262.23
BLACK HILLS ENERGY	11072023	UTILITIES - BLACK HILLS ENERGY	11/07/2023	366.73
Total :				11,491.85
Total BLACK HILLS GAS HOLDINGS, LLC (132866):				11,491.85

Secondary Name	Invoice	Description	Invoice Date	Total Cost
BOBCAT OF BIG HORN BASIN, INC. (128623)				
	43418	BOBCAT MOWER BLADES	10/31/2023	197.48
Total :				197.48
Total BOBCAT OF BIG HORN BASIN, INC. (128623):				197.48
BOOT BARN INC (128267)				
	INV00308689	FR CLOTHING	10/26/2023	153.98
	INV00308690	FR CLOTHING	10/26/2023	381.47
Total :				535.45
Total BOOT BARN INC (128267):				535.45
BORDER STATES INDUSTRIES, INC (1420)				
	927351679	RECLOSER PLUG	11/09/2023	153.24
Total :				153.24
Total BORDER STATES INDUSTRIES, INC (1420):				153.24
BOWEN COLLINS & ASSOCIATES (133081)				
	32914	TASK ORDER NO. 23-02 - PHASE 2 OF THE STORM DRAIN MASTER PLAN	11/06/2023	8,959.60
Total :				8,959.60
Total BOWEN COLLINS & ASSOCIATES (133081):				8,959.60
BOWMAN, PHILLIP (131649)				
	11022023	WWCD MEETING - LODGING REIMBURSEMENT	11/02/2023	120.91
	11022023	WWCD MEETING - MEAL REIMBURSEMENT	11/02/2023	22.59
	11022023	WWCD MEETING - MILEAGE REIMBURSEMENT	11/02/2023	513.52
Total :				657.02
Total BOWMAN, PHILLIP (131649):				657.02
BRADFORD, CYNTHIA (133364)				
	8162023	WITNESS FEES MC-2306-029 AND MC-2306-030	11/08/2023	15.00
Total :				15.00
Total BRADFORD, CYNTHIA (133364):				15.00
CARQUEST AUTO PARTS (10200)				
	2874-ID-482541	brake rotors B19	10/10/2023	116.98
	2874-ID-482544	belt I06	10/10/2023	40.25
Total :				157.23
Total CARQUEST AUTO PARTS (10200):				157.23
CDW LLC (133208)				
CDW GOVERNMENT LLC	MR70407	TOUGH BOOKS FOR MDT PROJECT	10/24/2023	83,059.07
Total :				83,059.07

Secondary Name	Invoice	Description	Invoice Date	Total Cost
Total CDW LLC (133208):				83,059.07
COPENHAVER KITCHEN KOLPITCKE LLC (3140)				
	48690	Legal Services - Planning and Zoning Matter	11/02/2023	2,000.00
	48693	Legal Services	11/02/2023	3,672.00
	48693	Legal Services	11/02/2023	447.37
	48693	Legal Services	11/02/2023	816.00
	48693	Legal Services	11/02/2023	816.00
	48693	Legal Services	11/02/2023	816.00
	48693	Legal Services	11/02/2023	816.00
	48693	Legal Services	11/02/2023	816.00
Total :				10,199.37
Total COPENHAVER KITCHEN KOLPITCKE LLC (3140):				10,199.37
CROELL INC (133102)				
	4123	ASPHALT	11/08/2023	14,767.05
	4143	ASPHALT PATCHES SALSBURY AND EAST SHERIDAN	11/10/2023	596.70
Total :				15,363.75
Total CROELL INC (133102):				15,363.75
CUSTOM GARAGE DOOR LLC (127015)				
	5919	GARAGE DOOR REPAIR	11/02/2023	142.50
Total :				142.50
Total CUSTOM GARAGE DOOR LLC (127015):				142.50
ENNIST III, ROBERT F (131798)				
BIG HORN FOOD SERVICES	3742	CLEANING SUPPLIES	11/03/2023	39.86
Total :				39.86
Total ENNIST III, ROBERT F (131798):				39.86
ESTATE OF GATES WOODRING (133367)				
	14.2240.42	UTILITY DEPOSIT REFUND	11/09/2023	264.31
Total :				264.31
Total ESTATE OF GATES WOODRING (133367):				264.31
ESTATE OF PAT DORMAN (133362)				
	14.1220.12	REFUND OVERPAYMENT	11/06/2023	27.81
Total :				27.81
Total ESTATE OF PAT DORMAN (133362):				27.81
EVANS, ALLISON (133308)				
	11032023	RESTITUTION CASE MC-2306-012	11/03/2023	35.00
Total :				35.00

Secondary Name	Invoice	Description	Invoice Date	Total Cost
Total EVANS, ALLISON (133308):				35.00
EXPRESS SERVICES INC (132433)				
	29865185	CONTRACT EMPLOYMENT SERVICES - SEASONAL PARKS WORKER	11/01/2023	1,951.04
	29885394	CONTRACT EMPLOYMENT SERVICES - SEASONAL PARKS WORKER	11/08/2023	2,256.80
Total :				4,207.84
Total EXPRESS SERVICES INC (132433):				4,207.84
FRANCK, STEVEN (133111)				
OFF GRID INSPECTIONS	013	ELECTRICAL INSPECTION SERVICES OCTOBER 2023	10/31/2023	2,470.00
Total :				2,470.00
Total FRANCK, STEVEN (133111):				2,470.00
FREMONT CHEVROLET BUICK GMC (129805)				
	52445	3/4 Ton 4x4 Cab and Chassis	11/09/2023	45,307.00
Total :				45,307.00
Total FREMONT CHEVROLET BUICK GMC (129805):				45,307.00
GALLS PARENT HOLDINGS, LLC (132576)				
GALLS, LLC	025904159	NEW OFFICER DUTY SHIRTS	10/09/2023	77.89
GALLS, LLC	025984881	NEW OFFICER CLASS A PANT	10/17/2023	59.20
GALLS, LLC	026008568	NEW OFFICER DUTY SHIRTS	10/19/2023	248.16
GALLS, LLC	026008573	NEW OFFICER DUTY SHIRTS	10/19/2023	90.78
GALLS, LLC	026051513	UNIFORM SHIRTS C16	10/24/2023	248.16
GALLS, LLC	026107374	NEW OFFICER DUTY SHIRTS	10/30/2023	255.45
GALLS, LLC	026107957	DUTY SHIRTS FOR C16	10/30/2023	181.56
Total :				1,161.20
Total GALLS PARENT HOLDINGS, LLC (132576):				1,161.20
GLOBE LIFE INC (133159)				
	1028253	premiums	11/08/2023	662.80
Total :				662.80
Total GLOBE LIFE INC (133159):				662.80
IML NORTH AMERICA LLC (131913)				
	18819	DRILL CALIBRATION	03/29/2023	995.37
Total :				995.37
Total IML NORTH AMERICA LLC (131913):				995.37
JWC ENVIRONMENTAL (133126)				
	116850	GRINDER STACK FOR KOA LIFT STATION	10/24/2023	12,093.00
Total :				12,093.00

Secondary Name	Invoice	Description	Invoice Date	Total Cost
Total JWC ENVIRONMENTAL (133126):				12,093.00
KELLER, SHONDELL (133363)				
	8162023	WITNESS FEES MC-2308-027	11/08/2023	15.00
Total :				15.00
Total KELLER, SHONDELL (133363):				15.00
KINCHELOE PLUMBING AND HEATING (5750)				
	156828	AUGER PLUGGED TOILET AT NICHOL MALL	10/03/2023	303.85
	157005	VALVE REPLACEMENT AND REPAIR FOR HOT TUB	11/03/2023	506.47
Total :				810.32
Total KINCHELOE PLUMBING AND HEATING (5750):				810.32
LABAN HARVEST LLC (133169)				
DBA NO SPOT LEFT BEHIND	102023	CUSTODIAL SERVICES	10/31/2023	1,366.66
DBA NO SPOT LEFT BEHIND	102023	CUSTODIAL SERVICES	10/31/2023	1,366.66
DBA NO SPOT LEFT BEHIND	102023	CUSTODIAL SERVICES	10/31/2023	1,366.67
Total :				4,099.99
Total LABAN HARVEST LLC (133169):				4,099.99
MARTIN, VALERIE A (133365)				
	8162023	WITNESS FEES MC-2306-029 AND MC-2306-030	11/08/2023	15.00
Total :				15.00
Total MARTIN, VALERIE A (133365):				15.00
NCPERS GROUP LIFE INS (125412)				
C/O MEMBER BENEFITS	11823	PREMIUM	11/08/2023	400.00
Total :				400.00
Total NCPERS GROUP LIFE INS (125412):				400.00
NEELY, JIM (133368)				
	771017	CONCRETE SALSBURY AVE	11/09/2023	3,488.00
Total :				3,488.00
Total NEELY, JIM (133368):				3,488.00
NORCO, INC. (128948)				
	39091059	BOTTLE RENTAL	10/31/2023	42.78
Total :				42.78
Total NORCO, INC. (128948):				42.78
ONE-CALL OF WYOMING (127665)				
	69041	ONE - CALL FEES	11/06/2023	42.75
	69041	ONE - CALL FEES	11/06/2023	42.75
	69041	ONE - CALL FEES	11/06/2023	42.75

Secondary Name	Invoice	Description	Invoice Date	Total Cost
	69041	ONE - CALL FEES	11/06/2023	42.75
Total :				171.00
Total ONE-CALL OF WYOMING (127665):				171.00
PARK COUNTY (7670)				
	110623	NEGATIVE SPECIFIC PURPOSE TAX	11/06/2023	73,848.19
	9117	LEC CONTRACT - DISPATCH LABOR COSTS	11/01/2023	4,510.05
	9117	LEC CONTRACT - DISPATCH LABOR COSTS	11/01/2023	751.68
	9117	LEC CONTRACT - DISPATCH LABOR COSTS	11/01/2023	19,794.12
	9117	LEC CONTRACT - TECHNOLOGY SERVICES	11/01/2023	3,250.00
	9117	LEC CONTRACT - INSIDE MAINTENANCE SUPPLIES	11/01/2023	854.60
	9117	LEC CONTRACT - INSIDE MAINTENANCE LABOR	11/01/2023	2,062.43
	9117	LEC CONTRACT - OUTSIDE MAINTENANCE CREDIT	11/01/2023	208.33-
	9117	LEC CONTRACT - BUILDING INSURANCE COSTS	11/01/2023	398.92
	9117	LEC CONTRACT - UTILITIES	11/01/2023	1,131.87
Total :				106,393.53
Total PARK COUNTY (7670):				106,393.53
PARK COUNTY LANDFILL (129053)				
	10312023	BULK ITEM DISPOSAL FEES - OCT 2023	10/31/2023	114.20
	10312023	LANDFILL CHARGES - OCT 2023	10/31/2023	60,539.70
Total :				60,653.90
Total PARK COUNTY LANDFILL (129053):				60,653.90
PARK COUNTY PUBLIC HEALTH (7720)				
	1613	FLU VACCINATIONS	11/13/2023	140.00
	1613	FLU VACCINATIONS	11/13/2023	230.00
	1613	FLU VACCINATIONS	11/13/2023	45.00
	1613	FLU VACCINATIONS	11/13/2023	20.00
	1613	FLU VACCINATIONS	11/13/2023	75.00
	1613	FLU VACCINATIONS	11/13/2023	160.00
	1613	FLU VACCINATIONS	11/13/2023	115.00
	1613	FLU VACCINATIONS	11/13/2023	150.00
	1613	FLU VACCINATIONS	11/13/2023	250.00
	1613	FLU VACCINATIONS	11/13/2023	25.00
Total :				1,210.00
Total PARK COUNTY PUBLIC HEALTH (7720):				1,210.00
PARK COUNTY SHERIFF (7740)				
	11022023	INCARCERATION - OCTOBER 2023	11/02/2023	30.00
Total :				30.00
Total PARK COUNTY SHERIFF (7740):				30.00
PRIMROSE OIL COMPANY INC (132737)				
	99512	MECHANICAL GREASE	10/31/2023	1,449.01
	99553	GREASE	11/06/2023	1,444.62
	99553	GREASE	11/06/2023	1,444.63

Secondary Name	Invoice	Description	Invoice Date	Total Cost
Total :				4,338.26
Total PRIMROSE OIL COMPANY INC (132737):				4,338.26
PROFFIT, DOUGLAS J (128647)				
PROFFITS ENTERPRISES LLC	24025	DATE STREET TRAIL	10/31/2023	1,868.75
Total :				1,868.75
Total PROFFIT, DOUGLAS J (128647):				1,868.75
PROVIDENT LIFE & ACCIDENT INS (128033)				
	11823	PREMIUMS	11/08/2023	23.40
Total :				23.40
Total PROVIDENT LIFE & ACCIDENT INS (128033):				23.40
PURCELL TIRE AND RUBBER COMPANY (132837)				
DBA: PURCELL TIRE AND SERVICE C	31215399	B08 TIRES	10/31/2023	636.00
Total :				636.00
Total PURCELL TIRE AND RUBBER COMPANY (132837):				636.00
QUALITY ASPHALT PAVING, INC (125010)				
	2608	PAVEMENT LAY-DOWN	11/08/2023	27,412.50
Total :				27,412.50
Total QUALITY ASPHALT PAVING, INC (125010):				27,412.50
ROBERTSON, LESLIE (130816)				
	11032023	RESTITUTION FROM MC-2208-010	11/03/2023	100.00
Total :				100.00
Total ROBERTSON, LESLIE (130816):				100.00
SABER PEST CONTROLL LLC (131183)				
	AUD181	PEST CONTROL - AUDITORIUM	11/01/2023	100.00
	CH181	PEST CONTROL - CITY HALL	11/01/2023	70.00
	E168	PEST CONTROL - ELECTRIC	11/01/2023	100.00
	P180	PEST CONTROL - PUBLIC WORKS SH	11/01/2023	60.00
	P180	PEST CONTROL - PUBLIC WORKS SH	11/01/2023	30.00
	P180	PEST CONTROL - PUBLIC WORKS SH	11/01/2023	30.00
	PR106	PEST CONTROL - PARKS AND FIELDS	11/09/2023	360.00
	PR106	PEST CONTROL - PARKS SHOP	11/09/2023	80.00
	R179	PEST CONTROL - RECYCLING/SANITATION	11/01/2023	70.00
	REC181	PEST CONTROL - REC CENTER	11/01/2023	105.00
	REC181	PEST CONTROL - REC CENTER	11/01/2023	105.00
	W179	PEST CONTROL - WASTEWATER DEPT	11/01/2023	100.00
Total :				1,210.00
Total SABER PEST CONTROLL LLC (131183):				1,210.00

Secondary Name	Invoice	Description	Invoice Date	Total Cost
SECKMAN & THOMAS, CERTIFIED PUBLIC ACCOU (130659)				
	8014	ANNUAL AUDIT	10/30/2023	672.50
	8014	ANNUAL AUDIT	10/30/2023	3,027.50
	8014	ANNUAL AUDIT	10/30/2023	792.50
	8014	ANNUAL AUDIT	10/30/2023	250.00
	8014	ANNUAL AUDIT	10/30/2023	415.00
	8014	ANNUAL AUDIT	10/30/2023	1,152.50
	8014	ANNUAL AUDIT	10/30/2023	905.00
	8014	ANNUAL AUDIT	10/30/2023	675.00
	8014	ANNUAL AUDIT	10/30/2023	167.50
	8014	ANNUAL AUDIT	10/30/2023	2,305.00
	8014	ANNUAL AUDIT	10/30/2023	3,130.00
	8014	ANNUAL AUDIT	10/30/2023	1,525.00
	8014	ANNUAL AUDIT	10/30/2023	9,982.50
Total :				25,000.00
Total SECKMAN & THOMAS, CERTIFIED PUBLIC ACCOU (130659):				25,000.00
SHOSHONE MUNICIPAL PIPELINE (9130)				
	11012023	SMP WATER PURCHASE - OCTOBER 2023	11/01/2023	120,121.02
Total :				120,121.02
Total SHOSHONE MUNICIPAL PIPELINE (9130):				120,121.02
SKAGGS COMPANIES (131474)				
	450_A_190941_1	BALLISTIC VEST C16	10/18/2023	854.85
Total :				854.85
Total SKAGGS COMPANIES (131474):				854.85
STEINER, SONJA (133359)				
	13.4371.11	UTILITY DEPOSIT REFUND	11/01/2023	167.26
Total :				167.26
Total STEINER, SONJA (133359):				167.26
SYSTEMS GRAPHICS INC (129162)				
ADVANCED INFO SYSTEMS	16282	OUTSOURCE BILLS	10/30/2023	12.15
ADVANCED INFO SYSTEMS	16282	OUTSOURCE BILLS	10/30/2023	76.93
ADVANCED INFO SYSTEMS	16282	OUTSOURCE BILLS	10/30/2023	68.83
ADVANCED INFO SYSTEMS	16282	OUTSOURCE BILLS	10/30/2023	68.83
ADVANCED INFO SYSTEMS	16282	OUTSOURCE BILLS	10/30/2023	89.08
ADVANCED INFO SYSTEMS	16282	OUTSOURCE BILLS	10/30/2023	89.09
ADVANCED INFO SYSTEMS	16287	OUTSOURCE BILLS	11/06/2023	6.52
ADVANCED INFO SYSTEMS	16287	OUTSOURCE BILLS	11/06/2023	41.27
ADVANCED INFO SYSTEMS	16287	OUTSOURCE BILLS	11/06/2023	36.92
ADVANCED INFO SYSTEMS	16287	OUTSOURCE BILLS	11/06/2023	36.92
ADVANCED INFO SYSTEMS	16287	OUTSOURCE BILLS	11/06/2023	47.78
ADVANCED INFO SYSTEMS	16287	OUTSOURCE BILLS	11/06/2023	47.78
Total :				622.10
Total SYSTEMS GRAPHICS INC (129162):				622.10

Secondary Name	Invoice	Description	Invoice Date	Total Cost
THOMSON REUTERS - WEST (128108)				
	849211534	CLEAR INVESTIGATIONS MONTHLY PAYMENT	11/01/2023	188.92
Total :				188.92
Total THOMSON REUTERS - WEST (128108):				188.92
TWO SISTERS CONTRACTING LLC (132780)				
	1155	CONCRETE REPAIR	11/01/2023	12,280.25
Total :				12,280.25
Total TWO SISTERS CONTRACTING LLC (132780):				12,280.25
UNUM LIFE INSURANCE - LIFE (127935)				
	11823	PREMIUM	11/08/2023	983.87
Total :				983.87
Total UNUM LIFE INSURANCE - LIFE (127935):				983.87
UTILITY TRANSFORMER BROKERS LLC (132007)				
	5422	75 KVA TRANSFORMERS	10/30/2023	35,643.00
Total :				35,643.00
Total UTILITY TRANSFORMER BROKERS LLC (132007):				35,643.00
WYOMING DEPARTMENT OF WORKFORCE SERVICES (10670)				
WORKERS COMPENSATION DIV	11823	CONTRIBUTIONS	11/08/2023	10,358.15
WORKERS COMPENSATION DIV	11823	PD VOLUNTEERS	11/08/2023	16.85
WORKERS COMPENSATION DIV	11823	REC VOLUNTEERS	11/08/2023	219.02
Total :				10,594.02
Total WYOMING DEPARTMENT OF WORKFORCE SERVICES (10670):				10,594.02
WYOMING MUNICIPAL POWER AGENCY (10920)				
	202310-1	POWER PURCHASE - OCTOBER 2023	11/10/2023	226,013.38
	202310-1	DEMAND PURCHASE COINCIDENT PEAK - OCTOBER 2023	11/10/2023	253,565.97
	202310-1	DEMAND PURCHASE NON-COINCIDENT PEAK - OCTOBER 2023	11/10/2023	29,649.30
Total :				509,228.65
Total WYOMING MUNICIPAL POWER AGENCY (10920):				509,228.65
ZIMA CORPORATION (131528)				
	94826	BAR SCREEN BAGS	08/16/2023	945.52
Total :				945.52
Total ZIMA CORPORATION (131528):				945.52
Grand Totals:				1,155,873.65
Payroll 11/05/2023				288,461.32
TOTAL				1,444,334.97

MEETING DATE: NOVEMBER 21, 2023

DEPARTMENT: ADMINISTRATIVE SERVICES

PREPARED BY: CINDY BAKER

PRESENTED BY: CINDY BAKER

AGENDA ITEM SUMMARY REPORT

Local Government Liability Pool Ballot

ACTION TO BE TAKEN:

Authorize the Mayor to sign a ballot voting for Hale Redding, Don F. Shreve Jr. and Richard C. Grant Jr. to be elected to the Local Government Liability Pool Board for a three-year term beginning January 1, 2024.

SUMMARY OF INFORMATION:

There are three LGLP Board positions that will be vacated on December 31, 2023. As a member of LGLP the City of Cody Council is allowed one vote for each open position.

FISCAL IMPACT

None

ALTERNATIVES

N/A

ATTACHMENTS

1. LGLP ballot form

AGENDA & SUMMARY REPORT TO:

None

AGENDA ITEM NO. _____

LOCAL GOVERNMENT LIABILITY POOL

In accordance with the Local Government Liability Pool Rules and Regulations, Chapter II, Section 1, board members shall be elected from the participating local governmental entities. Each participating entity, through its governing body, shall be allowed one vote for each open position.

The LGLP Board has three (3) board positions up for election as of January 1, 2024. The three positions include one (1) County Commissioner position; one (1) Municipal Elected Official position and one (1) Special District Representative.

The following are the nominations received by LGLP and accepted by the candidates for the election of the LGLP Board. Nominations are listed alphabetically.

- **County Commissioner – (3-year term) Vote for one:**

X

Richard C. Grant, Jr.

Rick is a current member of the LGLP Board and serves as Vice-Chairman.

Born and raised in the state of Wyoming, I am proud to be a true Wyoming native.

I am the fourth generation on the family ranch in the southwest part of Converse County, where my great grandparents homesteaded in the late 1880's and am proud to carry on the ranching tradition. My wife Mary, of 42 years, and I have raised our 3 children on the ranch and enjoy having the grandkids around to help in growing the sixth generation of Wyoming ranchers.

I have committed myself to helping my county and its residents by serving on several committees and boards over the years, such as the Converse County Weed and Pest Board for 5 years, Converse County School District #2 for 20 years, Converse County Rural Fire for 45 years and most recently, serving as a Converse County Commissioner for the past 11 years.

I am currently serving as a board member of the Local Government Liability Pool (LGLP) and hope to continue.

- **Municipal Elected Official – (3-year term) Vote for one:**



Michael V. Bailey

Mike is a current member of the LGLP Board and serves on the investment committee.

Mike is a hands-on business owner for Bailey Enterprises, Inc., located in Riverton, Wyoming. Mike graduated from Riverton High School and attended Central Wyoming College, earning an AA degree in Business Management.

Mike was elected to the Riverton City Council for Ward 3 in November 2014 and has held the City Council President position since 2017. Mike currently serves Riverton Rotary Club, Riverton Economic Development Association, and the Chairman of the Riverton Police Foundation.

Mike is a life-long resident of Fremont County, with his wife, June. Mike and June have nine children and 14 grandchildren.



Paul Brooks

Paul has been the Mayor of Sundance, Wyoming for 11 years. He previously served as a City Councilman, President of the Wyoming Association of Municipalities from 2016 until 2019, and a board member for Wyoming Vocational Rehabilitation while working full-time as an Electronics Technician at Range Telephone.



Tonya Lewman

Tonya works as a Contract Specialist for the HF Sinclair Parco Refining Company. She began her career with the refinery 13 years ago. The job requires Tonya to work with rates, legal terms, and insurance with our contractors.

Tonya was elected to City Council in November of 2022 and started in January of 2023. Tonya ran because she wanted to be a benefit to the people of Rawlins. She was also nominated and selected for the WAM Summer Convention Scholarship. Tonya hopes to learn more and do more for the city Rawlins and the state of Wyoming.

X

Don F. Shreve Jr.

Don was elected to the Cody City Council in 2023. Don previously worked as a public relations specialist for the Wyoming Cowboy Challenge and as an attorney providing insurance defense against civil liability suits in state and federal cases.

Don earned his bachelor's in economics of business, a juris doctorate in law from the University of Wyoming. Don has also served in the United States Marine Corps.

- Special District Representative (3-year term) Vote for one:

X

Hale Redding

Hale is a current member of the LGLP Board.

Hale has been the District Supervisor for Weston County Weed and Pest Control District for 17 years. He also serves as Deputy Fire Warden for Weston County Fire Protection District since 2013 and on the Weston County Junior Livestock Committee.

Hale grew up in Hardin, Montana and graduated from Upton High School in Upton, Wyoming. Hale earned a bachelor's degree in science from the University of Wyoming. He currently lives in Newcastle with his wife, Alicia, and daughters Reagan and Kinley.

Name of entity submitting Ballot: City of Cody

Name of person submitting Ballot: Mayor Matt Hall

Signature of person submitting Ballot: _____

Ballots must be submitted no later than December 15, 2023 @ 5:00 P.M.
We encourage email (lglp@lglp.net) or fax (307-638-6211).

County Commissioner Nominee

Richard C. Grant Jr.

Born and raised in the state of Wyoming, I am proud to be a true Wyoming native.

I am the fourth generation on the family ranch in the southwest part of Converse County, where my great grandparents homesteaded in the late 1880's, and am proud to carry on the ranching tradition. My wife Mary, of 42 years, and I have raised our 3 children on the ranch and enjoy having the grandkids around to help in growing the sixth generation of Wyoming ranchers.

I have committed myself to helping my county and its residents by serving on several committees and boards over the years, such as the Converse County Weed and Pest Board for 5 years, Converse County School District #2 for 20 years, Converse County Rural Fire for 45 years and most recently, serving as a Converse County Commissioner for the past 11 years.

I am currently serving as a board member of the Local Government Liability Pool (LGLP) and hope to continue.

Municipal Elected Official Nominees

MICHAEL V. BAILEY, PRESIDENT
BAILEY ENTERPRISES, INC.
811 SOUTH FEDERAL BLVD., P.O. BOX 1326
RIVERTON, WY 82501
mbailey@gowithbailey.com

The Bailey & Bath Families moved to Fremont County in the early 1940's, starting farms west of Riverton in the newly opened irrigation projects. Mikes mother Jannet Bath met Ron Bailey while they both attended Riverton High School. Ron Bailey started working in the service station business during the 1950's in Riverton Wyoming. Jannet and Ron were married after high school and after serving in the United States Air Force, returned home in 1960 and leased a two-bay service station on Main Street in Riverton next to the Post Office. Ron later went on to manage the then-brand new V-1 Service Station on North Federal Blvd. In 1965 Ron purchased a facility on South Federal Blvd., which in 1967 would become the home offices of Bailey Enterprises Incorporated.

Through the years, Bailey Enterprises, Inc. has grown to include Bailey Oil Company / Red Horse Energy (a distributor of bulk Fuels, Chemicals and Lubricants though out Wyoming and surrounding states), eight Pit Stop Travel Centers, three Pit Stop Fuel Depot Unattended Card Locks, two Bailey Tire Pros Auto Service Centers, the Speed Way Café, Priceless Car Rental, Central Wyoming Transportation (a dedicated hazardous materials carrier). Bailey Enterprises, Inc. has over 160 full-time employees throughout Wyoming.

Michael V. (Mike) Bailey entered the family business as a full-serve island attendant at the age of 12 years old and has worked full time in the business since 1976. Mike worked his way through almost every position in the company, learning and moving up the ladder until he became President and CEO in 2002 when Ron Bailey retired.

Mike is a hands-on business owner working in every aspect of the businesses. He holds a Class A Commercial Drivers License with HazMat, tanker, dual/triple and air brake endorsements. When working at Red Horse Energy, the convenience stores, tire stores or pouring coffee at the café, Mike proudly wears the company's uniform along with his employees.

Mike graduated from Riverton High School in 1978 and from Central Wyoming College in 1980, earning an AA degree in Business Management. Mike also holds a private pilot license. Mike is also a Founding Member/Board Member of Kairos Communications LLC and Genuine Meats LLC.

Mike was elected to The Riverton City Council for Ward 3 in November of 2014 and reelected in 2018 & 2022, was sworn into office on January 6, 2015 and then held the position of City Council President since 2017. Mike was also re-elected as Fremont County Republican Ward 3 Precinct Committeeman.

Mike has always felt it is extremely important to be active in the local community. He is currently a member of the Riverton Rotary Club, Riverton Economic Development Association and the one of the founders of the Riverton Police Foundation. Mike has also served as Chairman of the Sage West Hospital Board, member of the Leadership Wyoming class of 2020, Vice Chairman of City of Riverton Planning Commission, Past President of the Leadership Fremont County Board, Past President of the Riverton Business Leadership Network, Past President of the Sertoma Club(now REACH), and Past President of the Riverton Kiwanis Club.

Industry-wise, Mike was the 2016 Chairman and has served as Past Vice Chairman, Western Regional Chairman and member of Board of Directors in the Petroleum Marketers Association of America (PMAA) now the Energy Marketers of America (EMA). Mike is currently a board member of the Wyoming Petroleum Marketers Board of Trustees and member of the Chairman of the Board of Directors of the Colorado Wyoming Petroleum Marketers Association the two-state Association. Mike has been, is a founding member of the Wyoming Petroleum Marketers PAC. He also has served on the Wyoming Trucking Association Council of Safety Supervisors, the Sinclair Oil Corporations Executive Distributor Council and the Pinnacle corporations Fuel Advisory Board.

Recently, Mike has presented at the Pacific Region Fuel Tax Administrators Conference representing fuel retailer and distributors. He has been instrumental in assisting the Wyoming Department of Environmental Quality/Storage Tank Program development and implementation of the Operator Training Regulations and testing program. Mike has assisted in regulatory revisions and helped develop the ICC test questions.

Mike has always actively participated in political events and stayed abreast of legislative activities at the Local, State and federal level. Mike has developed personal relationships with all state representatives and state senators in the region and routinely assists with legislative panels and committees. Mike has participated in several EMA (PMAA) Washington "Day on the Hill" events and supports the EMA SBC/PAC.

Mike is married to June (Osborne) Bailey. They live in Riverton and are both life-long residents of Fremont County and enjoy camping, hunting, fishing and traveling around wonderful Wyoming. Together Mike and June have nine children and fourteen grandchildren.

PAUL BROOKS

SUNDANCE MAYOR

P.O.BOX 992
PAUL_B50@HOTMAIL.COM
SUNDNACE WY. 82729

OBJECTIVE

To use my skills in public service to participate on the board of LGLP.

SKILLS & ABILITIES

I have served as a City Councilman, Board Member for Wyoming Vocational Rehabilitation, and the Mayor of Sundance for the last eleven years. I did all of this while being employed full time at Range Telephone.

EXPERIENCE

2010 to Present	Mayor of Sundance Wy I am a strong mayor, so I acted as mayor and city manager. During my time as Mayor, I was Elected President of the Wyoming Association of Municipalities.
1989 to 2010	City Councilman I served on the Sundance City Council.
1982 to Present	Electronics Technician at Range Telephone.

EDUCATION

February 1982, Associate Degree in Electronics DeVry Institute
May 1994, Associate in Business, Eastern Wyoming College

COMMUNICATION

I am committed my life to public service and this Board Seat allows me the opportunity to continue to pay it forward.

LEADERSHIP

I am a team player and have a vast knowledge of government budgeting, as well as a working relationship with many Representatives and Senators in the Wyoming Legislature.

I, Tonya Lewman, live in the hard-working town of Rawlins, Wyoming. I work as a Contract Specialist for the HF Sinclair Parco Refining Company and have for the past 13 years. In my job I work with rates, legal terms, and insurance with our contractors. I was elected to City Council in November of 2022 and started in January of 2023. I ran because I wanted to be a benefit to the people of Rawlins. I was nominated and selected for the WAM Summer Convention Scholarship for the June 7-9 WAM Convention. This convention was so informative and I hope to learn more and do more for my town and state.

DON F. SHREVE, JR.

1008 North Street, Cody, Wy. 82414 · 307 587 8022 (307 219 8383)
donshreve1@gmail.com

My desire is to use my knowledge and experience as an asset to the LGLP Board in their operation and protection of municipalities.

EXPERIENCE

2023- PRESENT

CODY WYOMING CITY COUNCIL

YOUTH SERVICES. PARK COUNTY WYOMING

Coordination and execution of the juvenile legal process through probation, community service and other methods.

2012-2022

PUBLIC RELATIONS SPEACILIST/RECRUITER; WYOMING COWBOY CHALLENGE ACADEMY

Responsibilities include teaching, sharing and marketing the Challenge Academy with Stakeholders, families and providers throughout the State of Wyoming.

1991-2012

ATTORNEY

Worked for the 2d largest firm in Las Vegas Nevada for 10 years. Rawlings, Olson and Cannon. Started own firm in 2001 Lewis and Shreve for 5 years in Las Vegas Nevada. Started own Firm in both Nevada and Wyoming and operated until 2012. Primarily performed Insurance defense to large Insurance Companies, and insureds of those Companies. Defended Large Companies against Civil Liability suits in State, Federal and Supreme Court. Responsible for interpreting Insurance policies, enforcement, defense and coverage of claims.

1980-1984

United States Marine Corps

Enlisted. Honorable Discharge.

EDUCATION

MAY 1988

B.S. ECONOMICS, UNIVERSITY OF WYOMING

Study in the economics of business.

MAY 1991

JURIS DOCTORATE IN LAW, UNIVERSITY OF WYOMING

Study and practice of law in State and Federal Courts.

Special District
Representative
Nominee

Hale Redding
District Supervisor
Weston County Weed and Pest
35 Fairgrounds Rd
Newcastle, WY 82701
307-746-4555 Office
westonpl@rtconnect.net

Hale has been the District Supervisor for Weston County Weed and Pest Control District for 17 years. He also serves as Deputy Fire Warden for Weston County Fire Protection District since 2013 and on the Weston County Junior Livestock Committee.

Hale grew up in Hardin, Montana and graduated from Upton High School in Upton, Wyoming. Hale earned a bachelor's degree in science from the University of Wyoming. He currently lives in Newcastle with his wife, Alicia, and daughters Reagan and Kinley.

WYOMING DEPARTMENT OF TRANSPORTATION
Permit to Encroach on Public Right-of-Way



Project:	Route:	County:
Township:	Range:	Section:
Latitude:	Longitude:	<input type="checkbox"/> NHS <input type="checkbox"/> Non-NHS

This document constitutes a permit to encroach on public right-of-way administered by the Transportation Commission of Wyoming and the Wyoming Department of Transportation each of which, taken either separately or jointly, shall be hereinafter referred to as "Department".

The permit is issued subject to existing rules and regulations of the Department and further subject to the Specific Instructions, Restrictions, Terms and Conditions included herein.

PERMIT ISSUED TO

Name:	Address:		
City:	State:	Zip Code:	Phone Number:

Location description: *(include: distance to encroachment behind face of curb, encroachment distance onto Department right-of-way, height of encroachment above sidewalk or ground, etc.) Please include a basic drawing/exhibit.*

Email:

Distance from encroachment to edge of the nearest traffic lane:

Parking lane width *(if none, please state so)*:

Explanation of why this request needs to be granted:

Any violation of the rules and regulations or Specific Instructions, Restrictions, Terms and Conditions shall cause automatic revocation of this permit and any and all improvements made pursuant to this permit may be removed by the Department at applicant, permittee or improvement owner's expense. The applicant, permittee or owner of the improvement understands that this permit **does not** confer a vested right in the lands of the public and where the Department determines it necessary to improve its highway and right-of-way, any improvement constructed on the public land will be moved or reconstructed by the applicant, permittee or improvement owner, their successors or assignees at the applicant, permittee or improvement owner's expense. The issuance of this permit to encroach and/or perform work on the public right-of-way is considered to be issued to the owner of the improvement placed upon the right-of-way even though such application is made by owner's agent.

THE PERMITTEE SHALL COMPLY WITH THE FOLLOWING SPECIFIC INSTRUCTIONS, RESTRICTIONS, TERMS AND CONDITIONS:

The maintenance of right-of-way within the encroachment area shall be the responsibility of the permittee.

The permittee shall be responsible for any loss or damage caused by the permittee's encroachment on the right-of-way. The permittee will hold the Department harmless from any law suits brought against the Department or permittee arising out of the permittee's encroachment on the right-of-way.

The Department reserves the right to construct, maintain, use, operate, relocate, reconstruct and renew such highway facilities as it may at any time, and may from time to time, desire within the limits of said right-of-way the right to use said right-of-way for any and all purposes.

The permittee shall at no time permit, construct, reconstruct or place any additional structures, facilities or other encroachments upon the permitted area of Department right-of-way without WRITTEN consent of the Department and the permittee shall at no time alter or reconstruct the present encroachment without prior written approval of the Department.

The permittee by receiving this permit understands, acknowledges and agrees that upon thirty (30) days written notice, the Department can cancel this permit where the right-of-way is necessary for construction, reconstruction or maintenance of the Department Highway and the permittee will move his encroachment from the right-of-way within sixty (60) days with no cost or expense to the Department and permittee agrees that if he fails to remove the encroachment within sixty days, the Department becomes a sole and complete owner of the encroachment and may cause its removal or destruction with no compensation due the permittee.

The permittee understands and acknowledges that violation of any of the Specific Instructions, Restrictions, Terms and Conditions are cause for automatic revocation of the permit and permittee may be notified to remove the encroachment immediately. Failure to remove encroachment for a period of sixty (60) days after notice will be cause for Department to remove encroachment without recourse by permittee.

The permittee is not authorized any other or additional uses of the public right-of-way beyond those specified herein.

*Permittee
Initial Here:*

SPECIFIC INSTRUCTIONS, RESTRICTIONS, TERMS AND CONDITIONS HEREBY ACCEPTED BY:		
Permittee or Owner Signature:		Date:
WYOMING DEPARTMENT OF TRANSPORTATION		
By (District Engineer Signature/ District Representative):		Date:
FEDERAL HIGHWAY ADMINISTRATION (ON NHS ROADWAYS)		
By:	Title:	Date

PERMITTEE ACKNOWLEDGEMENT

The State of: _____)

_____) SS

County of: _____)

The foregoing instrument was acknowledged before me this: _____ day of: _____ 20____.

By: _____ witnesses my hand and official seal.

My commission expires: _____ Notary Public Signature: _____

WYDOT ACKNOWLEDGEMENT

The State of: _____)

_____) SS

County of: _____)

The foregoing instrument was acknowledged before me this: _____ day of: _____ 20____.

By: _____ witnesses my hand and official seal.

My commission expires: _____ Notary Public Signature: _____

FHWA ACKNOWLEDGEMENT

The State of: _____)

_____) SS

County of: _____)

The foregoing instrument was acknowledged before me this: _____ day of: _____ 20____.

By: _____ witnesses my hand and official seal.

My commission expires: _____ Notary Public Signature: _____

WAYFINDING MASTER PLAN: DRAFT



Cody THE GREAT
AMERICAN
ADVENTURE
YELLOWSTONE

russe||+
mills

2023.09.19



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ACHIEVABLE GOALS & STRATEGIC OBJECTIVES



Goals & Objectives

The ability to navigate a community is vitally important to its economic prosperity. Visitors to a community need to be able to orient, find local services and points of interest, and feel that they can safely travel to their destination by whatever mode (transit, automotive, bicycle or pedestrian) selected.

The Wayfinding Master Plan and Design Plan serves as a framework for implementing an attractive and effective sign system that directs drivers, riders and pedestrians to key destinations within Cody, Powell, Meeteetse and Recreation Destinations in Park County and its vicinity.



Based on an understanding of the project intent, existing conditions, and current plans, the following goals are established for the area city's wayfinding signage program.

GOALS

- » Tasteful signage
- » Signage to be regional in nature, tie the region together
- » Show distance to attraction, in minutes walk for walkable downtown locations
- » Timeless design - quality in materials
- » Cohesive and informative signage, attractive
- » Historical values
- » Cohesive through all three towns. Cody Yellowstone County
- » Signage true to our regional and destination
- » Entry ID signs
- » Sign to direct people to recreational areas



Signage Regulations

Wayfinding signage requirements and constraints as outlined in our meeting with WYDOT.

- » No advertising, no logos, no corporations etc are allowed. Private interests are not allowed on wayfinding in WYDOT public right-of-way.
- » Museums are allowed and must be regionally significant tourist attraction.
- » Museums need to be registered etc. Some museums can but need to be regional.
- » MUTCD Standards. Guidance at community level.
- » Unique wayfinding signs are for the community areas, but once outside the community on highway, signs need to revert to standard highway signs.
- » Sign attachment to lighting posts in downtown is ok. Goal is to reduce duplicity. Goal is also to clean up downtown sign clutter.
- » Signs may need encroachment permits. City currently manages certain encroachments.
- » WYDOT can do the maintenance and can pass on costs but also can allow the work to be taken care of by each city.
- » Signs cannot be attached stops signs and traffic control signals. Lettering that is 6" is preferred for roadways.
- » MUTCD update coming, released within the next year. Updates will replace current 2009 standards.
- » If there is a new encroachment permit for new signs, they need to be installed without concrete or permanent systems.
- » Russell + Mills Studios to share progress and updates with Jack for feedback throughout the process.

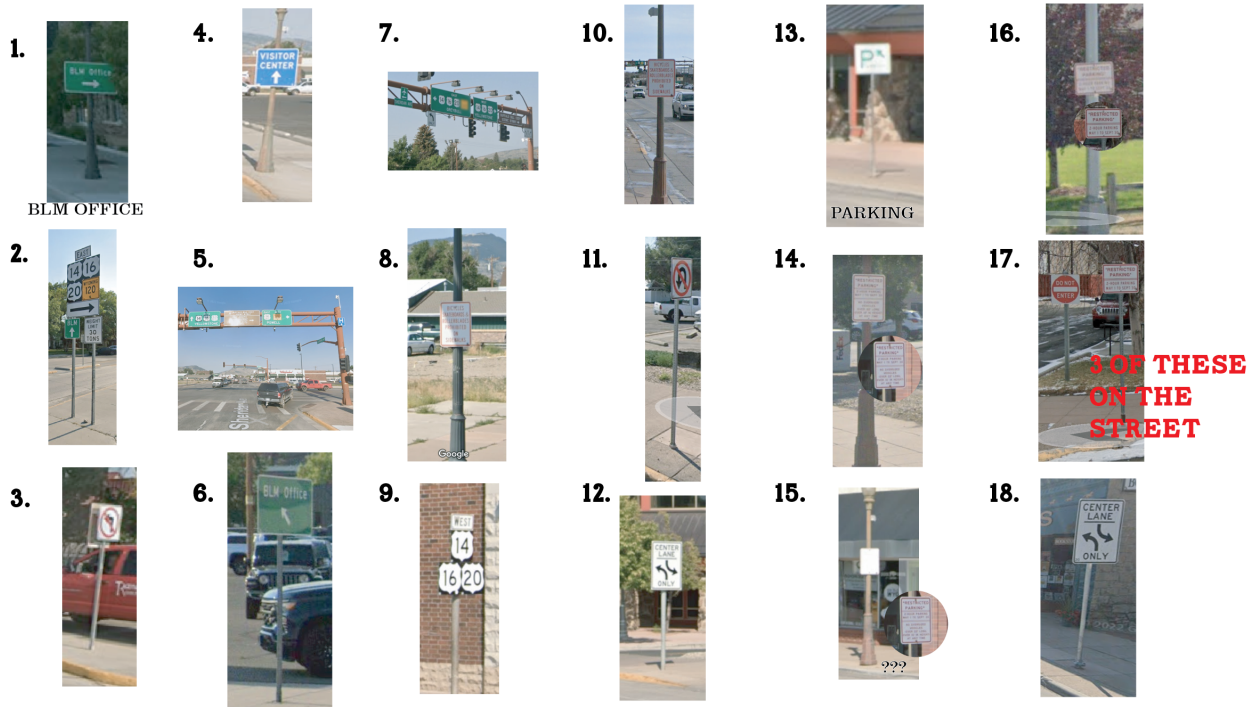
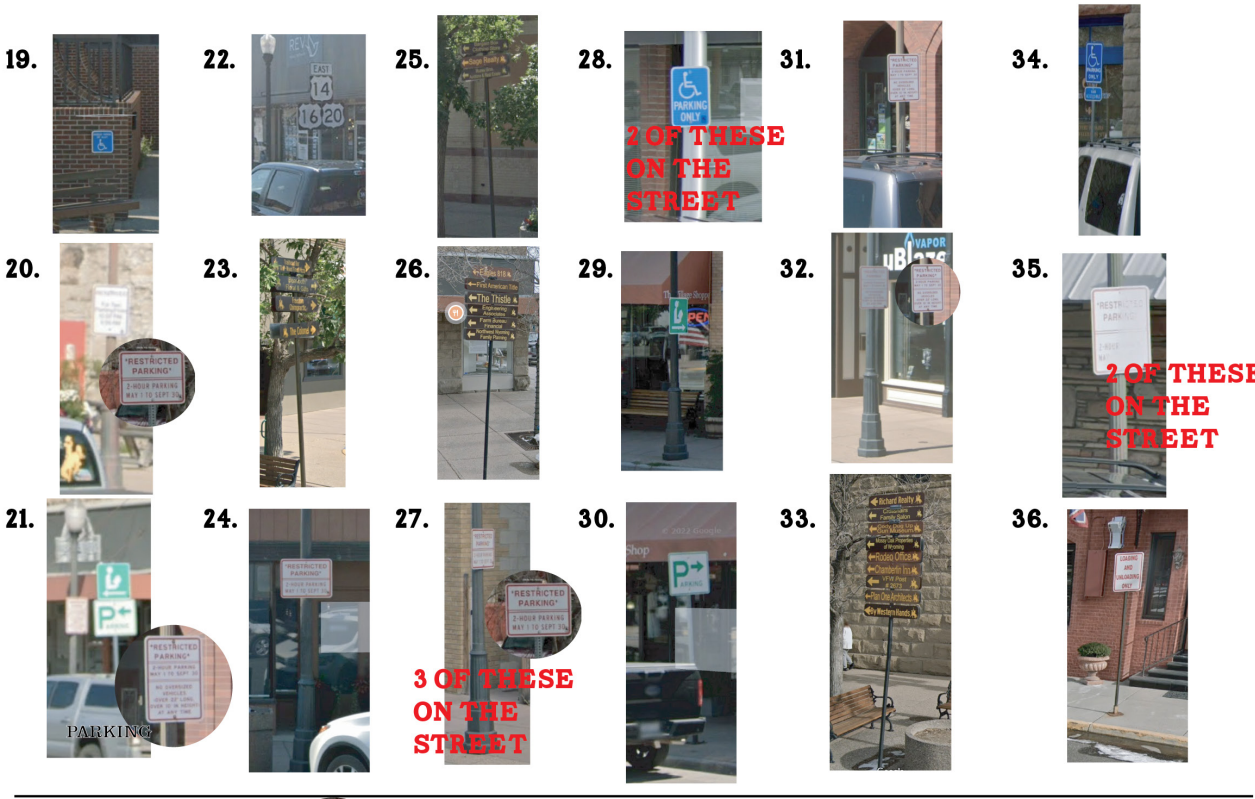


Greatest Impact



EXISTING SIGNAGE



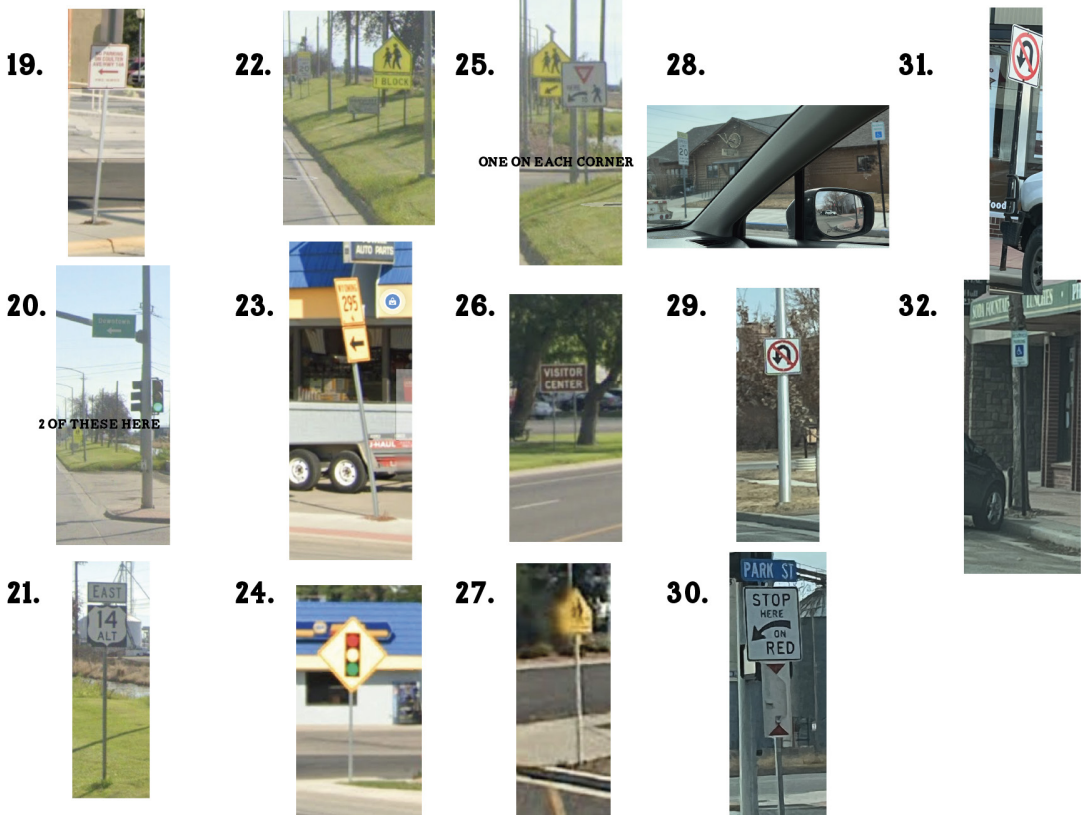
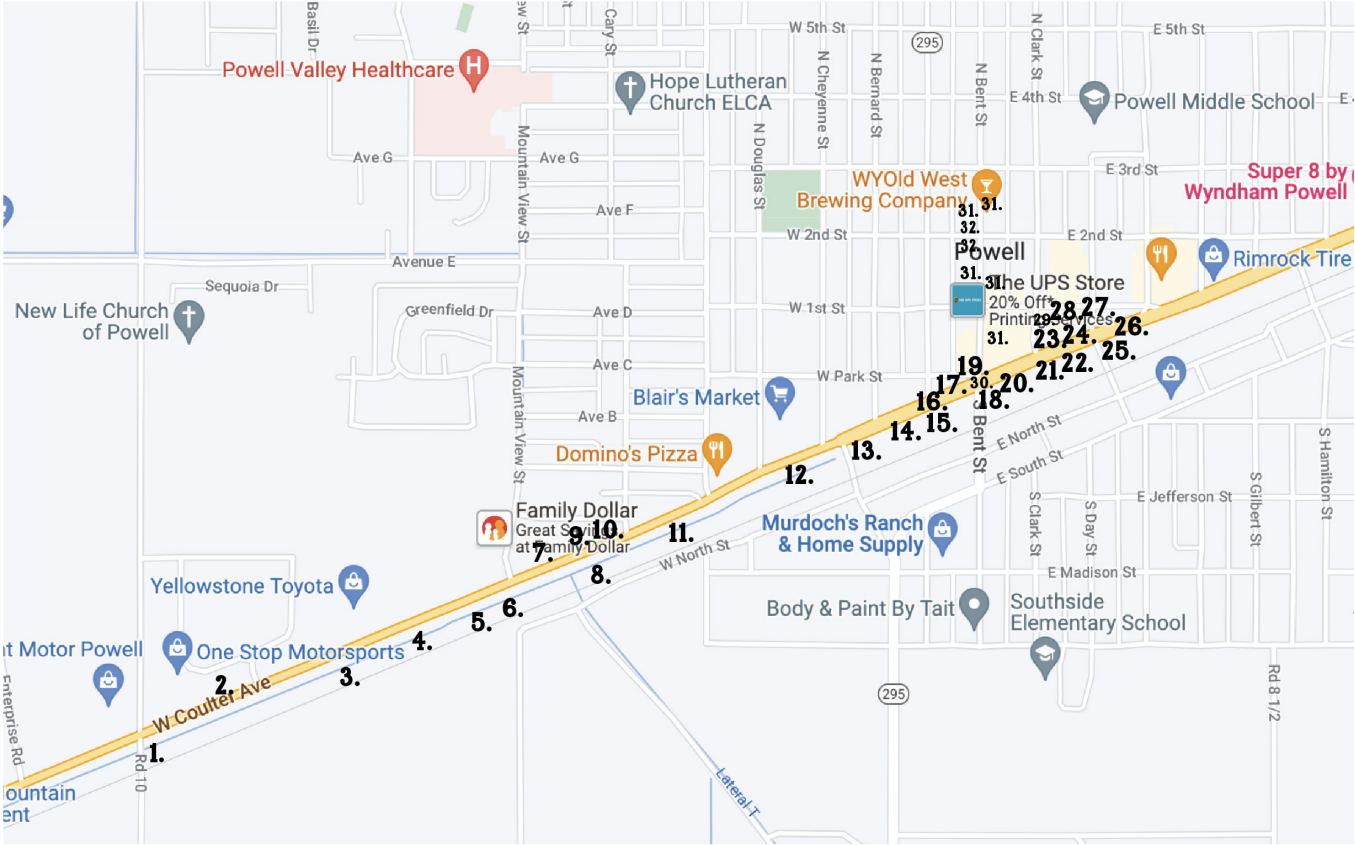


Content provided by Park County Travel Council

EXISTING SIGNAGE

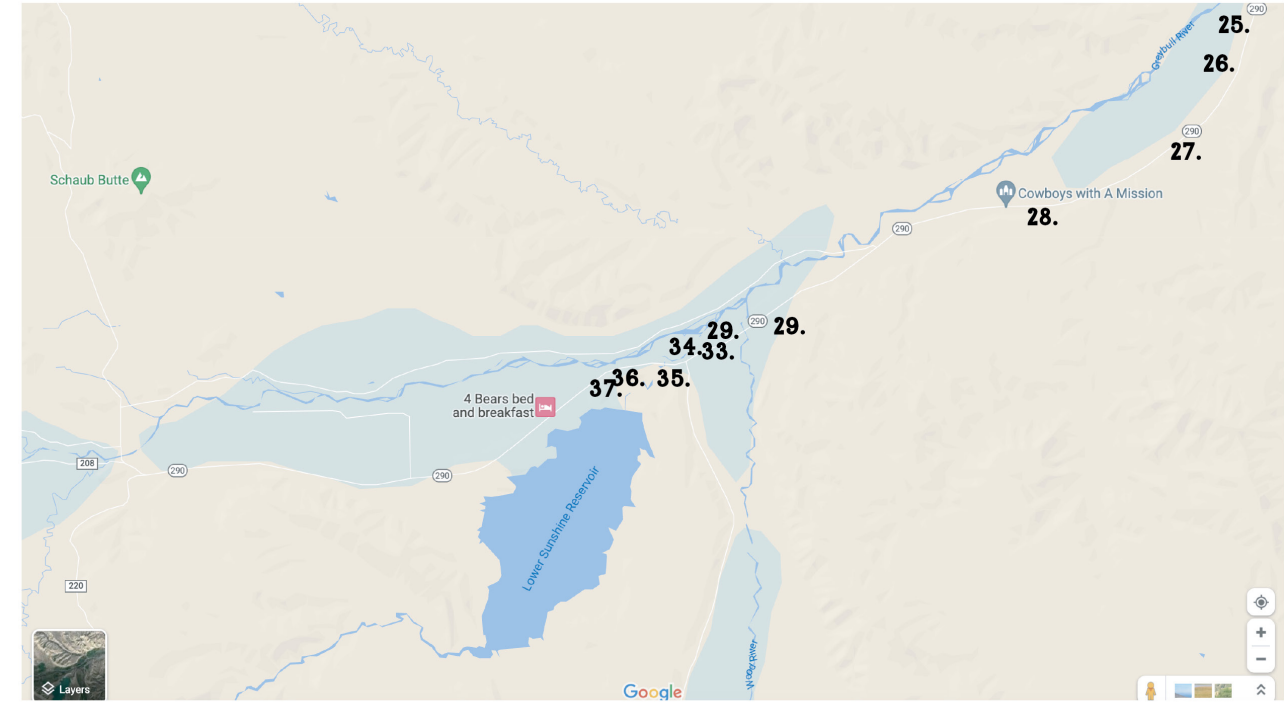
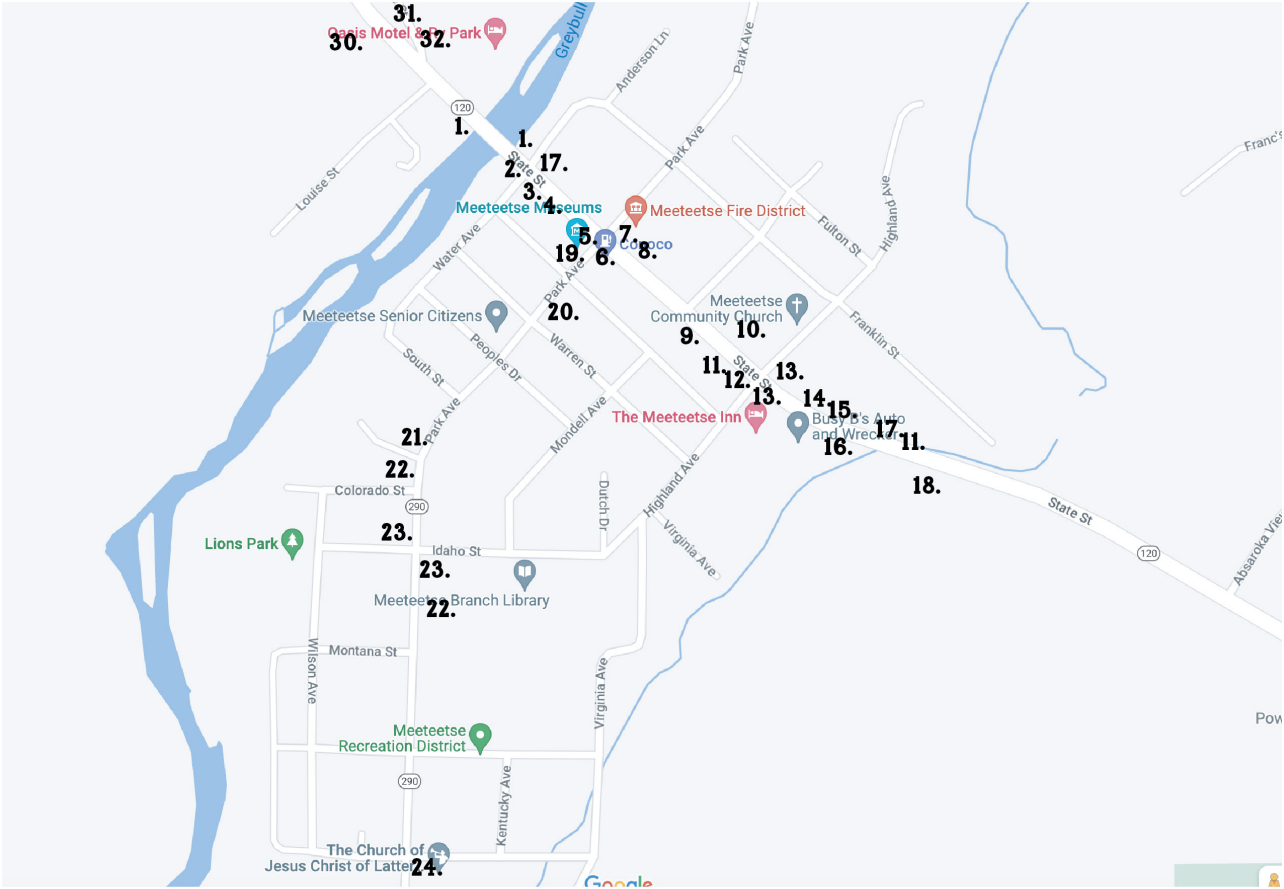


Content provided by Park County Travel Council



Content provided by Park County Travel Council





I DONT KNOW



I DONT KNOW

I DONT KNOW

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YIELD TO PEDESTRIANS

I DONT KNOW

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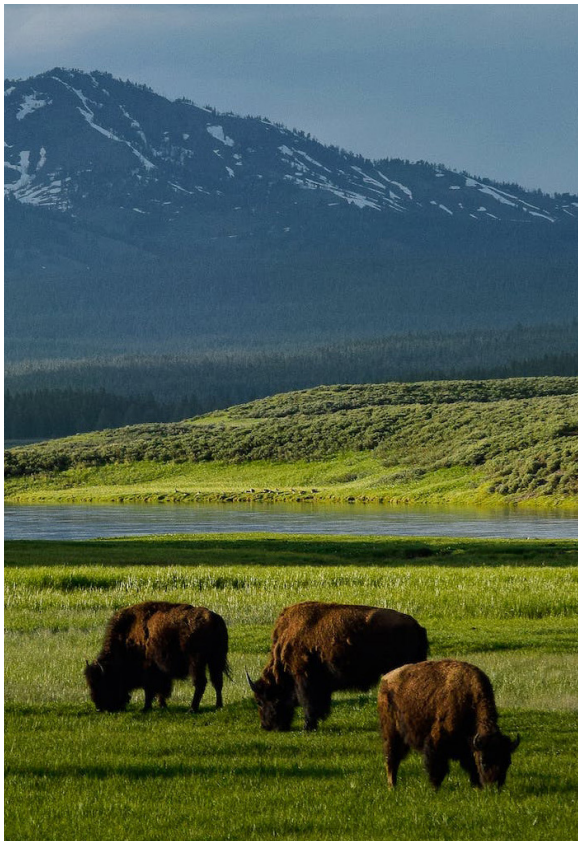
I DONT KNOW



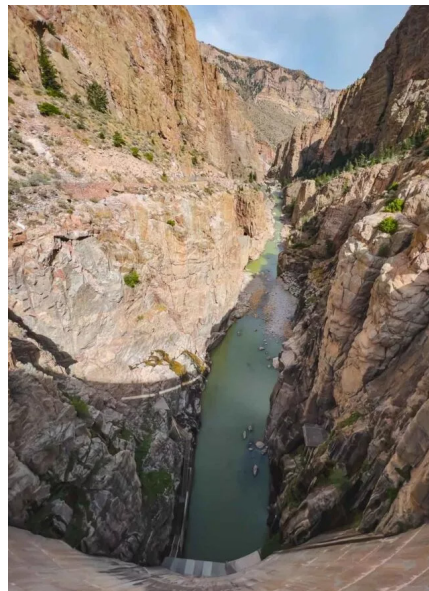
Content provided by Park CountyTravel Council

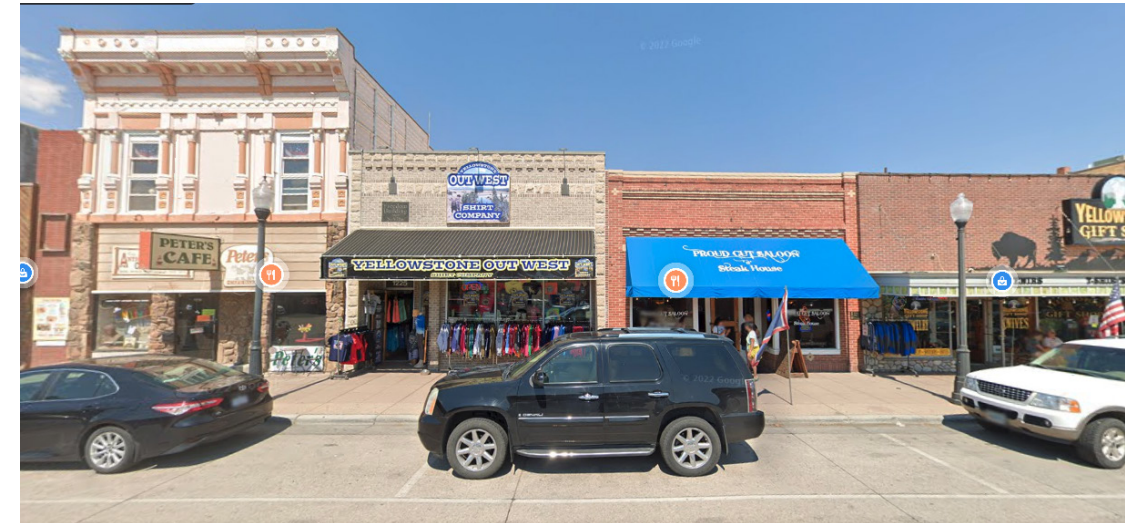
WAYFINDING SIGNAGE DESIGN CONCEPT











WAYFINDING SIGNAGE PRECEDENT INSPIRATION



Indicates precedent images preferred by Cody Yellowstone Park County Travel Council

WAYFINDING SIGNAGE PRECEDENT INSPIRATION



Indicates precedent images preferred by Cody
Yellowstone Park County Travel Council

WAYFINDING SIGNAGE PRECEDENT INSPIRATION



Indicates precedent images preferred by Cody Yellowstone Park County Travel Council

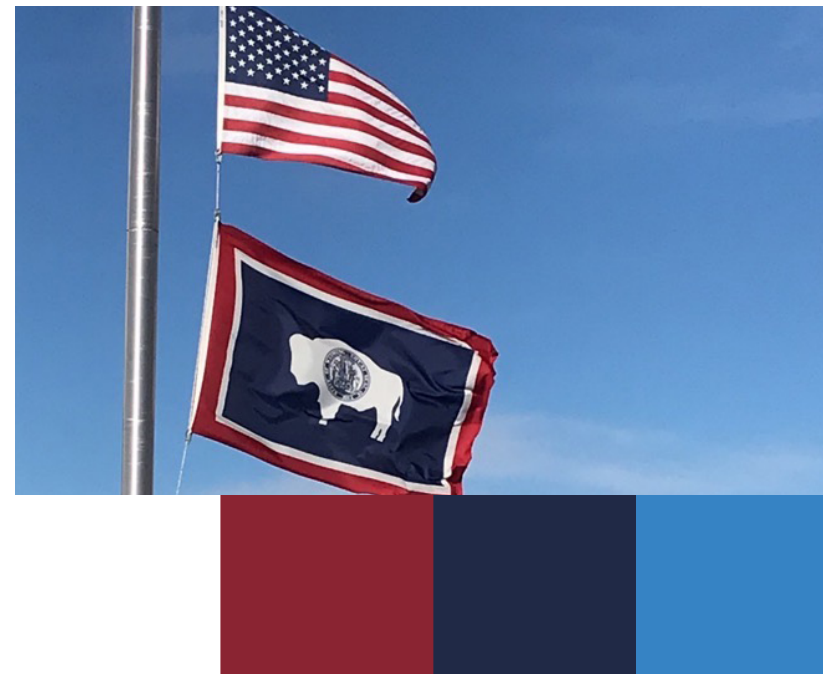
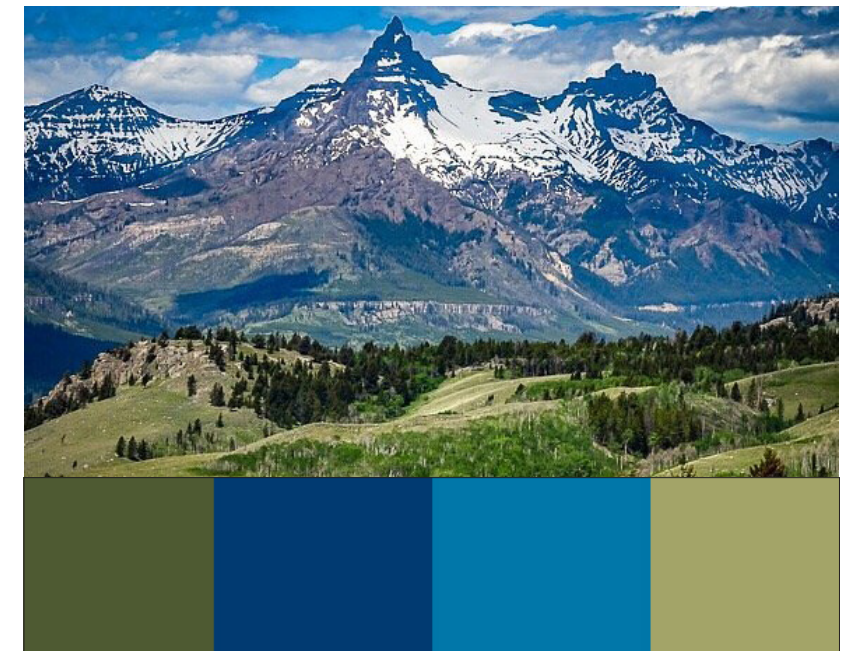


Indicates precedent images preferred by Cody
Yellowstone Park County Travel Council



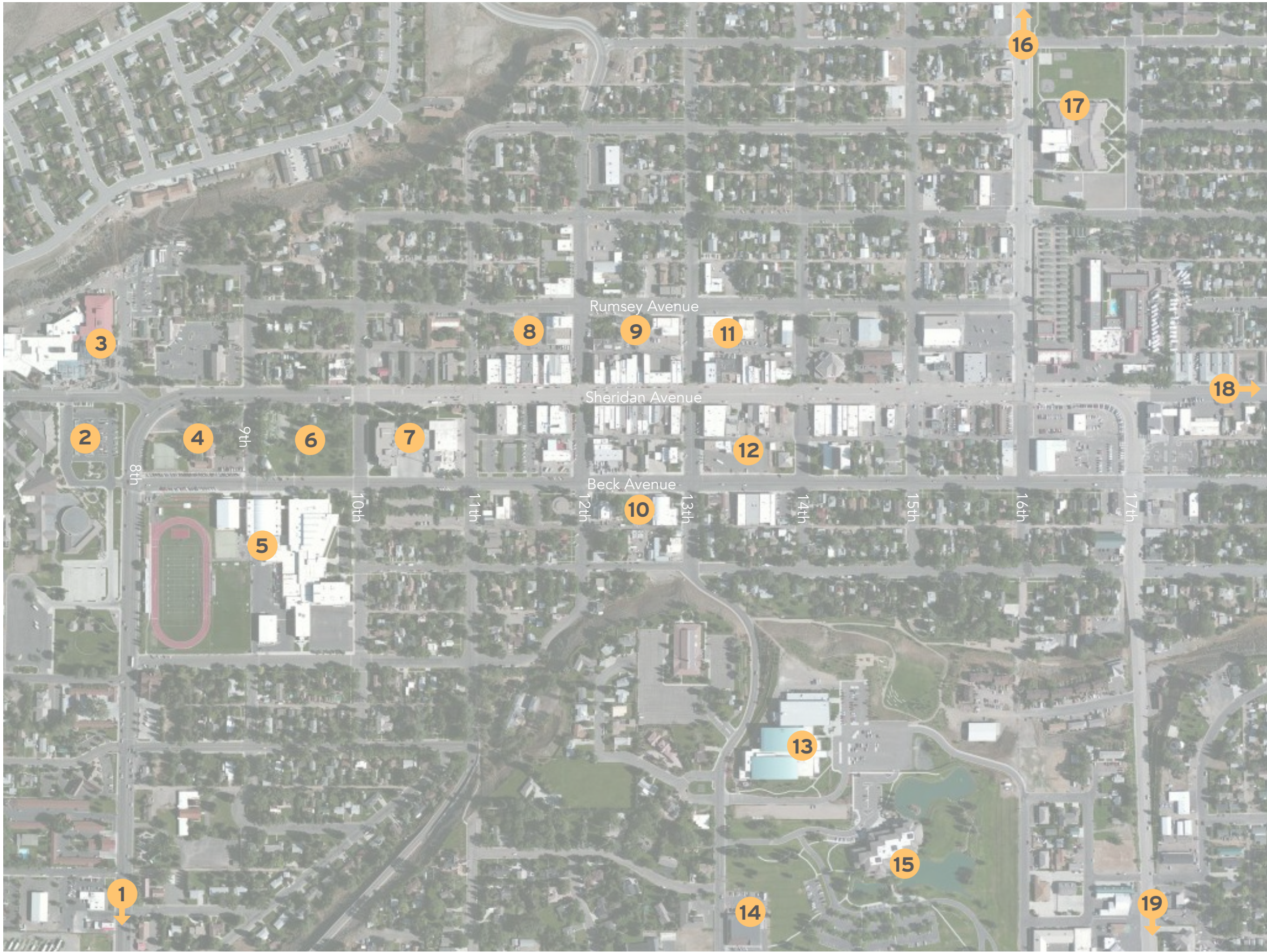
Design Inspiration

The wayfinding signage design needs to be inspired by the local character of Cody, City of Powell, Meeteetse and landscapes in the greater area. The inspiration comes from elements that define Park County Travel Council area's character. The design should be influenced through the selection of materials, such as rock formations, trees and other items, and by colors found in the built and natural environment. The following images are local elements both built and natural that embody Park County's character, and is the inspiration for the materials and colors selected for the wayfinding signage.



DESTINATIONS WITHIN EACH COMMUNITY





CODY

Public Destinations from Downtown

1. Rodeo
2. Buffalo Bill Historical Center
3. Cody Regional Health Hospital
4. Visitor Center
5. Cody High School
6. City Park
7. Park County Courthouse
8. Pubic Parking
9. Public Parking
10. Cody Auditorium
11. City of Cody City Hall
12. Public Parking
13. Riley Arena Center & Paul Stock Recreation Center
14. Post Office
15. Park County Library
16. Senior Center & Law Enforcement Center
17. Eastside Elementary
18. Mentock Park
19. Airport & Veterans Park



City Of Powell

Public Destinations

1. Powell Valley Healthcare - Hospital
2. Westside Elementary School
3. Powell Field
4. Washington Park
5. Northwest College / Elk Basin
6. Airport
7. Post Office
8. Powell Branch Library
9. Town Hall
10. Police Department
11. Powell Middle School
12. Southside Elementary School
13. Park County Fairgrounds
14. Senior Citizen's Center
15. South Side Park
16. Powell High School
17. Powell Recreation District
18. Powell Aquatic Center
19. Rest Area /Point of Interest
20. Powell Golf Club
21. Volunteer Fire Department

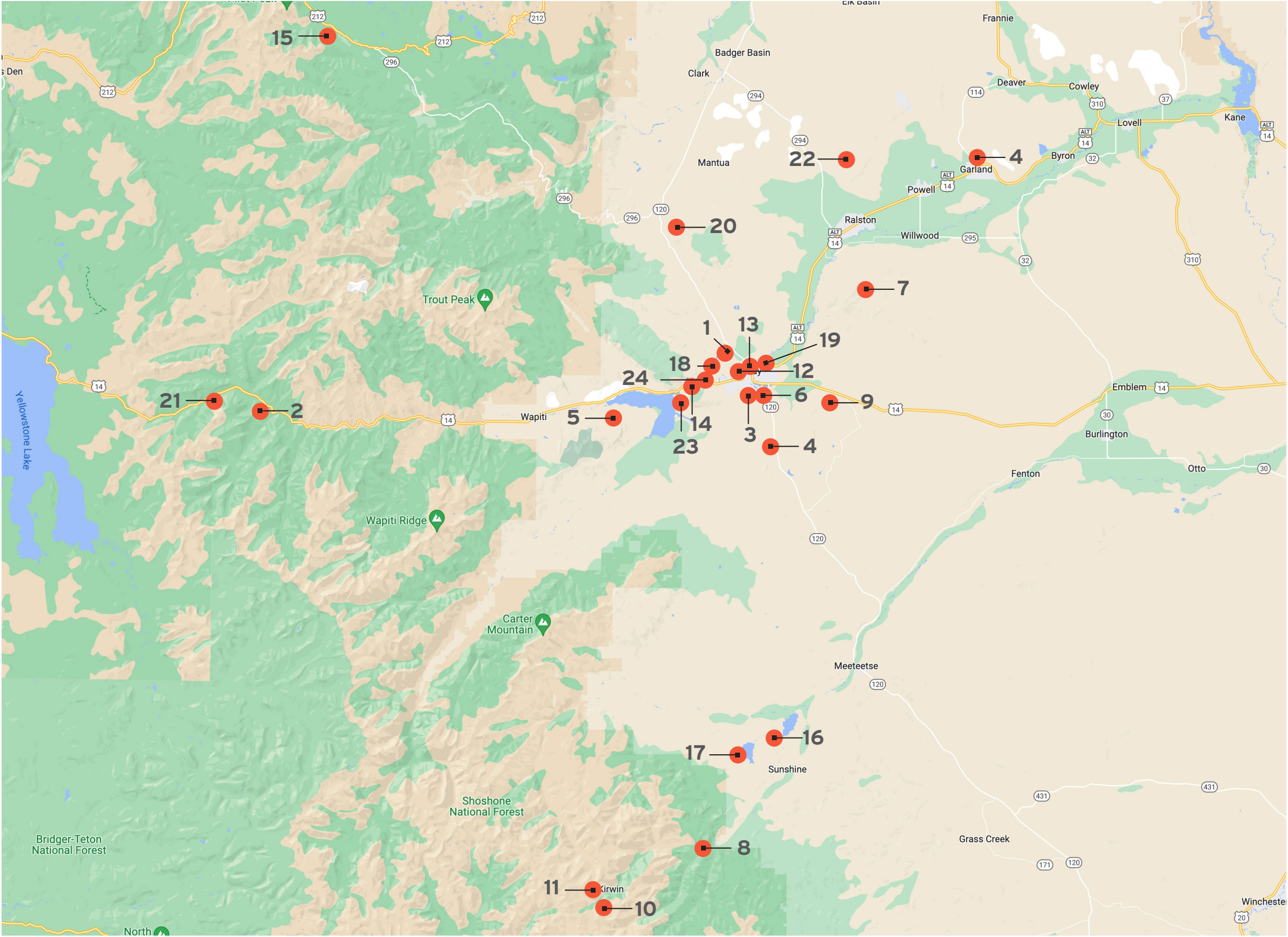


Meeteetse

Public Destinations

1. Recreation District
2. Public School
3. Library
4. Lions Park
5. Senior Citizens Center
6. First National Bank Museum
7. Post Office
8. Meeteetse Museums
9. Police Department
10. Fire District
11. Town Hall
12. Medical Office

RECREATIONAL SIGN FOR PARK COUNTY



Outdoor Recreational Signs

Priority Recreation Destinations

1. Cody Shooting Complex
2. Sleeping Giant Ski Area & Zipline
3. Olive Glenn Country Club
4. Powell Golf Club
5. Sheep Mountain Trail Head
6. Beck Lake Bike Trails
7. McCullough Peaks
8. Wood River
9. Slick Rock
10. Kirwin
11. Amelia Earhart Cabin Remnants
12. Shoshone River Trail
13. Shoshone Riverway Trail and Boat Access
14. Hayden Arch Bridge Trail
15. Pilot Creek Parking Lot
16. Lower Sunshine Reservoir
17. Upper Sunshine Reservoir
18. Outlaw Trail
19. Five Scenic Drives
20. Chief Joseph
21. East Gate
22. Polecat Bench
23. Buffalo Bill Res
24. Old Yellowstone Road

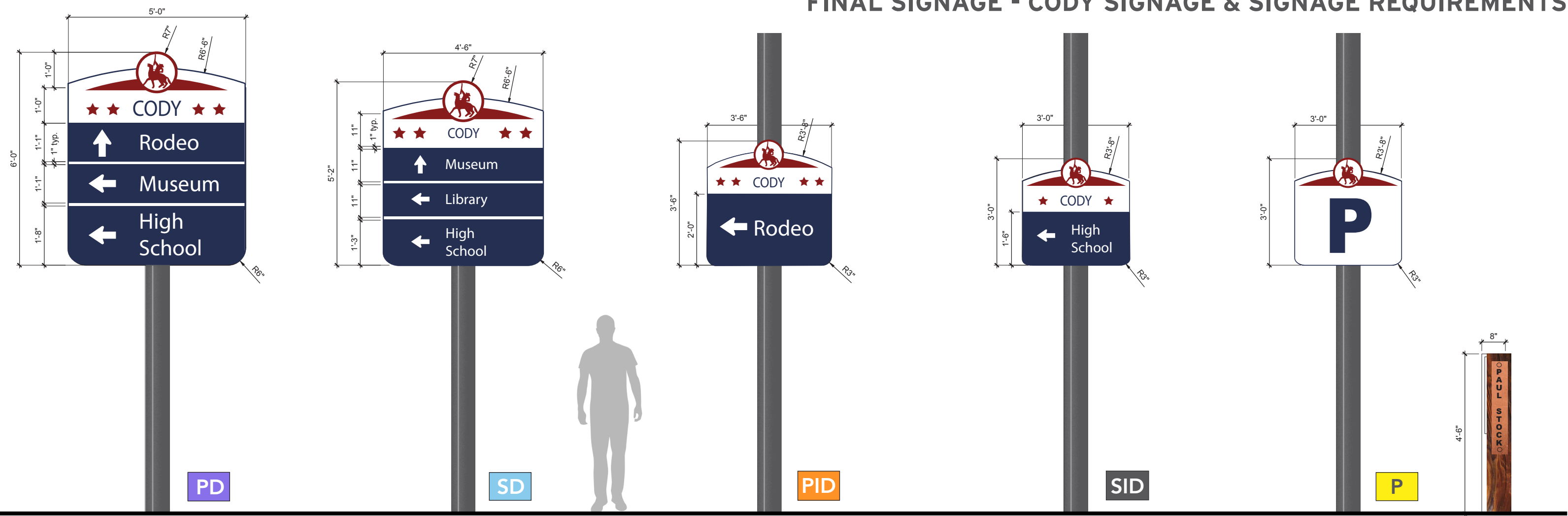
Potential Future Recreation Destinations

- Heart Mountain Ranch Preserve - Trailhead
- Spirit Mountain Cave
- Clarks Fork of the Yellowstone Trailhead
- Hogan and Luce Trailhead
- Clarks Fork Boat Launch
- Bald Ridge Trail
- Four Bear Trail
- Bobcat-Houlihan Trail Head
- Twin Creek Trail Head
- Seven Mountain River Access Trail Head
- Fishhawk Trailhead
- Elk Fork Trail
- Dead Indian Pass
- Little Sunlight Trail
- Copper Lakes Trail
- Jack Creek Trail
- Ishawooa Mesa Trail
- Beartooth Lakes Trail
- Clark's Fork Trail
- Bobcat-Houlihan Creek Trail
- South Fork Ice Climbing Parking
- Morrison Jeep Trail
- Willwood Dam

WAYFINDING SIGNAGE FAMILY



FINAL SIGNAGE - CODY SIGNAGE & SIGNAGE REQUIREMENTS

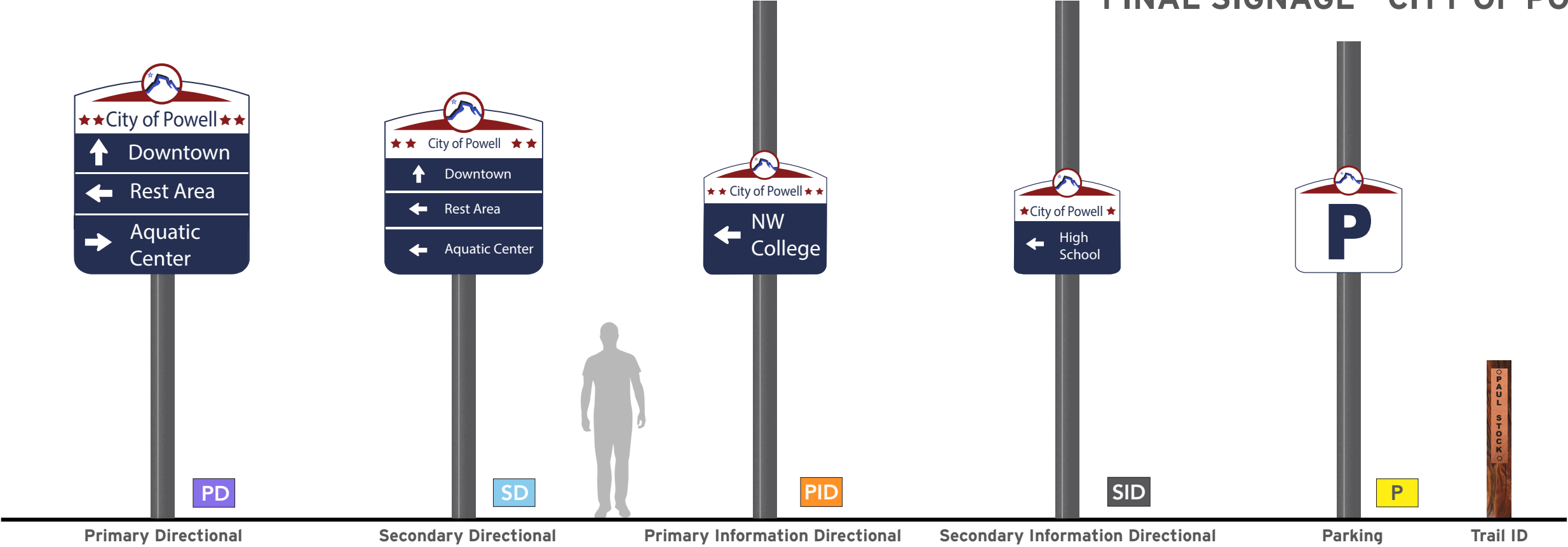


Primary Directional		Secondary Directional		Primary Information Directional		Secondary Information Directional	
Design Speeds	35 mph and above	Design Speeds	30 mph and below	Design Speeds	35 mph and above	Design Speeds	30 mph and below
Legibility	Font: FHWA Series D, 6" high Legible Directional Viewing Distance: 240 FT Max # of Lines Per Destination: 2 Max # of Destinations Per Sign: 3 Max # of Lines Per Sign: 4	Legibility	Font: FHWA Series D, 4" high Legible Directional Viewing Distance: 160 FT Max # of Lines Per Destination: 2 Max # of Destinations Per Sign: 4 (if same direction for 2) Max # of Lines Per Sign: 4	Legibility	Font: FHWA Series D, 6" high Legible Directional Viewing Distance: 160 FT Max # of Lines Per Destination: 1 Max # of Destinations Per Sign: 2 (if same direction for 2) Max # of Lines Per Sign: 2	Legibility	Font: FHWA Series D, 4" high Legible Directional Viewing Distance: 160 FT Max # of Lines Per Destination: 2 Max # of Destinations Per Sign: 4 (if same direction for 2) Max # of Lines Per Sign: 4
Symbols	Arrow vertical (up): 6" wide x 9" high Arrows horizontal: 9" wide x 6" high	Symbols	Arrow vertical (up): 4" wide x 6" high Arrows horizontal: 6" wide x 4" high	Symbols	Arrow vertical (up): 6" wide x 9" high Arrows horizontal: 9" wide x 6" high	Symbols	Arrow vertical (up): 4" wide x 6" high Arrows horizontal: 6" wide x 4" high
Sign Specifications	Panel Size: 60" wide x 84" high	Sign Specifications	Panel Size: 54" wide x 72" high	Sign Specifications	Panel Size: 36" wide x 36" high	Sign Specifications	Panel Size: 36" wide x 36" high
Fabrication	Material: Aluminum* with ASTM Type IV Sheeting Note: Sign back is not reflective.	Fabrication	Material: Aluminum* with ASTM Type IV Sheeting Note: Sign back is not reflective.	Fabrication	Material: Aluminum* with ASTM Type IV Sheeting Note: Sign back is not reflective.	Fabrication	Material: Aluminum* with ASTM Type IV Sheeting Note: Sign back is not reflective.
Mounting	Posts: mounting will vary depending on the pole type	Mounting	Posts: mounting will vary depending on the pole type	Mounting	Posts: mounting will vary depending on the pole type	Mounting	Posts: mounting will vary depending on the pole type
Installation	Installed a minimum of 100'-0" apart	Installation	Installed a minimum of 100'-0" apart	Installation	Installed a minimum of 100'-0" apart	Installation	Installed a minimum of 100'-0" apart

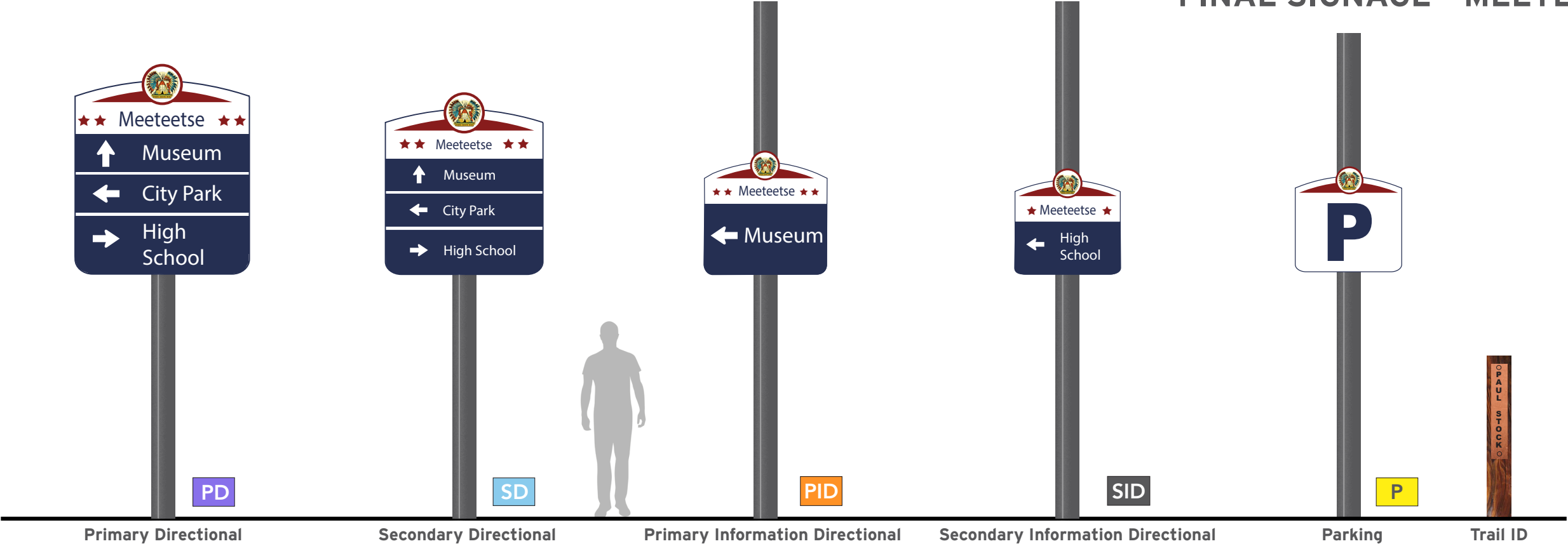


- General Notes:
1. Posts are diagrammatic only and do not represent materials or post design.
 2. Color Palette:
Blue: R=37 G=47 B=82
Red: R=136 G=28 B=28
 3. Final signs by Wyoming Sign Company to be approved by Cody Yellowstone Park County Travel Council.

FINAL SIGNAGE - CITY OF POWELL SIGNAGE

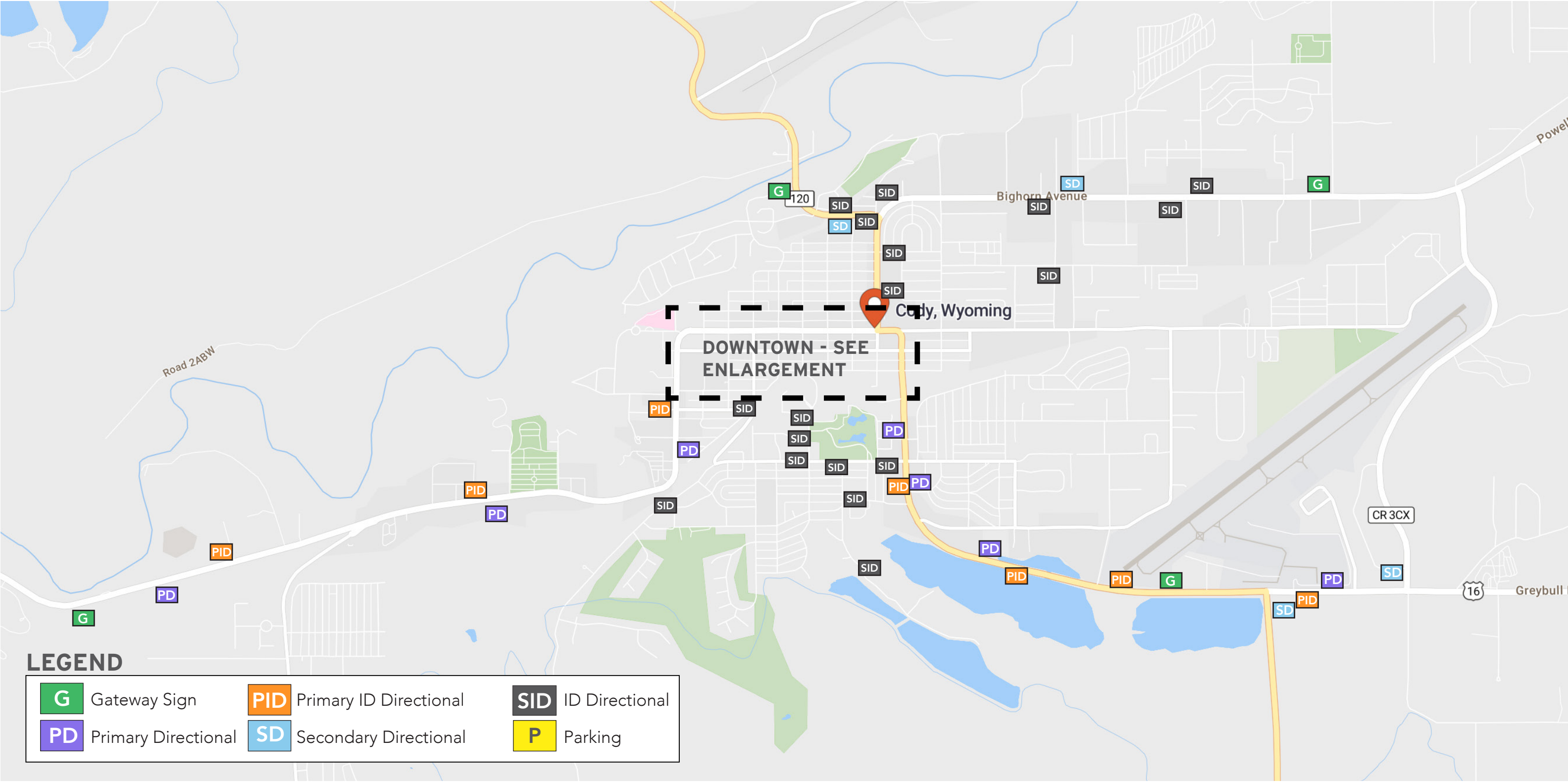


FINAL SIGNAGE - MEETEETSE SIGNAGE

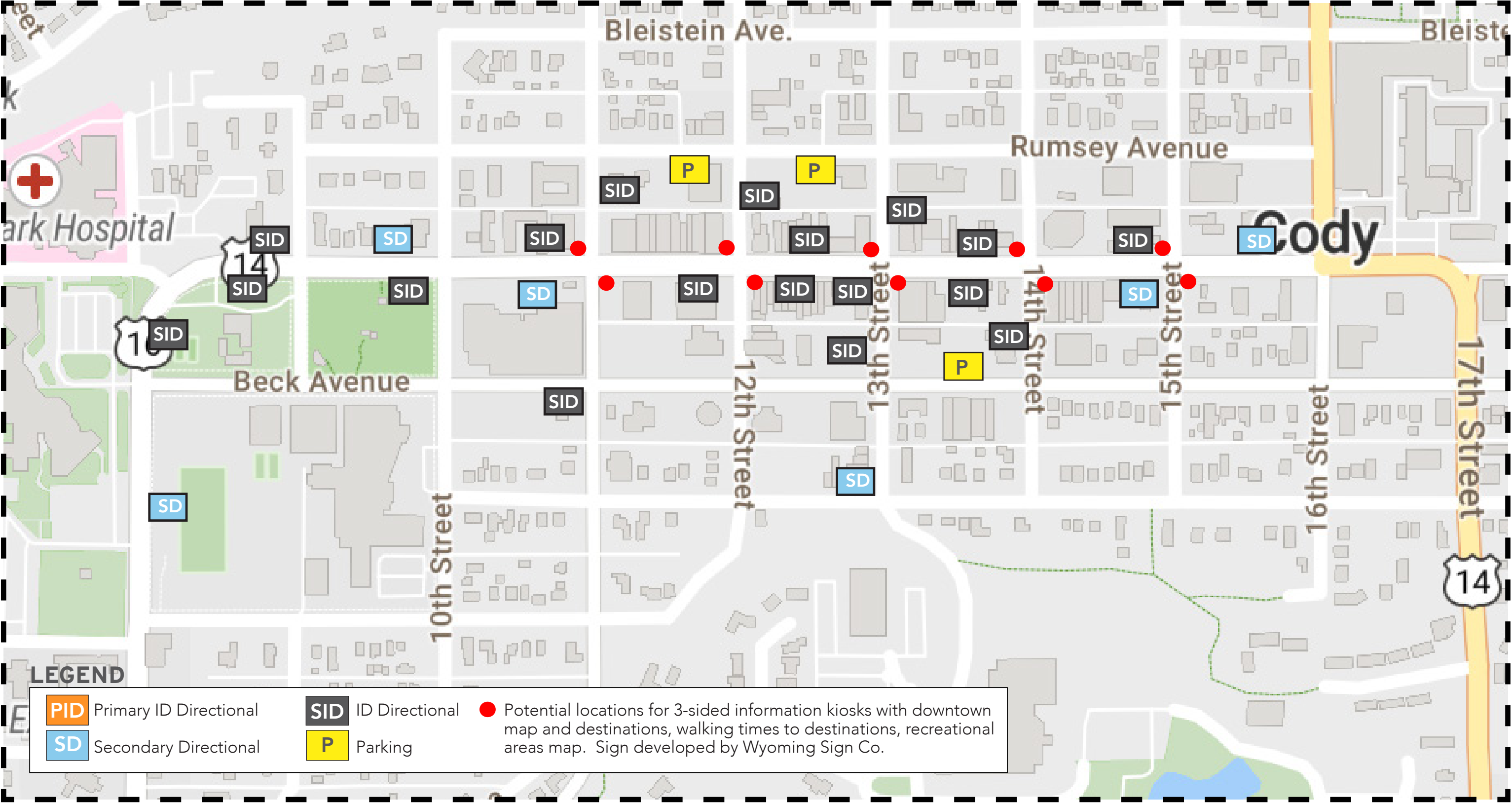


RECOMMENDED SIGNAGE MESSAGE SCHEDULE, SIGNAGE LOCATIONS & WAYFINDING SIGNAGE MAPS

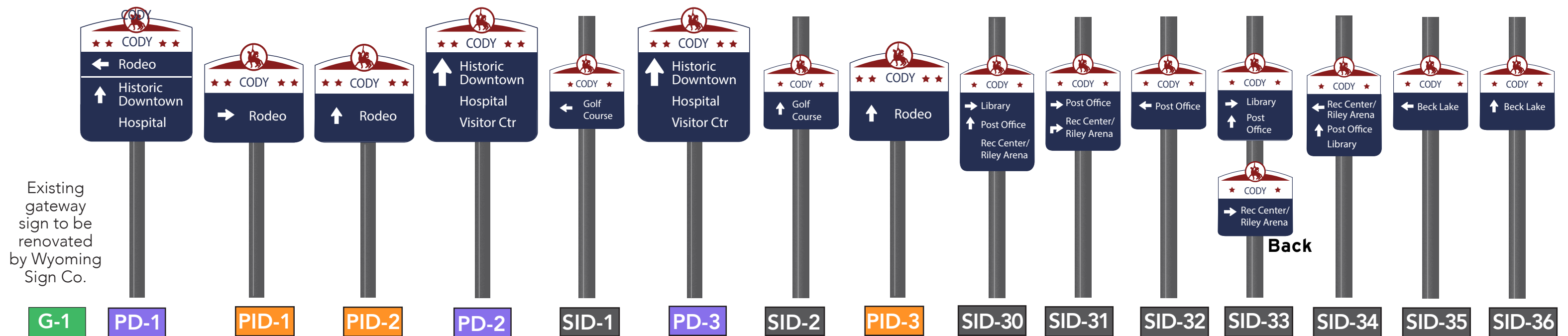




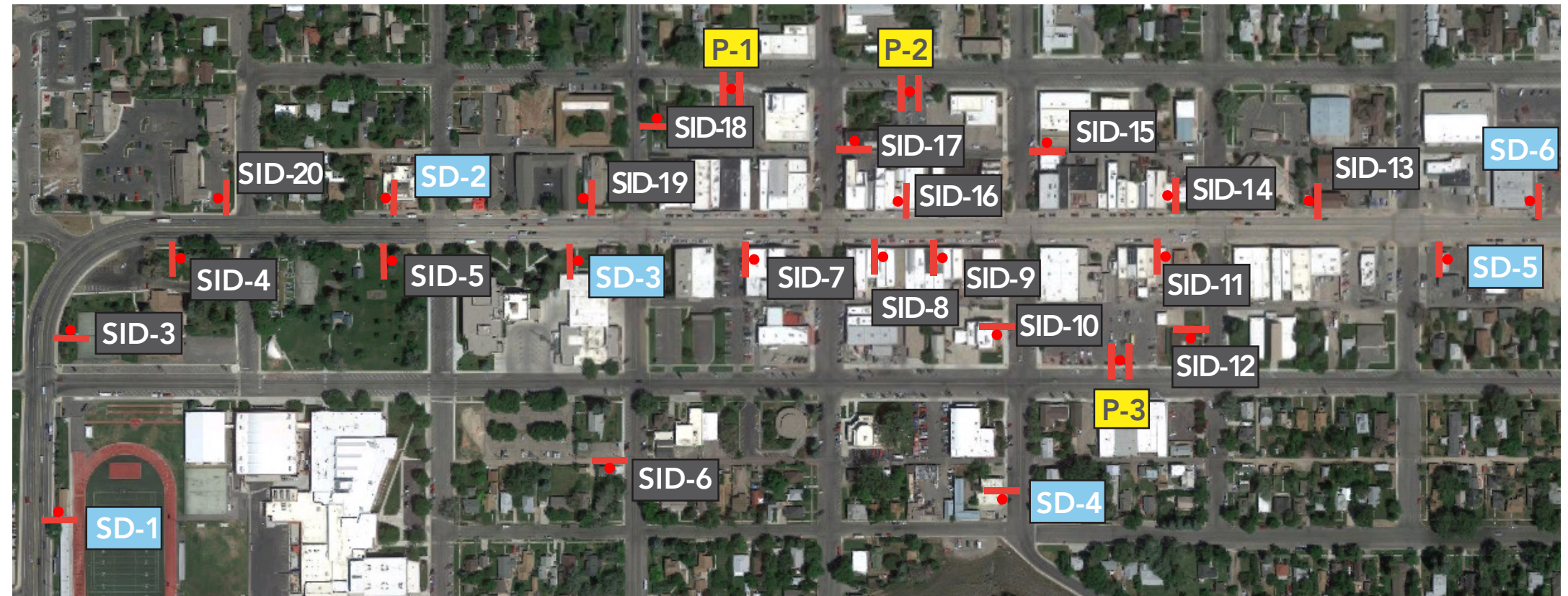
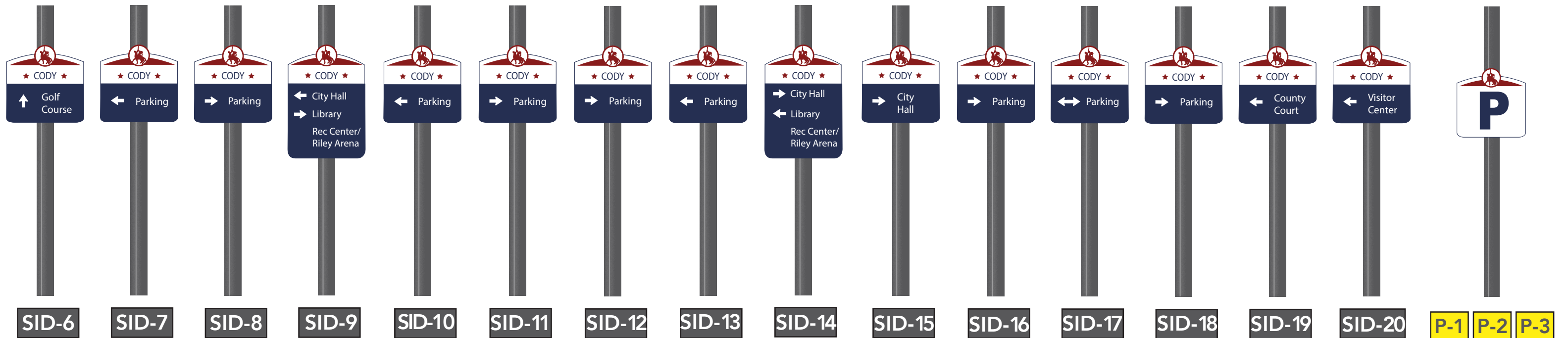
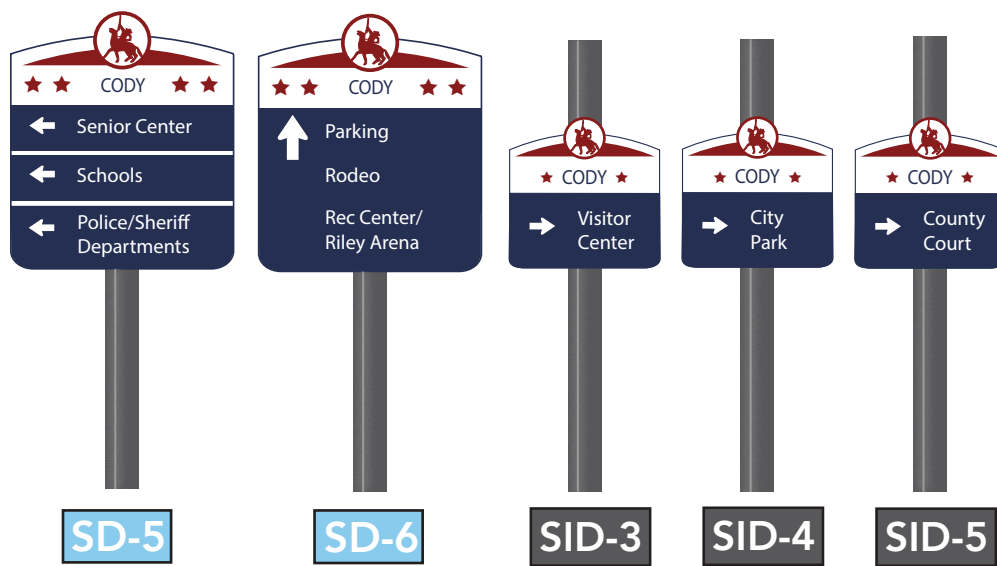
Final location of signs to be determined by WDOT, municipality, Cody Yellowstone Park County Travel Council and Wyoming Sign Company.

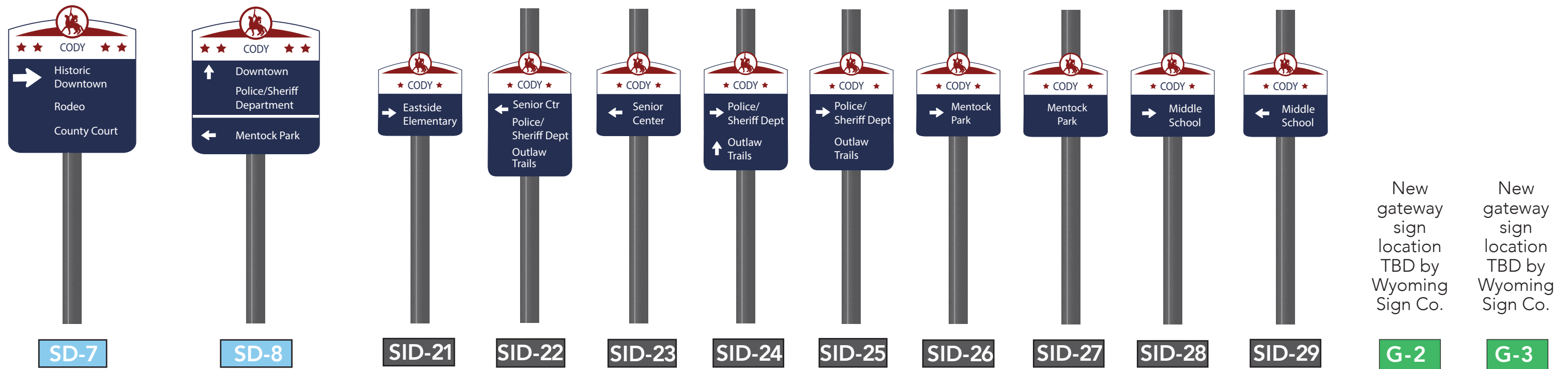


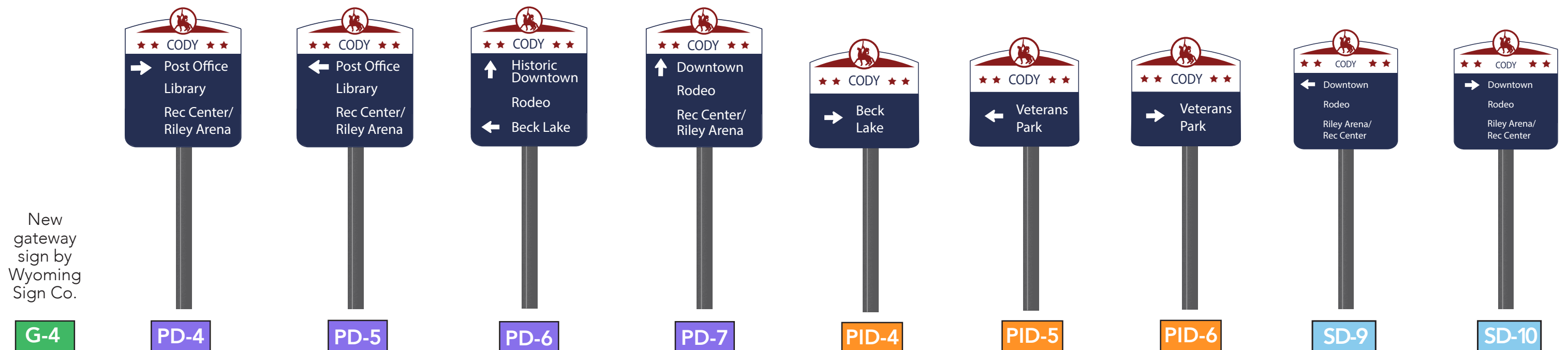
CODY - WAYFINDING SIGNAGE LOCATIONS

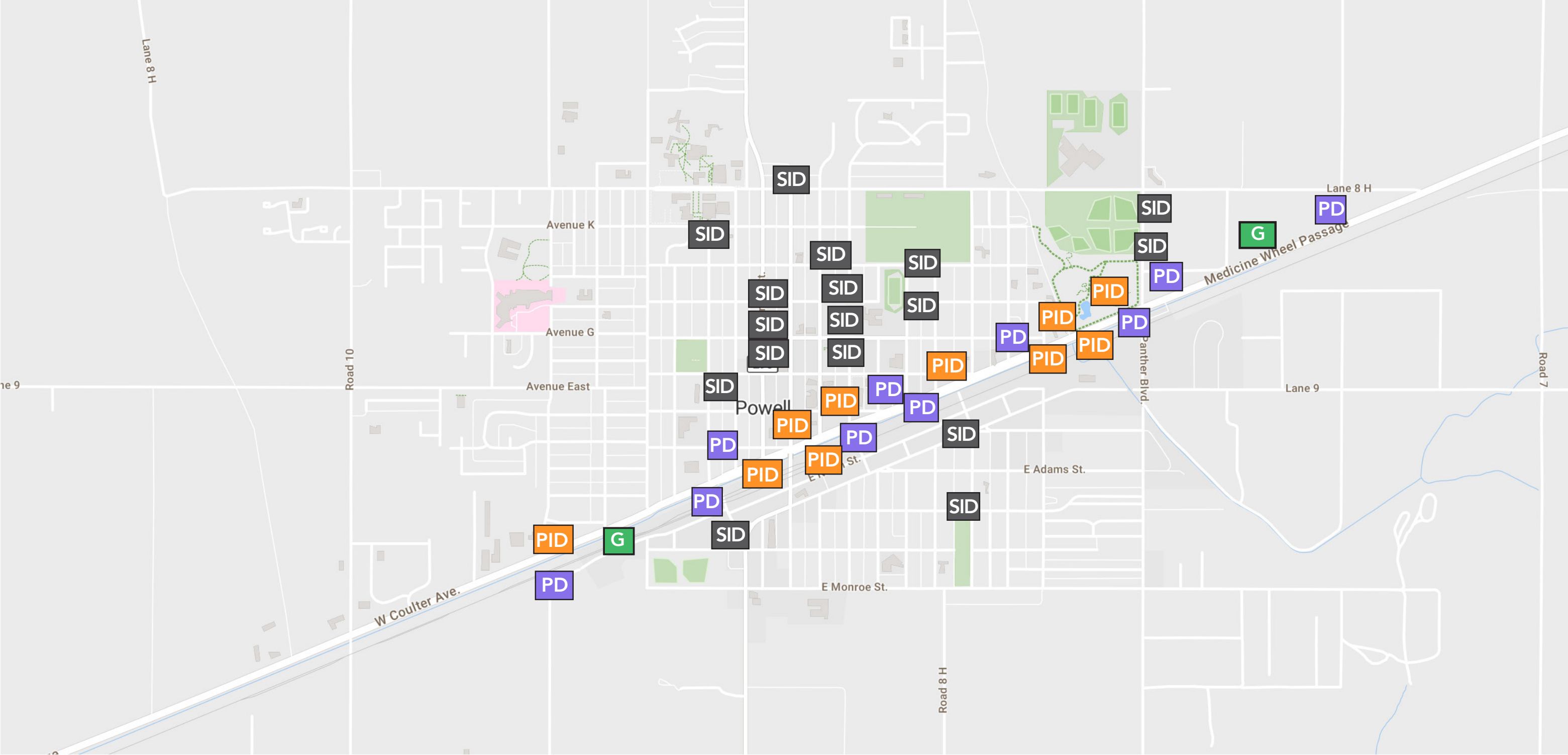


CODY - WAYFINDING SIGNAGE LOCATIONS









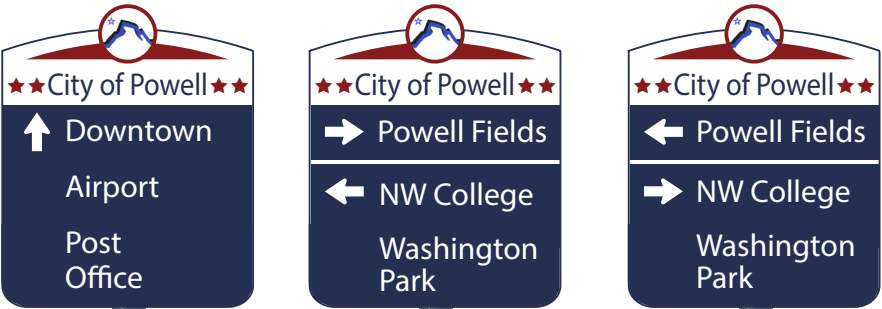
LEGEND

<div>G</div>	Gateway Sign	<div>PID</div>	Primary ID Directional
<div>PD</div>	Primary Directional	<div>SID</div>	ID Directional

Final location of signs to be determined by WDOT, municipality, Cody Yellowstone Park County Travel Council and Wyoming Sign Company.



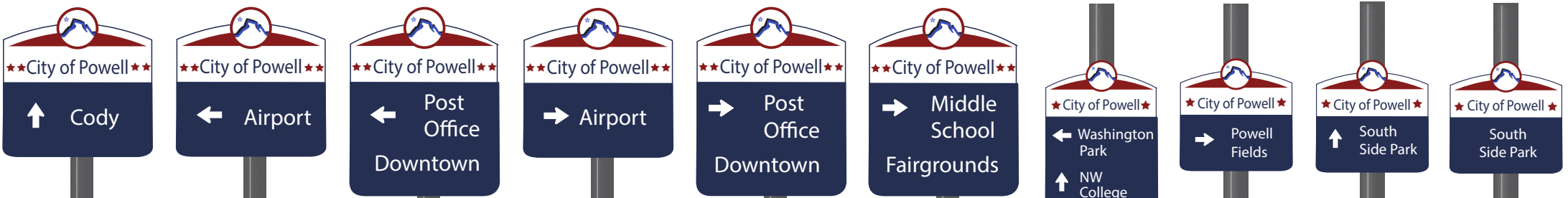
New gateway sign by Wyoming Sign Co.



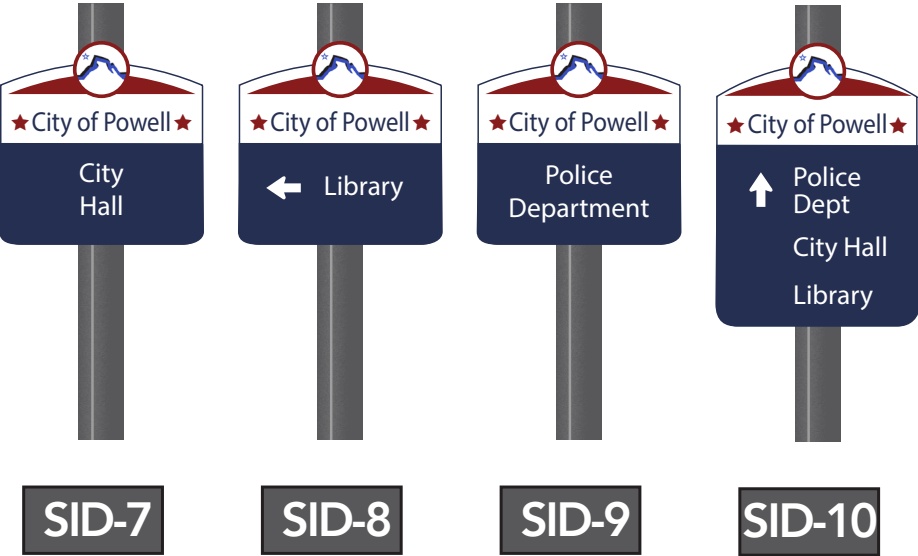
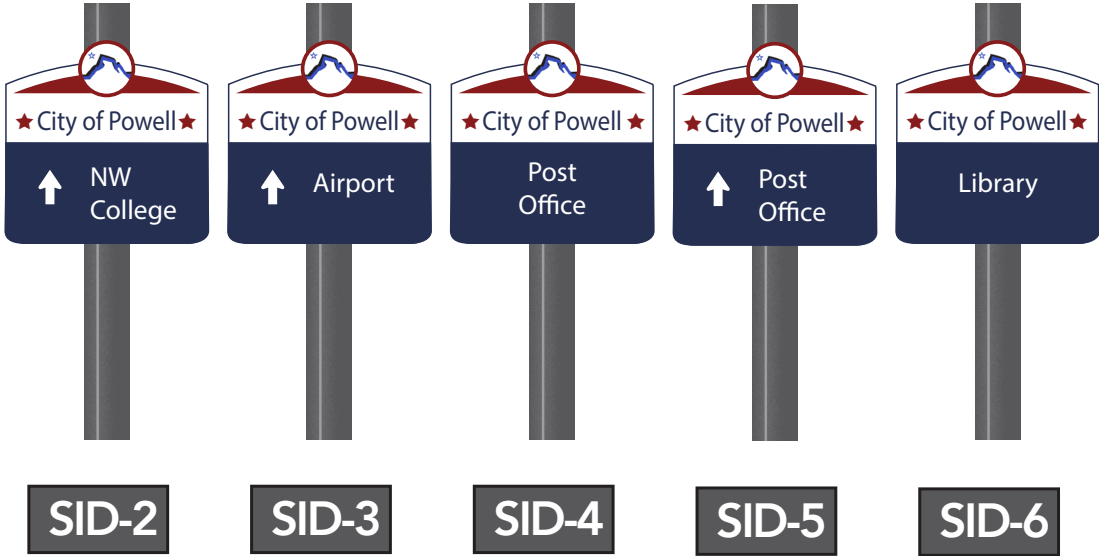
PD-1 PD-2 PD-3

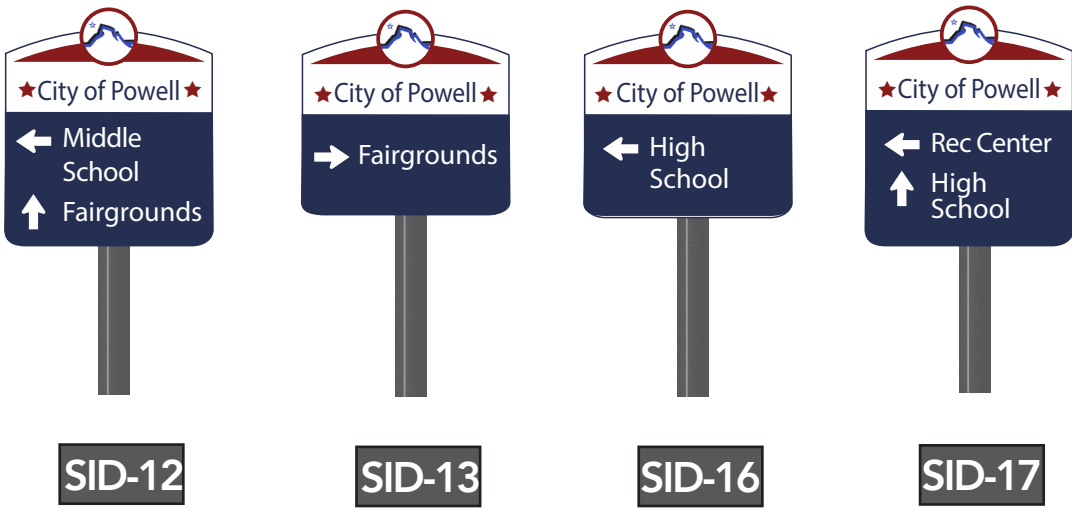
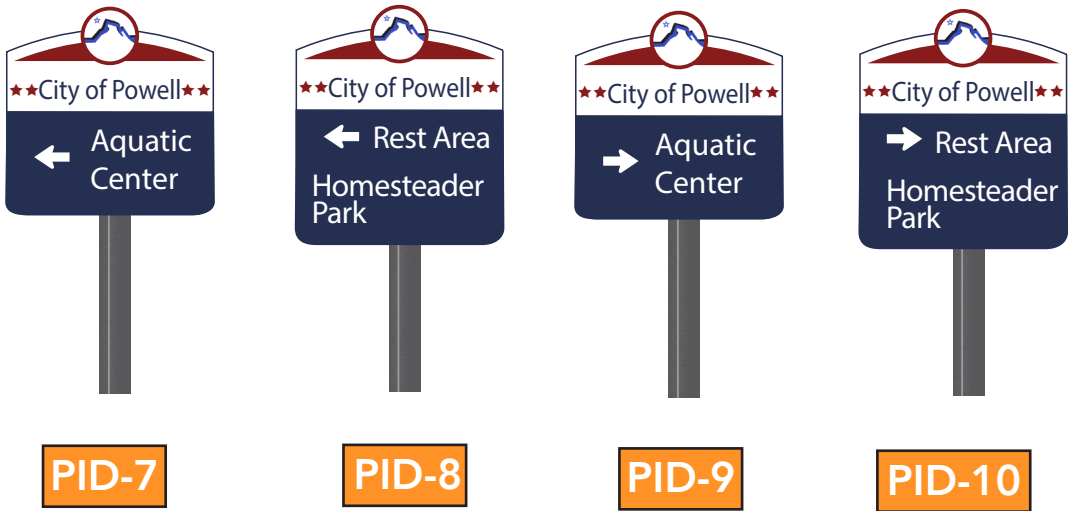


PD-4 PD-5 PD-6



PID-1 PID-2 PID-3 PID-4 PID-5 PID-6 SID-1 SID-11 SID-13 SID-14





New gateway sign by Wyoming Sign Co.



LEGEND

SD

Secondary Directional

SID

Secondary ID

● Potential locations for downtown business directional signs. Sign developed by Wyoming Sign Co.

Final location of signs to be determined by WDOT, municipality, Cody Yellowstone Park County Travel Council and Wyoming Sign Company.



MEETEETSE - WAYFINDING SIGNAGE MAP AND LOCATIONS



SD-1



SD-2



SID-1



SID-2



SID-3



SID-4



SID-5



SID-6



SID-7



SID-8



SD-3



SD-5



SID-9



SID-10



SID-11

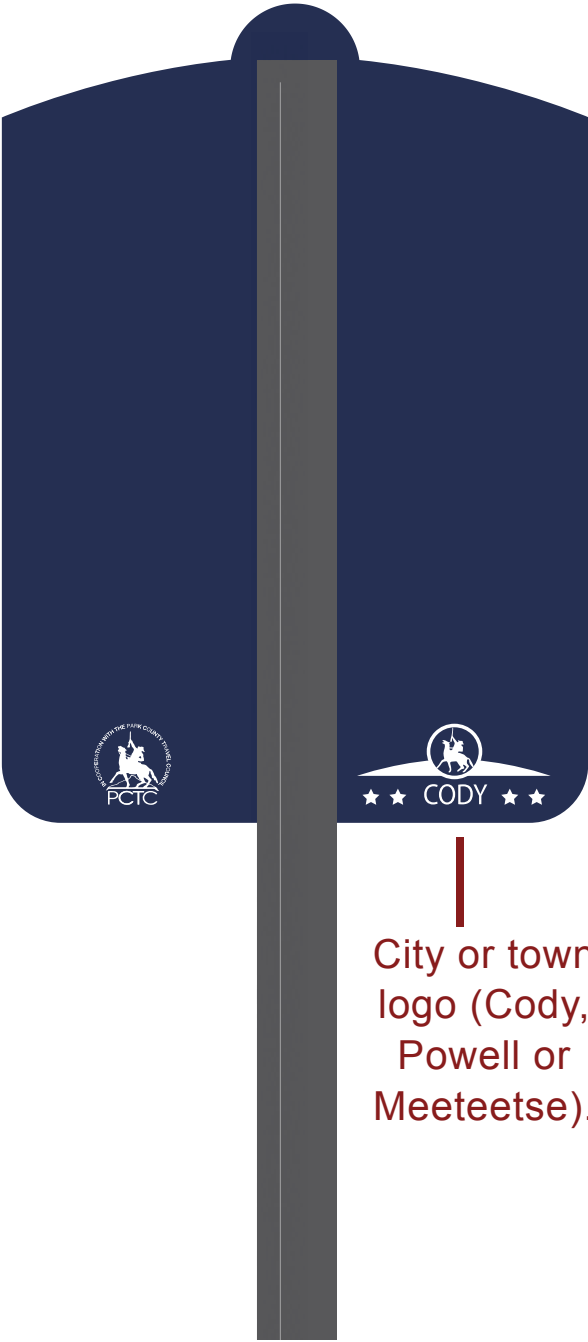


SID-12



SID-13

Back of wayfinding signs.

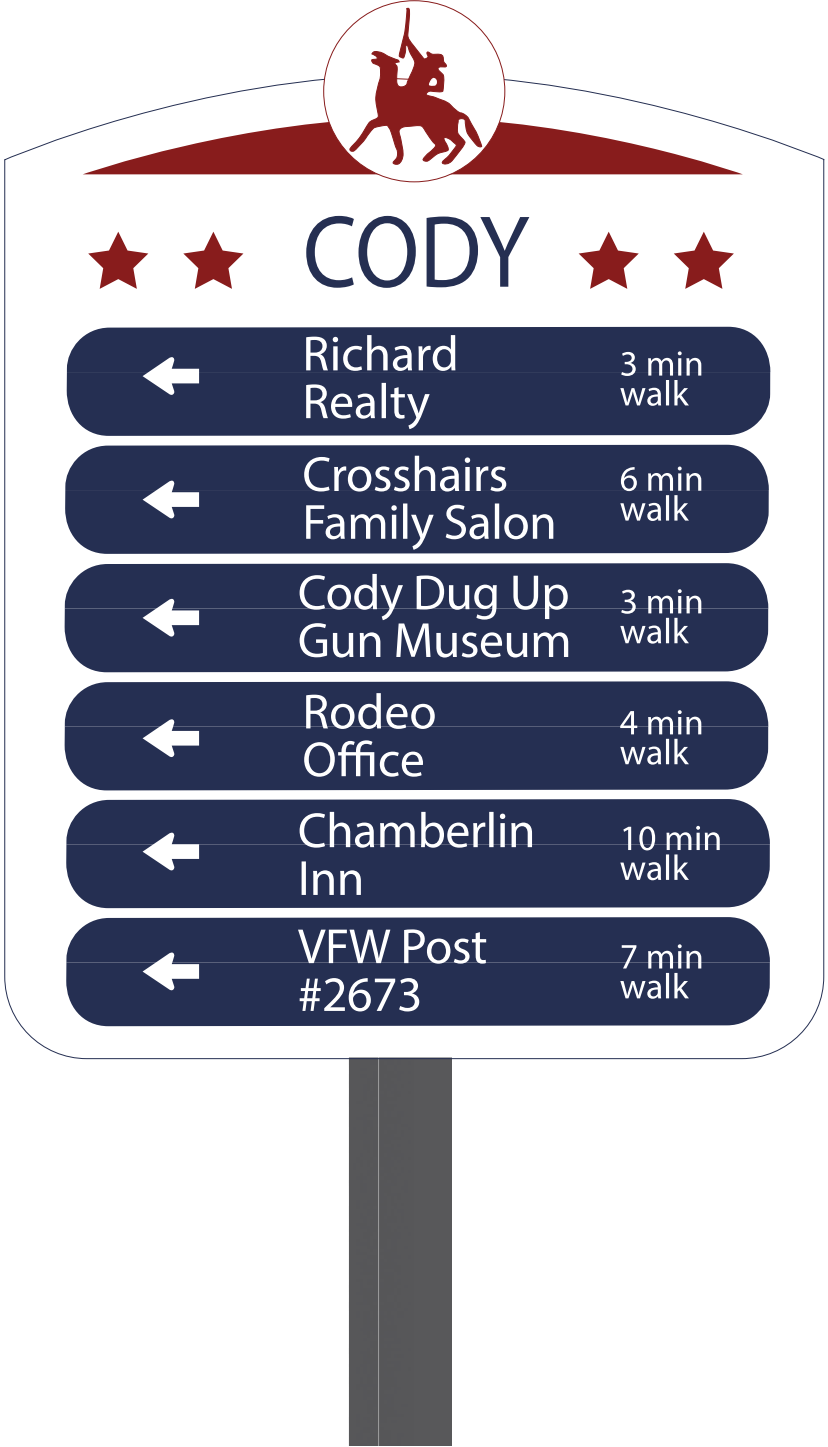


City or town logo (Cody, Powell or Meeteetse).



Gateway Sign Concept:
Note the images shown above are for re-using the base of the existing Cody signs and replacing the signage cabinets above. What is shown is concept only and not final design direction.

Signs by Wyoming Sign Company



Sign by Wyoming Sign Company

ORDINANCE NO. 2023-13

AN ORDINANCE AMENDING TITLE 9, CHAPTER 2, SECTION 1(C) OF THE CITY OF CODY CODE TO ADOPT THE 2023 EDITION OF THE NATIONAL ELECTRICAL CODE.

WHEREAS, the governing body has determined that it is in the public interest to amend Section 9-2-1(C) of the City of Cody Code to adopt the 2023 Edition of the NFPA 70 National Electrical Code.

NOW THEREFORE, BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF CODY, PARK COUNTY, WYOMING:

SECTION 1: Title 9, Chapter 2, Section 1(C), Adoption by Reference; Copies to Be Kept on File, is hereby amended as follows:

9-2-1: ADOPTION BY REFERENCE; COPIES TO BE KEPT ON FILE:

C. The City of Cody hereby adopts the 2023 Edition of the NFPA 70 National Electrical Code, as published by the National Fire Protection Association and adopted by the State of Wyoming, which code is made a part hereof by this reference, the same as though incorporated herein at length.

SECTION 2: EFFECTIVE DATE. This Ordinance shall become effective immediately after final passage and publication in the Cody Enterprise as required by law.

PASSED ON FIRST READING: 10/17/2023

PASSED ON SECOND READING: 11/7/2023

PASSED ON THIRD READING:

Matt Hall, Mayor

Attest:

Cynthia Baker, Administrative Services Director

MEETING DATE: NOVEMBER 21, 2023

DEPARTMENT: PUBLIC WORKS – WATER

PREPARED BY: PHILLIP M. BOWMAN, P.E.

PRESENTED BY: PHILLIP M. BOWMAN, P.E.

AGENDA ITEM SUMMARY REPORT



Ordinance 2023-12 Amending Title 8, Chapter 2 of the City of Cody Municipal Code to Modify and Set Treated Water and Raw Water Service Fees and Rates

ACTION TO BE TAKEN

Consider approval of Ordinance 2023-12 on Third and Final Reading to modify and set treated water and raw water service fees and rates becoming effective December 1, 2023.

SUMMARY OF INFORMATION

The City Council approved and adopted the “2021 City of Cody Water Master Plan” (WMP) on November 16, 2021. A component of the WMP was a revenue needs analysis that identified the amount of funding needed for the twenty-year planning horizon to complete the recommended Capital Improvement Program (CIP) projects for the City’s treated water and raw water systems. The WMP identified the need to increase the Water Enterprise Fund revenues by approximately eight percent (8%) per year for a period of seven to nine years.

Based on the findings of the WMP, the City Council has approved two (2) treated water and raw water rate increases of approximately eight percent (8%) each, the first taking effect on January 1, 2022, and the second on December 1, 2022. Ordinance 2023-12 proposes the third treated water and raw water increase of approximately eight percent (8%) to be effective with utility billing starting December 1, 2023. The specific charges and rates being increased are summarized as follows:

- Treated Water – City Base Charge increased to \$16.35 per month for a ¾ inch service (standard residential service size), and subsequent larger meter sizes based on the existing “multiplier” scale (previously \$15.15 per month for a ¾ inch service, a 7.92% increase)
- Treated Water – Usage Charge increased to \$3.27 per one thousand gallons (previously \$3.03 per thousand gallons, a 7.92% increase)
- Treated Water – Water Crane and Fire Hydrant Meter sales increased to \$9.10 per thousand gallons (previously \$8.43 per thousand gallons, an 7.95% increase)
- Raw Water – Annual Fee and Monthly Installments increased to \$158.76 per year and \$13.23 per month for a ¾ inch service (standard residential service size), and subsequent larger meter sizes based on the existing “multiplier” scale (previously \$147.00 per year and \$12.25 per month for a ¾ inch service, an 8.0% increase)
- Raw Water – Annual Fee and Monthly Installments for townhouse units increased to \$79.44 per year and \$6.62 per month (previously \$73.50 per year and \$6.13 per month, a 7.99% increase)

With Second Reading of Ordinance 2023-12 on November 7, 2023, the following modifications and clarifications were also made:

- The “City Base Charge” contained in Section 8-2-40 has been slightly modified for meter sizes of 1 ½” and larger to more accurately reflect the existing “multiplier” scale. These City Base Charges were decreased in amounts ranging between \$0.05 (for 1 ½” meter) to \$0.60 (for 6” meter) per month.

AGENDA ITEM NO. _____

- Section 8-2-58 was modified to use the phrase “account holder” instead of “customer” in Item 2.
- Section 8-2-59 was modified to use the phrase “account holder” instead of “customer” in Item 2, and Item 3 was added to clarify the account holder charges for the period of November through May.

No other modifications have been made to Ordinance 2023-12 since Second Reading. With approval of Ordinance 2023-12 on Third and Final Reading, the Water Rate increases will take effect on utility billing beginning December 1, 2023.

FISCAL IMPACT

The Water Enterprise Fund is projected to collect \$4.171 million in “Charges for Utility Services” for treated water and raw water in the approved FY 2024 Budget. Approval of Ordinance 2023-12 and the resultant rate increases of approximately 8% is aligned with the approved budget and revenue projections.

ATTACHMENTS

1. Ordinance 2023-12 (with no changes since Second Reading)

AGENDA ITEM NO. _____

ORDINANCE 2023-12

**AN ORDINANCE AMENDING TITLE 8, CHAPTER 2
OF THE CITY OF CODY MUNICIPAL CODE TO MODIFY AND SET
TREATED WATER AND RAW WATER SERVICE RATES**

Title 8, Chapter 2, Article II, shall be hereby amended as follows effective December 1, 2023.

8-2-40: SCHEDULE OF RATES AND CHARGES

The rates for metered water sold within the City limits shall be as follows:
The minimum monthly charge for each meter shall be as follows:

<u>Meter Size</u>	<u>SMP Charge</u>	<u>City Base Charge</u>
3/4 inch	\$ 11.00	\$ 16.35
1 inch	\$ 22.00	\$ 32.70
1 1/2 inch	\$ 44.00	\$ 65.40
2 inches	\$ 77.00	\$ 114.45
3 inches	\$ 176.00	\$ 261.60
4 inches	\$ 308.00	\$ 457.80
6 inches	\$ 704.00	\$ 1,046.40

The SMP Charge is the wholesale tap equivalency fee charged by the Shoshone Municipal Pipeline. The City Base Charge is the fee assessed by the City for the operation and maintenance of the treated water storage and distribution system. The minimum monthly fee is calculated as follows:

SMP Charge + City Base Charge + three dollars and twenty-seven cents (\$ 3.27) per thousand gallons per month.

All sections shall remain unchanged until Item B.1.

1. For water taken and purchased from the City Water Crane, a minimum of nine dollars and ten cents (\$ 9.10) for the first one thousand (1,000) gallons or less, plus nine dollars and ten cents (\$ 9.10) per one thousand (1,000) gallons for each additional one thousand (1,000) gallons, or any fraction thereof per trip or load.

All sections shall remain unchanged until Item B.2.d.

- d. The fee for water use shall be a minimum of nine dollars and ten cents (\$ 9.10) per one thousand (1,000) gallons or any fraction thereof of water used. This fee may be adjusted to the wholesale cost to the City if the water is used for a City-funded project subject to the approval of the Public Works Director.

All sections shall remain unchanged until Item B.3.

3. Any person desiring to take domestic City water from any other unmetered source, excepting City personnel for authorized City purposes and Fire Department personnel for authorized Fire Department purposes, shall first obtain a written permit from the Public Works Director or his/her designee. Such permit shall fully state the name and billing address of the person or party responsible for payment of water taken, meter number for meter used, and the location of the source (hydrant) from where the water is to be taken. The fee for the use of water shall be a minimum of nine dollars and ten cents (\$ 9.10) for the first one thousand (1,000) gallons or less, plus nine dollars and ten cents (\$ 9.10) per one thousand (1,000) gallons for each additional one thousand (1,000) gallons, or fraction thereof, per trip or load. This fee may be adjusted to the wholesale cost to the City, if the water is used for a City project or as determined by the Governing Body.

* NO FURTHER MODIFICATIONS TO TITLE 8, CHAPTER 2, ARTICLE II *

Title 8, Chapter 2, Article III, shall be hereby amended as follows effective December 1, 2023.

8-2-56: SCHEDULE OF RATES AND CHARGES; TIME OF PAYMENT; FAILURE TO PAY; REQUIREMENT FOR METER:

- A. All users tapped to the raw water system, except as provided in subsections B, C, D, E and F of this section, shall pay a raw water fee based on tap size. All utility bills generated on or after December 1, 2023, shall be billed in monthly installments as follows:

Tap Size	Annual Fee	Payable In Monthly Installments
3/4 inch	\$ 158.76	\$ 13.23
1 inch	\$ 238.20	\$ 19.85
1 1/4 inches	\$ 396.96	\$ 33.08
1 1/2 inches	\$ 635.04	\$ 52.92
2 inches	\$ 952.56	\$ 79.38
2 1/2 inches	\$ 1,190.76	\$ 99.23
3 inches	\$ 1,428.84	\$ 119.07
4 inches	\$ 1,984.56	\$ 165.38

All sections remain unchanged until Item E.

- E. Individual taps for townhouse residences shall pay an annual fee of seventy-nine dollars and forty-four cents (\$ 79.44), which shall be billed in monthly installments of six dollars and sixty-two cents (\$ 6.62).

* NO FURTHER MODIFICATIONS TO TITLE 8, CHAPTER 2, ARTICLE III *

Title 8, Chapter 2, Article IV, shall be hereby amended as follows effective December 1, 2023.

8-2-58: SPECIAL USE WATER POLICY:

- A. < NO CHANGE >
- B. Use; Calculation: The special use water policy allows authorized customers a reduced rate on the treated water for lawn and garden use. The special use water policy is calculated as follows:
1. An average will be calculated using the November through May billing periods based on the account holder's treated water usage.
 2. For the June through October billing periods, the account holder will be billed their average usage at the regular rate of three dollars and twenty-seven cents (\$ 3.27) per one thousand (1,000) gallons of treated water used. The amount used over the average usage will be billed at one dollar and thirty-four cents (\$ 1.34) per one thousand (1,000) gallons of treated water used. Wastewater will be billed based on the average treated water use from the November through May billing periods. There is no additional sewer charge on the additional water beyond the average used for irrigation purposes.
 3. For the November through May billing periods, the account holder will be charged three dollars and twenty-seven cents (\$ 3.27) per one thousand (1,000) gallons of water actually used, and wastewater will be charged at one dollar and ninety cents (\$ 1.90) per one thousand (1,000) gallons based on the actual amount of treated water used.

8-2-59: MODIFIED SPECIAL USE WATER POLICY:

- A. < NO CHANGE >
- B. Use; Calculation: The modified special use water policy allows authorized customers a reduced rate on the wastewater charges when water is used for lawn and garden use. The modified special use water policy is calculated as follows:
1. For calculation of wastewater purposes, an average will be calculated using the November through May billing periods based on the account holder's treated water usage.
 2. For the June through October billing periods, the account holder will be billed for the actual amount of water used at the regular rate of three dollars and twenty-seven cents (\$ 3.27) per one thousand (1,000) gallons of treated water used. Wastewater will be billed at one dollar and ninety cents (\$ 1.90) per one thousand (1,000) gallons based on the average treated water use from the November through May billing periods. There is no additional sewer charge on the additional water beyond the average used for irrigation purposes.
 3. For the November through May billing periods, the account holder will be charged three dollars and twenty-seven cents (\$ 3.27) per one thousand (1,000) gallons of water actually used, and wastewater will be charged at one dollar and ninety cents (\$ 1.90) per one thousand (1,000) gallons based on the actual amount of treated water used.

* NO FURTHER MODIFICATIONS TO TITLE 8, CHAPTER 2, ARTICLE IV *

This Ordinance 2023-12 shall become effective at the final passage after third reading and publication in the Cody Enterprise as required by law:

PASSED ON FIRST READING: OCTOBER 17, 2023

PASSED ON SECOND READING: NOVEMBER 7, 2023

PASSED ON THIRD READING: _____

Matt Hall, Mayor

ATTEST:

Cynthia D. Baker, Administrative Services Officer