

City of Cody City Council

AGENDA

Tuesday, March 15, 2022 – 7:00 p.m. (Pre-Meeting to begin at 6:45 p.m.)
Meeting Place: City of Cody Council Chambers – 1338 Rumsey Avenue, Cody, WY

Meeting Called to Order
Pledge of Allegiance
Moment of Silence
Roll Call
Mayor's Recognitions and Announcements

1. Consent Calendar

All items under the consent calendar will be acted upon in one motion unless a Councilmember or member of the public requests that an individual item be taken up under Conduct of Business.

- a. Approval of Minutes: Regular Minutes from March 1, 2022, March 8, 2022
- b. Approve Vouchers and payroll in the amount of \$1,523,450.22.
- c. Appoint Council Member Rasmussen to the Contractors' Board for a term ending December 2024, appoint Council Member Ballard to the YCAN Board for a term ending April 2024, Appoint Council Member Swett to the Shoshone Recreation Board for a term ending December 2024 and to the Park County Travel Council for a term ending February 2025.
- d. Appoint Council Member Fritz to the Urban System & Traffic Committee for a term ending December 2024, appoint Council member Bailly to the Urban System & Traffic Committee for a term ending December 2022 and appoint Phillip Bowman, Public Works Director and Rob Kramer, Street Superintendent to the Urban System & Traffic Committee for a term ending December 2024.
- e. Authorize the Mayor to enter into and sign a contract with Division of Criminal Investigation (DCI) and the City of Cody Police Department to assign one (1) Cody Police Officer to the DCI Drug Task Force.
- f. Authorize the Mayor to sign the Easement documents that hereby grant, convey and warrant unto the owners of Lots 1 through 55 of the Landing Subdivision, according to the plat recorded as Document Number 2020-8122, in Plat Cabinet P at page 78, in the County of Park, State of Wyoming, and their successors and a perpetual easement to lay, erect, construct, install, operate, maintain, inspect, alter, repair, replace, change the size of and remove water pipelines and related appurtenances, on, over, under, across and through those certain strips of land owned by the city of Cody.

2. Public Comments: The City Council welcomes input from the public. In order for everyone to be heard, please limit your comments to five (5) minutes per person. The

Guidelines for the Conduct of City Council Meetings do not allow action to be taken on public comments.

3. Public Hearing

4. Conduct of Business

- a. Consider approving the Use of Bob Moore Parking Lot – on Saturdays – May through October from 9 AM to noon for Famers Market/Festival.
Staff Reference: Cindy Baker, Administrative Services Office
Spokesperson: Shirley Bentley
- b. Resolution 2022-06
A resolution adopting the Wyoming Region 6 Hazard Mitigation Plan
- c. Approve Ordinance 2022-03 –2nd Reading
An Ordinance Amending Title 3, Chapter 3, Section 3-3-9(b) of the City of Cody Code. Taxi License: Driver's
Staff Reference: Cindy Baker, Administrative Services Officer

5. Tabled Items

6. Ordinance 2022-02 – First Reading
An Ordinance to Amend Cody City Code 10-16-2.
Staff Reference: Todd Stowell, City Planner

7. Matters from Staff Members

8. Matters from Council Members

9. Adjournment

Upcoming Meetings:

March 22, 2022 – Tuesday – Work Session – 5:30 p.m.

April 5, 2022 – Tuesday – Regular Council Meeting 7:00 p.m.

City of Cody
Council Proceedings
Tuesday, March 1, 2022

A regular meeting of the Cody City Council was held in the Council Chambers at City Hall in Cody, Wyoming on Tuesday, February 15, 2022 at 7:00 p.m.

Present: Mayor Matt Hall, Council Members Andrew Quick, Emily Swett, Heidi Rasmussen, Diane Ballard Justin Baily and Jerry Fritz, City Attorney Scott Kolpitcke, and Administrative Services Officer, Cindy Baker

Absent: City Administrator Barry Cook

Mayor Matt Hall called the meeting to order at 7:00 p.m.

Council Member Ballard made a motion seconded by Council Member Baily to approve the agenda as presented including the Consent Calendar including Regular Minutes from February 15, 2022. And minutes from Leadership Summit dated February 11, 2022; approve Vouchers and payroll in the amount of \$702,569.89; and nominate Michele Richlin, Clerk/Treasurer, Town of Deaver, Penny Robbins, Clerk/Treasurer, Town of Mountain View and Cindy Baker, Administrative Services Officer, City of Cody to the WAM-JPIC Board of Directors for a three-year term (May 1, 2022 – April 30, 2025). Vote was unanimous.

Council Member Rasmussen made a motion seconded by Council Member Swett to approve a request from Frank Forshee to reduce the amount owed to the City of Cody for the repair of damaged electrical equipment during an excavation. Vote was unanimous.

Ordinance 2022-03 - First Reading

An Ordinance Amending Title 3, Chapter 3, Section 3-3-9(b) of the City of Cody Code. Taxi License: Driver's. Council Member Fritz made a motion seconded by Council Member Rasmussen to approve Ordinance 2022-03 on First Reading. Vote was unanimous.

Ordinance 2022-01 – Third and Final Reading

An Ordinance Amending Title 9, Chapter 2, Section 1 of the City of Cody Code. Council Member Quick made a motion seconded by Council Member Baily to approve Ordinance 2022-01 on Third and Final Reading. Vote was unanimous.

Todd Stowell, City Planner provided the Governing Body with information relating to a request granting Easements across City Property and Authorize use of Public Right of Way for Installation of an Irrigation Pipeline as Requested by Kip Thiel. The Easement Documents will be presented at a future meeting for Council action.

Council Member Ballard made a motion seconded by Council Member Baily to approve Change Orders No. 9 and No. 10 for the Wastewater Treatment Facility – Phase 2 Treatment Process Upgrade Project, and authorize the mayor to sign and execute all associated documents. Vote was unanimous

Ordinance 2022-02 –First Reading

An Ordinance to Amend Cody City Code 10-16-2. Council Member Fritz made a motion seconded by Council Member Rasmussen to remove this item from the table. Vote was unanimous. No discussion was held. Council Member Swett made a motion seconded by Council Member Quick to table this item till a future meeting. Vote was unanimous

Mayor Hall adjourned the meeting at 7:45 p.m.

Mayor Matt Hall

Cindy Baker, Administrative Services Officer

City of Cody
Council Proceedings
Tuesday, March 8, 2022

A special meeting of the Cody City Council was held in Council Chambers of Cody City Hall on Tuesday, March 8, 2022 at 5:30 p.m.

Present: Mayor Matt Hall, Council Members Diane Ballard, Emily Swett, Andrew Quick Justin Baily, Jerry Fritz, and Heidi Rasmussen, City Administrator, Barry Cook (Via phone) and Administrative Service Officer, Cindy Baker.

Absent: Council Member Emily Swett

Mayor Hall called the meeting to order at 5:30 p.m.

The Governing Body discussed Kick 'n It In Cody – Harley Owners Group (HOG) presented by Ryan Hauck, Park County Travel Council & Deanna Thompson, HOG Representative (Via phone). Staff was directed to continue to work with the organizers on the logistics of this event and bring to a future meeting for consideration of approval.

Cindy Baker Administrative Services Officer, discussed Mobile Vendor Resolutions that were passed in 2021 and was provided direction to continue the pilot program for 2022 and will report to the Governing Body at a later meeting.

Todd Stowell, City Planner discussed Lease Request of City Land – Meade & Andrea Dominick. Staff was directed to prepare a lease document and bring to a future meeting for consideration of approval.

Chief Baker discussed Task Force Officer request, the Chief was directed to prepare documents relating to this request and bring to a future meeting for consideration of approval.

Phillip Bowman, Public Works Director, discussed the Park County Landfill Contract and other options relating to this subject. Staff was directed to set up a meeting with the Mayor, a Council Member, County staff and Chair of County Commissioners for further discussion.

Phillip Bowman, Public Works Director, discussed an update on Urban Systems Committee and agreement. Staff was directed to include in a future meeting the appointments for this committee for approval and work on the agreement for consideration of approval at a future meeting.

Staff Reference: Phillip Bowman, Public Works Director

Mayor Hall adjourned the Work Session at 7:28 p.m.

Cynthia D Baker
Administrative Services Officer

Matt Hall
Mayor

Report Criteria:

Invoice.Detail.Input date = 03/08/2022

Invoice.Batch = {NOT LIKE} "1"

Secondary Name	Invoice	Description	Invoice Date	Total Cost
ACKER ELECTRIC INC (270)				
	61738	V.V PUMPHOUSE TROUBLESHOT	01/03/2022	97.50
	61739	PTB BUILDING HEATER	01/05/2022	65.00
	61740	SHOP EXTERIOR LIGHTS	01/26/2022	2,229.00
	61741	EAST CODY ENTRANCE SIGN	12/10/2021	105.00
Total :				2,496.50
Total ACKER ELECTRIC INC (270):				2,496.50
AMERICAN FAMILY LIFE ASSUR (550)				
	3422	AFLAC PREMIUM	03/04/2022	2,140.59
Total :				2,140.59
Total AMERICAN FAMILY LIFE ASSUR (550):				2,140.59
AMERICAN LEGAL (132624)				
STERLING CODIFIERS LLC	15050	CODIFYING SERVICES	02/23/2022	759.16
Total :				759.16
Total AMERICAN LEGAL (132624):				759.16
AMERICAN WELDING & GAS, INC. (128592)				
	8366041	CARBON DIOXIDE/CYLINDER RENTAL	02/28/2022	35.75
Total :				35.75
Total AMERICAN WELDING & GAS, INC. (128592):				35.75
ANIXTER INC (130622)				
	5143625-00	LIGHTING ARRESTORS	02/23/2022	324.42
Total :				324.42
Total ANIXTER INC (130622):				324.42
BAILEY ENTERPRISES INCORPORATED (130546)				
	5971253	Fuel	03/07/2022	71.90
	5971253	Fuel	03/07/2022	1,007.26
	5971253	Fuel	03/07/2022	207.64
	5971253	Fuel	03/07/2022	69.21
	5971253	Fuel	03/07/2022	2,872.36
	5971253	Fuel	03/07/2022	207.64
	5971253	Fuel	03/07/2022	103.82
	5971253	Fuel	03/07/2022	42.33
	5971253	Fuel	03/07/2022	328.71
	5971253	Fuel	03/07/2022	321.49
	5971253	Fuel	03/07/2022	142.43
	5971253	Fuel	03/07/2022	6.51
	5971253	Fuel	03/07/2022	251.72
	5971253	Fuel	03/07/2022	96.13
	5971253	Fuel	03/07/2022	22.25

Secondary Name	Invoice	Description	Invoice Date	Total Cost
	5971253	Fuel	03/07/2022	129.06
	5971253	Fuel	03/07/2022	44.50
	5971253	Fuel	03/07/2022	1,289.32
	5971253	Fuel	03/07/2022	128.09
	5971253	Fuel	03/07/2022	602.09
	5971253	Fuel	03/07/2022	672.58
	5971253	Fuel	03/07/2022	14.87
	5971253	Fuel	03/07/2022	3.72
	5971253	Fuel	03/07/2022	7.44
	5971253	Fuel	03/07/2022	11.15
	5971253	Fuel	03/07/2022	3,959.62
	5971253	Fuel	03/07/2022	1,284.17
	5971253	Fuel	03/07/2022	93.45
	5971253	Fuel	03/07/2022	134.48
	5971253	Fuel	03/07/2022	122.84
	5971253	Fuel	03/07/2022	476.34
	5971253	Fuel	03/07/2022	265.51
	5971253	Fuel	03/07/2022	441.74
	5971253	Fuel	03/07/2022	142.08
	5971253	Fuel	03/07/2022	364.01
	5971253	Fuel	03/07/2022	18.16
	5971253	Fuel	03/07/2022	972.29
Total :				16,928.91
Total BAILEY ENTERPRISES INCORPORATED (130546):				16,928.91
BLACK HILLS GAS HOLDINGS, LLC (132866)				
BLACK HILLS ENERGY	030722	UTILITIES - BLACK HILLS ENERGY	03/07/2022	890.60
BLACK HILLS ENERGY	030722	UTILITIES - BLACK HILLS ENERGY	03/07/2022	2,189.57
BLACK HILLS ENERGY	030722	UTILITIES - BLACK HILLS ENERGY	03/07/2022	1,666.55
BLACK HILLS ENERGY	030722	UTILITIES - BLACK HILLS ENERGY	03/07/2022	1,829.95
BLACK HILLS ENERGY	030722	UTILITIES - BLACK HILLS ENERGY	03/07/2022	4,863.55
BLACK HILLS ENERGY	030722	UTILITIES - BLACK HILLS ENERGY	03/07/2022	4,863.55
BLACK HILLS ENERGY	030722	UTILITIES - BLACK HILLS ENERGY	03/07/2022	1,064.13
BLACK HILLS ENERGY	030722	UTILITIES - BLACK HILLS ENERGY	03/07/2022	220.48
BLACK HILLS ENERGY	030722	UTILITIES - BLACK HILLS ENERGY	03/07/2022	1,074.04
BLACK HILLS ENERGY	030722	UTILITIES - BLACK HILLS ENERGY	03/07/2022	939.56
Total :				19,601.98
Total BLACK HILLS GAS HOLDINGS, LLC (132866):				19,601.98
CBE GROUP INC (132894)				
	3322	GARNISHMENT - WG2108102	03/03/2022	181.43
Total :				181.43
Total CBE GROUP INC (132894):				181.43
CITY OF POWELL (2280)				
	627	ELECTRICAL INSPECTION CONTRACT	03/01/2022	1,282.61
Total :				1,282.61
Total CITY OF POWELL (2280):				1,282.61

Secondary Name	Invoice	Description	Invoice Date	Total Cost
COPENHAVER KATH KITCHEN KOLPITCKE LLC (3140)				
	43813	Legal Services	03/03/2022	2,987.98
	43813	Legal Services	03/03/2022	304.90
	43813	Legal Services	03/03/2022	670.77
	43813	Legal Services	03/03/2022	670.77
	43813	Legal Services	03/03/2022	731.75
	43813	Legal Services	03/03/2022	731.75
Total :				6,097.92
Total COPENHAVER KATH KITCHEN KOLPITCKE LLC (3140):				6,097.92
CUSTOM DELIVERY SERVICE INC (3343)				
	298024	FLOW HYD FITTINGS DELIVERY	02/22/2022	25.00
	308045	WASTEWATER SAMPLING SHIPPING	02/16/2022	36.00
	308047	SAMPLE SHIPPING	02/23/2022	36.00
Total :				97.00
Total CUSTOM DELIVERY SERVICE INC (3343):				97.00
DANA KEPNER COMPANY (3410)				
	2233081-02	METER REGISTERS	02/28/2022	750.00
Total :				750.00
Total DANA KEPNER COMPANY (3410):				750.00
DUNN, SUSAN (130970)				
	13.0680.47	REFUND UTILITY DEPOSIT	02/28/2022	21.59
Total :				21.59
Total DUNN, SUSAN (130970):				21.59
ELECTRO TEST AND MAINTENANCE, INC. (4060)				
	22-022	TEMP GAUGE FOR SUB TRANSFORMER	02/14/2022	1,850.68
Total :				1,850.68
Total ELECTRO TEST AND MAINTENANCE, INC. (4060):				1,850.68
ENERGY LABORATORIES, INC (4120)				
DEPARTMENT 6250	456062	COLIFORM TESTING	02/27/2022	160.00
DEPARTMENT 6250	456776	HARDNESS TEST	03/01/2022	52.00
Total :				212.00
Total ENERGY LABORATORIES, INC (4120):				212.00
ENGINEERING ASSOCIATES (4140)				
	4202004	PROJECT 14111-04 WWTF PHASE 2	02/16/2022	215.60
	4202004	PROJECT 14111-04 WWTF PHASE 2	02/16/2022	65.88
	4202004	PROJECT 14111-04 WWTF PHASE 2	02/16/2022	17.97
	4202004	PROJECT 14111-04 WWTF PHASE 2	02/16/2022	299.45
	4202005	SURVEYING - GLENDALE SUB SWITCH	02/16/2022	2,808.09
	4202005	SURVEYING - DRAW ST SOUTH CONV	02/16/2022	1,466.20
	4202006	ENGINEERING SERVICES - AUDITORIUM FIRE SUPPRESSION SYSTEM	02/16/2022	3,477.23

Secondary Name	Invoice	Description	Invoice Date	Total Cost
Total :				8,350.42
Total ENGINEERING ASSOCIATES (4140):				8,350.42
ENNIST III, ROBERT F (131798)				
BIG HORN FOOD SERVICES	48038	RESTROOM SUPPLIES	02/28/2022	832.41
Total :				832.41
Total ENNIST III, ROBERT F (131798):				832.41
FERGUSON, KATHERYN (132903)				
	2.0630.16	REFUND UTILITY DEPOSIT	02/18/2022	192.00
Total :				192.00
Total FERGUSON, KATHERYN (132903):				192.00
FREMAREK INC (132905)				
MID-AMERICAN RESEARCH CHEMICA	0755396-IN	ENZYME BLOCK	02/25/2022	177.00
Total :				177.00
Total FREMAREK INC (132905):				177.00
HARRIS TRUCKING AND CONSTRUCTION CO. (4780)				
	BHWT PAY APP 19	BHWT PAY APP 19	02/15/2022	74,131.57
	BHWT PAY APP 19	BHWT PAY APP 19	02/15/2022	36,512.56
	BHWT PAY APP 19	BHWT RET 19	02/15/2022	3,901.66
	BHWT PAY APP 19	BHWT RET 19	02/15/2022	1,921.71
Total :				116,467.50
Total HARRIS TRUCKING AND CONSTRUCTION CO. (4780):				116,467.50
HEBRLEE, TRENT STEVEN (131832)				
HOTLINE ELECTRICAL SALES & SERV	28734	BI-DIRECTIONAL 2S METERS	03/11/2022	1,360.00
Total :				1,360.00
Total HEBRLEE, TRENT STEVEN (131832):				1,360.00
HUBER, CHRIS (132904)				
	14.1900.27	REFUND UTILTIY DEPOSIT	02/28/2022	276.54
Total :				276.54
Total HUBER, CHRIS (132904):				276.54
HUME, ADAM (132825)				
	2282022	MILEAGE REIMBURSEMENT	03/04/2022	15.85
Total :				15.85
Total HUME, ADAM (132825):				15.85

Secondary Name	Invoice	Description	Invoice Date	Total Cost
KITCHEN, SCOTT (129803)				
	022822	MILEAGE REIMBURSEMENT	02/28/2022	10.11
Total :				10.11
Total KITCHEN, SCOTT (129803):				10.11
LEISURE IN MONTANA INC (131545)				
	SAL20315-1	POOL CHEMICALS	02/28/2022	75.64
Total :				75.64
Total LEISURE IN MONTANA INC (131545):				75.64
LIEBERMAN, MICHELLE (132902)				
	36005680	REC CENTER REFUND	02/23/2022	27.50
Total :				27.50
Total LIEBERMAN, MICHELLE (132902):				27.50
MOUNTAIN STATES LIGHTING (128210)				
	11539	LIGHT BASE COVER REPLACEMENTS	02/25/2022	2,750.00
Total :				2,750.00
Total MOUNTAIN STATES LIGHTING (128210):				2,750.00
MYERS, JEFFREY DAVID (10830)				
WYOMING FIRE SAFETY, LC	30422	Fire Extinguisher Maintenance	03/04/2022	7.00
WYOMING FIRE SAFETY, LC	30422	Fire Extinguisher Maintenance	03/04/2022	224.00
WYOMING FIRE SAFETY, LC	30422	Fire Extinguisher Maintenance	03/04/2022	7.00
WYOMING FIRE SAFETY, LC	30422	Fire Extinguisher Maintenance	03/04/2022	18.00
WYOMING FIRE SAFETY, LC	30422	Fire Extinguisher Maintenance	03/04/2022	104.00
WYOMING FIRE SAFETY, LC	30422	Fire Extinguisher Maintenance	03/04/2022	35.00
WYOMING FIRE SAFETY, LC	30422	Fire Extinguisher Maintenance	03/04/2022	276.00
WYOMING FIRE SAFETY, LC	30422	Fire Extinguisher Maintenance	03/04/2022	251.00
WYOMING FIRE SAFETY, LC	30422	Fire Extinguisher Maintenance	03/04/2022	66.50
WYOMING FIRE SAFETY, LC	30422	Fire Extinguisher Maintenance	03/04/2022	66.50
WYOMING FIRE SAFETY, LC	30422	Fire Extinguisher Maintenance	03/04/2022	129.00
WYOMING FIRE SAFETY, LC	30422	Fire Extinguisher Maintenance	03/04/2022	533.00
WYOMING FIRE SAFETY, LC	30422	Fire Extinguisher Maintenance	03/04/2022	21.00
WYOMING FIRE SAFETY, LC	30422	Fire Extinguisher Maintenance	03/04/2022	303.00
WYOMING FIRE SAFETY, LC	30422	Fire Extinguisher Maintenance	03/04/2022	151.50
WYOMING FIRE SAFETY, LC	30422	Fire Extinguisher Maintenance	03/04/2022	151.50
Total :				2,344.00
Total MYERS, JEFFREY DAVID (10830):				2,344.00
NCL OF WISCONSIN INC (7320)				
NORTH CENTRAL LABS	466795	WASTEWATER LABE SUPPLIES	02/21/2022	492.63
Total :				492.63
Total NCL OF WISCONSIN INC (7320):				492.63

Secondary Name	Invoice	Description	Invoice Date	Total Cost
NCPERS GROUP LIFE INS (125412)				
C/O MEMBER BENEFITS	3422	PREMIUM	03/04/2022	432.00
Total :				432.00
Total NCPERS GROUP LIFE INS (125412):				432.00
NORCO, INC. (128948)				
	34359282	CYLINDER RENT	02/28/2022	35.28
Total :				35.28
Total NORCO, INC. (128948):				35.28
PARK COUNTY (7670)				
	7213	LEC CONTRACT - DISPATCH	03/01/2022	223.56
	7213	LEC CONTRACT - DISPATCH	03/01/2022	3,800.53
	7213	LEC CONTRACT - DISPATCH	03/01/2022	670.68
	7213	LEC CONTRACT - DISPATCH	03/01/2022	17,661.27
	7213	LEC CONTRACT - CAPITOL EQUIPMENT	03/01/2022	4,520.00
	7213	LEC CONTRACT - MAINTENANCE	03/01/2022	1,807.46
	7213	LEC CONTRACT - CONSOLE	03/01/2022	39.16
	7213	LEC CONTRACT - CONSOLE	03/01/2022	665.61
	7213	LEC CONTRACT - CONSOLE	03/01/2022	117.46
	7213	LEC CONTRACT - CONSOLE	03/01/2022	3,093.14
	7213	LEC CONTRACT - UTILITIES	03/01/2022	1,466.73
	7213	ADJ FOR INITIAL NETWORK SEGREGATION CHANGES	03/01/2022	204.52-
	7213	ANTI VIRUS CLIENT CREDIT	03/01/2022	34.79-
Total :				33,826.29
Total PARK COUNTY (7670):				33,826.29
PARK COUNTY ANIMAL SHELTER (5120)				
	30122	ANIMAL SERVICE CONTRACT - MARCH 2022	03/01/2022	4,166.67
Total :				4,166.67
Total PARK COUNTY ANIMAL SHELTER (5120):				4,166.67
PARK COUNTY LANDFILL (129053)				
	022822	BULK ITEM REMOVAL FEES - FEB 2022	02/28/2022	137.64
	022822	LANDFILL CHARGES - FEB 2022	02/28/2022	43,591.58
Total :				43,729.22
Total PARK COUNTY LANDFILL (129053):				43,729.22
PARK COUNTY WEED AND PEST (7770)				
	20220020	CODY PORTION OF VEOLIA BILL	02/28/2022	8,958.88
Total :				8,958.88
Total PARK COUNTY WEED AND PEST (7770):				8,958.88
PARK DISTRICT COURT (132610)				
	3322	GARNISHMENT Civil #29877	03/03/2022	196.97

Secondary Name	Invoice	Description	Invoice Date	Total Cost
Total :				196.97
Total PARK DISTRICT COURT (132610):				196.97
PAVEMENT MAINTENANCE INC (7825)				
	22-11	CONTRACT SNOW REMOVAL	02/17/2022	1,050.00
Total :				1,050.00
Total PAVEMENT MAINTENANCE INC (7825):				1,050.00
PROVIDENT LIFE & ACCIDENT INS (128033)				
	3422	PREMIUMS	03/04/2022	23.40
Total :				23.40
Total PROVIDENT LIFE & ACCIDENT INS (128033):				23.40
PURCELL TIRE AND RUBBER COMPANY (132837)				
DBA: PURCELL TIRE AND SERVICE C	31206676	TIRES PT06	02/22/2022	2,576.98
Total :				2,576.98
Total PURCELL TIRE AND RUBBER COMPANY (132837):				2,576.98
RIVER OAKS COMMUNICATIONS CORP (131184)				
	022822	TCT FRANCHISE AGREEMENT	02/28/2022	2,596.00
Total :				2,596.00
Total RIVER OAKS COMMUNICATIONS CORP (131184):				2,596.00
SABER PEST CONTROLL LLC (131183)				
	AUD160	PEST CONTROL - AUDITORIUM	02/24/2022	80.00
	CH160	PEST CONTROL - CITY HALL	02/24/2022	60.00
	E148	PEST CONTROL - ELECTRIC	03/01/2022	80.00
	P160	PEST CONTROL - PUBLIC WORKS SHOP	03/01/2022	50.00
	P160	PEST CONTROL - PUBLIC WORKS SHOP	03/01/2022	25.00
	P160	PEST CONTROL - PUBLIC WORKS SHOP	03/01/2022	25.00
	R159	PEST CONTROL - RECYCLING/SANITATION	03/01/2022	60.00
	W159	PEST CONTROL - WASTEWATER DEPT	03/01/2022	85.00
Total :				465.00
Total SABER PEST CONTROLL LLC (131183):				465.00
SHOSHONE MUNICIPAL PIPELINE (9130)				
	030122	SMP WATER PURCHASE - FEB 2022	03/01/2022	107,931.94
Total :				107,931.94
Total SHOSHONE MUNICIPAL PIPELINE (9130):				107,931.94
SYSTEMS GRAPHICS INC (129162)				
ADVANCED INFO SYSTEMS	15745	OUTSOURCE BILLS	02/22/2022	6.39
ADVANCED INFO SYSTEMS	15745	OUTSOURCE BILLS	02/22/2022	39.50
ADVANCED INFO SYSTEMS	15745	OUTSOURCE BILLS	02/22/2022	36.16

Secondary Name	Invoice	Description	Invoice Date	Total Cost
ADVANCED INFO SYSTEMS	15745	OUTSOURCE BILLS	02/22/2022	35.92
ADVANCED INFO SYSTEMS	15745	OUTSOURCE BILLS	02/22/2022	44.64
ADVANCED INFO SYSTEMS	15746	OUTSOURCE BILLS	02/25/2022	15.62
ADVANCED INFO SYSTEMS	15746	OUTSOURCE BILLS	02/25/2022	96.54
ADVANCED INFO SYSTEMS	15746	OUTSOURCE BILLS	02/25/2022	88.40
ADVANCED INFO SYSTEMS	15746	OUTSOURCE BILLS	02/25/2022	87.80
ADVANCED INFO SYSTEMS	15746	OUTSOURCE BILLS	02/25/2022	109.10
Total :				560.07
Total SYSTEMS GRAPHICS INC (129162):				560.07
THE OFFICE SHOP INC (7440)				
	195714	COPIER CONTRACT - COMMUNITY DEVELOPMENT	02/25/2022	86.91
	195714	COPIER CONTRACT - COMMUNITY DEVELOPMENT	02/25/2022	86.92
	195714	COPIER CONTRACT - COMMUNITY DEVELOPMENT	02/25/2022	89.55
	195715	COPIER CONTRACT - SHOP	02/25/2022	8.45
	195715	COPIER CONTRACT - SHOP	02/25/2022	8.47
	195715	COPIER CONTRACT - SHOP	02/25/2022	7.47
	195715	COPIER CONTRACT - SHOP	02/25/2022	8.47
	195715	COPIER CONTRACT - SHOP	02/25/2022	8.47
	195715	COPIER CONTRACT - SHOP	02/25/2022	8.47
	196483	COPIER CONTRACT - POLICE DEPARTMENT	03/04/2022	764.41
Total :				1,077.59
Total THE OFFICE SHOP INC (7440):				1,077.59
U S POST OFFICE (10050)				
	BR022022	BRM PERMIT #1000	02/20/2022	265.00
	BRM022022	BRM ANNUAL MAINTENANCE - permit #1001	02/20/2022	800.00
Total :				1,065.00
Total U S POST OFFICE (10050):				1,065.00
UNUM LIFE INSURANCE - LIFE (127935)				
	3422	PREMIUM	03/04/2022	951.56
Total :				951.56
Total UNUM LIFE INSURANCE - LIFE (127935):				951.56
WELLS FARGO COMMERICAL CARD (132565)				
	022322	credit for goods not received	02/23/2022	119.70-
	022322	Red Cross Certification	02/23/2022	35.00
	022322-1	first aid cpr classes	02/23/2022	140.00
	022322-1	american red cross classes	02/23/2022	455.00
	022322-1	office supplies	02/23/2022	23.42
	022322-1	first aid supplies	02/23/2022	23.20
	022322-1	babysitting class supplies	02/23/2022	102.00
	022322-1	pool chemicals	02/23/2022	253.00
	022322-1	pool chemicals	02/23/2022	253.00
	022322-1	float tube for lifeguards	02/23/2022	247.50
	022322-1	lifeguard tubes	02/23/2022	324.95
	022322-1	babysitting materials	02/23/2022	483.63
	022322-1	Red Cross license agreement	02/23/2022	650.00

Secondary Name	Invoice	Description	Invoice Date	Total Cost
Total Aquatics:				2,871.00
	022322-1	ping pong balls	02/23/2022	19.54
	022322-1	ping pong paddles and balls	02/23/2022	33.98
Total Athletics:				53.52
	022322-1	gas for lift in Auditorium	02/23/2022	75.93
	022322-1	Wrong credit card	02/23/2022	.17
	022322-1	nuts and bolts	02/23/2022	21.99
	022322-1	screwdriver set	02/23/2022	16.99
	022322-1	contact cement to repair city hall counter tops	02/23/2022	7.59
	022322-1	repairs to family shower valve	02/23/2022	293.31
	022322-1	repairs to family shower valve	02/23/2022	293.31
	022322-1	repair to lock on door at rec center	02/23/2022	100.00
	022322-1	grab bar for therapy shower	02/23/2022	73.59
	022322-1	vice grip tool	02/23/2022	15.99
	022322-1	air deoderizer	02/23/2022	35.92
Total City Facilities:				934.79
	022322-1	ICC renewals / certifications	02/23/2022	105.00
	022322-1	Membership Renewal	02/23/2022	30.00
Total Community Development:				135.00
	022322	POLE SAW	02/23/2022	569.99
	022322	BAR OIL	02/23/2022	188.21
	022322	POTO EYE	02/23/2022	45.74
	022322-1	FR Jacket	02/23/2022	259.99
	022322-1	14" saw bars	02/23/2022	67.98
	022322-1	saw chain	02/23/2022	12.56
	022322-1	PLEXY GLASS	02/23/2022	66.20
	022322-1	FR CLOTHES, BOOTS	02/23/2022	321.96
Total Electric:				1,532.63
	022322	Expanding file folders	02/23/2022	10.52
	022322	Utilities - City of Cody	02/23/2022	320.54
	022322	Utilities - City of Cody	02/23/2022	29.38
	022322	Toner cartridges	02/23/2022	398.68
	022322-1	Blank Door Hangers	02/23/2022	54.76
	022322-1	Blank Door Hangers	02/23/2022	54.76
	022322-1	Blank Door Hangers	02/23/2022	54.76
	022322-1	Blank Door Hangers	02/23/2022	54.76
	022322-1	Blank Door Hangers	02/23/2022	54.77
	022322-1	Utilities - City of Cody	02/23/2022	319.39
	022322-1	pole inspection tags	02/23/2022	79.38
	022322-1	Security Contract	02/23/2022	130.35
	022322-1	Security Contract	02/23/2022	69.30
	022322-1	Security Contract	02/23/2022	69.30
	022322-1	Plastic cups, plates, paper napkins	02/23/2022	41.24
	022322-1	tape	02/23/2022	17.81
	022322-1	random drug test	02/23/2022	32.50
	022322-1	toner - meter reader station	02/23/2022	226.28
	022322-1	software -	02/23/2022	31.15
	022322-1	Refund on toner return	02/23/2022	437.61-

Secondary Name	Invoice	Description	Invoice Date	Total Cost
	022322-1	electronics	02/23/2022	27.99
	022322-1	Grant application postage	02/23/2022	28.35
	022322-1	random drug testing program	02/23/2022	90.00
	022322-1	random drug testing program	02/23/2022	45.00
	022322-1	random drug testing program	02/23/2022	9.00
	022322-1	random drug testing program	02/23/2022	40.50
	022322-1	random drug testing program	02/23/2022	27.00
	022322-1	random drug testing program	02/23/2022	13.50
	022322-1	random drug testing program	02/23/2022	36.00
	022322-1	leadership summit meeting supplies	02/23/2022	20.48
	022322-1	duster	02/23/2022	4.94
	022322-1	storage bags	02/23/2022	4.34
	022322-1	clamp and hose, coupler, relay I12 Waster Misc	02/23/2022	24.22
	022322-1	clamp and hose, coupler, relay I12 Waster Misc	02/23/2022	17.98
	022322-1	clamp and hose, coupler, relay I12 Waster Misc	02/23/2022	18.89
	022322-1	dish soap	02/23/2022	4.94
	022322-1	toner	02/23/2022	279.85
	022322-1	computer cleaner, keyboard batteries	02/23/2022	8.88
	022322-1	computer cleaner, keyboard batteries	02/23/2022	5.47
	022322-1	labels, sharpies	02/23/2022	9.46
	022322-1	pepper, dish soap, storage bags	02/23/2022	2.68
	022322-1	cleaning gloves, cleaning spray, duster	02/23/2022	9.18
	022322-1	Utilities - City of Cody	02/23/2022	386.14
	022322-1	Utilities - City of Cody	02/23/2022	.18
	022322-1	Utilities - City of Cody	02/23/2022	.44
	022322-1	Utilities - City of Cody	02/23/2022	902.24
	022322-1	Utilities - City of Cody	02/23/2022	12,122.52
	022322-1	Utilities - City of Cody	02/23/2022	82.01
	022322-1	Ink pad	02/23/2022	7.75
	022322-1	credit for flight cancelled	02/23/2022	639.20-
	022322-1	Risk assessments	02/23/2022	204.90
	022322-1	Batteries for Crossing Lights	02/23/2022	1,838.80
	022322-1	Printer return credit	02/23/2022	699.00-
	022322-1	Toner return credit	02/23/2022	383.97-
	022322-1	Utilities - Verizon	02/23/2022	297.44
	022322-1	Utilities - Verizon	02/23/2022	165.40
	022322-1	Utilities - Verizon	02/23/2022	265.07
	022322-1	Utilities - Verizon	02/23/2022	41.35
	022322-1	Utilities - Verizon	02/23/2022	41.35
	022322-1	Utilities - Verizon	02/23/2022	96.29
	022322-1	Utilities - Verizon	02/23/2022	533.63
	022322-1	Utilities - Verizon	02/23/2022	233.92
	022322-1	Utilities - Verizon	02/23/2022	35.98
	022322-1	Utilities - Verizon	02/23/2022	36.38
	022322-1	Utilities - Verizon	02/23/2022	63.68
	022322-1	Utilities - Verizon	02/23/2022	122.71
	022322-1	Utilities - Verizon	02/23/2022	89.71
	022322-1	Utilities - Verizon	02/23/2022	106.47
	022322-1	Utilities - Verizon	02/23/2022	63.68
	022322-1	Utilities - Verizon	02/23/2022	96.29
	022322-1	Utilities - Verizon	02/23/2022	36.27
	022322-1	Utilities - Verizon	02/23/2022	32.25
	022322-1	Utilities - Verizon	02/23/2022	132.44
	022322-1	Utilities - Verizon	02/23/2022	13.10
	022322-1	Utilities - Verizon	02/23/2022	52.10
	022322-1	Utilities - Verizon	02/23/2022	135.04
	022322-1	Utilities - Verizon	02/23/2022	137.40
	022322-1	Utilities - Verizon	02/23/2022	13.65

Secondary Name	Invoice	Description	Invoice Date	Total Cost
	022322-1	Utilities - Verizon	02/23/2022	46.49
	022322-1	Utilities - Verizon	02/23/2022	40.01
	022322-1	Utilities - Verizon	02/23/2022	40.01
	022322-1	Utilities - Verizon	02/23/2022	40.01
	022322-1	refund on returned item	02/23/2022	104.28-
	022322-1	bearings and seals	02/23/2022	41.88
	022322-1	marketing ads	02/23/2022	32.40
	022322-1	marketing ads	02/23/2022	73.20
	022322-1	marketing ads	02/23/2022	157.60
	022322-1	marketing ads	02/23/2022	315.00
	022322-1	marketing ads	02/23/2022	90.25
	022322-1	marketing ads	02/23/2022	1,928.70
	022322-1	marketing ads	02/23/2022	250.00
	022322-1	marketing advertising	02/23/2022	250.00
	022322-1	Utilities - TCT	02/23/2022	87.16
	022322-1	Utilities - TCT	02/23/2022	1,449.67
	022322-1	Utilities - TCT	02/23/2022	56.45
	022322-1	Utilities - TCT	02/23/2022	191.45
	022322-1	Utilities - TCT	02/23/2022	529.84
	022322-1	Utilities - TCT	02/23/2022	529.64
	022322-1	Utilities - TCT	02/23/2022	87.16
	022322-1	Utilities - TCT	02/23/2022	191.45
	022322-1	Utilities - TCT	02/23/2022	197.26
	022322-1	Utilities - TCT	02/23/2022	88.66
	022322-1	Utilities - TCT	02/23/2022	56.45
	022322-1	Utilities - TCT	02/23/2022	159.01
	022322-1	filters, oil, wipers, bulbs, batteries, fuses, thermostats, blades	02/23/2022	64.83
	022322-1	filters, oil, wipers, bulbs, batteries, fuses, thermostats, blades	02/23/2022	9.40
	022322-1	filters, oil, wipers, bulbs, batteries, fuses, thermostats, blades	02/23/2022	38.85
	022322-1	filters, oil, wipers, bulbs, batteries, fuses, thermostats, blades	02/23/2022	182.59
	022322-1	filters, oil, wipers, bulbs, batteries, fuses, thermostats, blades	02/23/2022	4.50
	022322-1	filters, oil, wipers, bulbs, batteries, fuses, thermostats, blades	02/23/2022	366.94
	022322-1	filters, oil, wipers, bulbs, batteries, fuses, thermostats, blades	02/23/2022	13.99
	022322-1	filters, oil, wipers, bulbs, batteries, fuses, thermostats, blades	02/23/2022	33.48
	022322-1	filters, oil, wipers, bulbs, batteries, fuses, thermostats, blades	02/23/2022	4.70
	022322-1	filters, oil, wipers, bulbs, batteries, fuses, thermostats, blades	02/23/2022	252.24
	022322-1	filters, oil, wipers, bulbs, batteries, fuses, thermostats, blades	02/23/2022	4.70
	022322-1	advertising vacancy - admin, police and PW	02/23/2022	40.00
	022322-1	advertising vacancy - admin, police and PW	02/23/2022	42.75
	022322-1	advertising vacancy - admin, police and PW	02/23/2022	197.00
	022322-1	laminator and sheets	02/23/2022	16.16
	022322-1	laminator and sheets	02/23/2022	16.16
	022322-1	laminator and sheets	02/23/2022	16.17
	022322-1	Utilities - City of Cody	02/23/2022	2,556.31
	022322-1	Utilities - City of Cody	02/23/2022	2,545.72
	022322-1	Utilities - City of Cody	02/23/2022	441.00
	022322-1	Utilities - City of Cody	02/23/2022	599.73
	022322-1	Utilities - City of Cody	02/23/2022	677.28
	022322-1	Utilities - City of Cody	02/23/2022	3,065.23
	022322-1	Utilities - City of Cody	02/23/2022	1,715.54
	022322-1	Utilities - City of Cody	02/23/2022	1.32
	022322-1	Utilities - City of Cody	02/23/2022	4,963.82

Secondary Name	Invoice	Description	Invoice Date	Total Cost
	022322-1	Utilities - City of Cody	02/23/2022	4,941.77
	022322-1	Utilities - City of Cody	02/23/2022	15.88
	022322-1	Utilities - City of Cody	02/23/2022	790.90
	022322-1	Utilities - City of Cody	02/23/2022	1,197.97
	022322-1	Utilities - City of Cody	02/23/2022	1,197.97
	022322-1	Utilities - City of Cody	02/23/2022	667.36
	022322-1	Utilities - City of Cody	02/23/2022	631.44
	022322-1	Utilities - City of Cody	02/23/2022	42.15
	022322-1	Utilities - City of Cody	02/23/2022	11.00
	022322-1	Utilities - City of Cody	02/23/2022	26.37
	022322-1	Utilities - City of Cody	02/23/2022	14.12
	022322-1	credit airline ticket	02/23/2022	89.00-
	022322-1	Multi function printer	02/23/2022	699.00
	022322-1	credit airline ticket	02/23/2022	89.00-
	022322-1	tissues	02/23/2022	29.82
	022322-1	mouse pad	02/23/2022	4.88
	022322-1	wipes	02/23/2022	9.97
	022322-1	ink for postage machine	02/23/2022	104.96
	022322-1	ink for postage machine	02/23/2022	104.96
	022322-1	Printer Toner	02/23/2022	74.37
Total General Government:				54,087.85
	022322	Soccer goals	02/23/2022	529.15
	022322-1	Shop supplies	02/23/2022	4.08
	022322-1	Flags	02/23/2022	387.80
	022322-1	Tire repair	02/23/2022	24.04
	022322-1	Greenhouse cooler cells/sprocket	02/23/2022	2,518.45
	022322-1	Tools	02/23/2022	147.49
	022322-1	Industrial supplies	02/23/2022	38.04
	022322-1	Shop supplies	02/23/2022	27.99
	022322-1	July 4 rolloff City Park	02/23/2022	190.16
	022322-1	Nuts & Bolts	02/23/2022	21.00
	022322-1	Field Paint	02/23/2022	478.38
	022322-1	Tailgate handle	02/23/2022	12.18
	022322-1	Stain	02/23/2022	21.89
	022322-1	Tools	02/23/2022	50.40
	022322-1	Shop supplies	02/23/2022	18.99
	022322-1	Shop supplies	02/23/2022	59.97
	022322-1	Shop supplies	02/23/2022	25.33
	022322-1	Office supplies	02/23/2022	16.17
	022322-1	Shop supplies	02/23/2022	26.21
Total Parks:				4,597.72
	022322	coffee	02/23/2022	123.20
	022322	labels for short term evidence printer	02/23/2022	59.90
	022322	flash drives	02/23/2022	704.75
	022322	C04 Car Wash	02/23/2022	9.00
	022322	C08 Car Wash	02/23/2022	9.00
	022322	Custom vest carrier C10	02/23/2022	310.00
	022322	Fuel to/from SLC to drop off mobiles and radars C06	02/23/2022	43.89
	022322	C07 Car Wash	02/23/2022	9.00
	022322-1	External hard drive for phone dump	02/23/2022	49.97
	022322-1	Embroidery expense for ballcaps	02/23/2022	433.00
	022322-1	Uniform pants C03	02/23/2022	189.99
	022322-1	Flip pad for presentation easel	02/23/2022	69.99
	022322-1	Car wash C07	02/23/2022	9.00

Secondary Name	Invoice	Description	Invoice Date	Total Cost
	022322-1	Pocket law books	02/23/2022	731.01
	022322-1	Car wash C10	02/23/2022	9.00
	022322-1	UA/Evidence	02/23/2022	7.66
	022322-1	UA/Evidence	02/23/2022	7.66
	022322-1	Car wash C16	02/23/2022	9.00
	022322-1	Uniform shirts C24	02/23/2022	409.99
	022322-1	Car wash C06	02/23/2022	9.00
	022322-1	Car wash C21	02/23/2022	9.00
	022322-1	RETURN Class A C17	02/23/2022	50.01-
	022322-1	Cardstock	02/23/2022	15.99
	022322-1	Uniform items RETURNED C10 C17	02/23/2022	198.98-
	022322-1	Car wash C10	02/23/2022	9.00
	022322-1	RETURN Class A Shirt C17	02/23/2022	68.00-
	022322-1	Car wash C07	02/23/2022	9.00
	022322-1	Car wash C04	02/23/2022	9.00
	022322-1	Car wash C11	02/23/2022	3.72
	022322-1	Car wash C05	02/23/2022	9.00
	022322-1	Car wash C06	02/23/2022	9.00
	022322-1	Cardstock, laminating pouches	02/23/2022	113.94
	022322-1	Car wash C22	02/23/2022	9.00
	022322-1	Wire and teflon for heat sealer	02/23/2022	10.95
	022322-1	FTO Program Checkup virtual training	02/23/2022	125.00
	022322-1	Viper front mounts for tac team	02/23/2022	553.95
	022322-1	UA/Evidence to Lab	02/23/2022	8.49
	022322-1	Class A shirts C10 C17	02/23/2022	135.20
	022322-1	Car wash C21	02/23/2022	9.00
	022322-1	Pens	02/23/2022	21.68
	022322-1	Car Wash	02/23/2022	9.00
	022322-1	Duty boots C01	02/23/2022	114.74
	022322-1	coffee	02/23/2022	8.80
	022322-1	Car wash C10	02/23/2022	9.00
	022322-1	Lapel light C21	02/23/2022	22.33
	022322-1	Label tape, coin envelopes, pens	02/23/2022	79.86
	022322-1	Less Lethal Instructor Recert C09	02/23/2022	895.00
	022322-1	Car wash C07	02/23/2022	9.00
	022322-1	intoximeter paper	02/23/2022	48.75
	022322-1	Duty boots resoled C15	02/23/2022	95.00
	022322-1	uniform ballcap, flash drives	02/23/2022	17.95
	022322-1	uniform ballcap, flash drives	02/23/2022	377.92
	022322-1	Uniform embroidery C13	02/23/2022	16.00
	022322-1	Uniform embroidery C14	02/23/2022	64.00
	022322-1	Uniform embroidery bike patrol	02/23/2022	32.00
	022322-1	coffee	02/23/2022	10.74
	022322-1	coffee, utensils, plates	02/23/2022	280.52
	022322-1	Headlight replacement C21	02/23/2022	35.74
	022322-1	Duty ballcap C19	02/23/2022	16.99
	022322-1	Car wash C17	02/23/2022	9.00
	022322-1	Car wash C12	02/23/2022	9.00
Total Police:				6,109.28
	022322	brine parts	02/23/2022	6.61
	022322	uniforms	02/23/2022	159.99
	022322	Brine parts	02/23/2022	203.73
	022322-1	Turbo parts	02/23/2022	1,761.48
	022322-1	Credit T2 class	02/23/2022	150.00-
	022322-1	B13 diagnostic	02/23/2022	219.42
	022322-1	ladders	02/23/2022	149.97

Secondary Name	Invoice	Description	Invoice Date	Total Cost
	022322-1	BRINE MOTOR REPAIR	02/23/2022	27.16
	022322-1	brine motor repair	02/23/2022	33.34
	022322-1	T2 class	02/23/2022	285.00
	022322-1	brine motor repair	02/23/2022	21.26
	022322-1	Shop supplies	02/23/2022	62.95
	022322-1	Hand tools	02/23/2022	144.93
	022322-1	uniforms	02/23/2022	108.00
	022322-1	Supplies	02/23/2022	97.48
	022322-1	Hand tools	02/23/2022	104.97
	022322-1	H02 & H03 switches	02/23/2022	385.11
	022322-1	A02 radiator	02/23/2022	374.96
	022322-1	GPS measuring unit	02/23/2022	1,057.62
	022322-1	Baler hyd fittings	02/23/2022	15.05
	022322-1	Shovels and handles	02/23/2022	114.88
	022322-1	Flex seal for pipe on cougar ave	02/23/2022	59.15
	022322-1	B10 fasteners	02/23/2022	1.79
	022322-1	E06 switch	02/23/2022	69.66
	022322-1	Allen wrenches	02/23/2022	34.88
	022322-1	G06 Filter	02/23/2022	30.04
	022322-1	Duct tape	02/23/2022	10.99
	022322-1	Safety boots	02/23/2022	180.00
	022322-1	WD 40	02/23/2022	23.77
	022322-1	B02 Lens	02/23/2022	97.78
	022322-1	Uniforms	02/23/2022	82.49
	022322-1	Uniforms	02/23/2022	119.99
	022322-1	H03 bulbs	02/23/2022	47.00
	022322-1	Nuts and bolts B10	02/23/2022	24.21
	022322-1	H02 flood lamp	02/23/2022	95.37
	022322-1	B10 oil	02/23/2022	17.45
	022322-1	glass cleaner	02/23/2022	22.95
	022322-1	Sander lights	02/23/2022	388.27
	022322-1	Sander straps	02/23/2022	51.96
	022322-1	lights	02/23/2022	89.98
	022322-1	B10 oil	02/23/2022	6.98
	022322-1	Industrial gloves	02/23/2022	219.00
	022322-1	Training	02/23/2022	285.00
	022322-1	Training	02/23/2022	150.00
	022322-1	shop supplies	02/23/2022	148.92
	022322-1	A11 spot lamp	02/23/2022	68.98
	022322-1	B10 hitch pin	02/23/2022	8.29
	022322-1	Credit core return	02/23/2022	71.40-
Total Public Works:				7,447.41
	022322	repairs to mushroom feature	02/23/2022	25.91
	022322-1	toner	02/23/2022	25.03
	022322-1	drinking fountain in rec center	02/23/2022	1,602.78
	022322-1	Rotary Dues - Rick Manchester	02/23/2022	60.50
	022322-1	Rotary Dues - Rick Manchester	02/23/2022	60.50
	022322-1	shirts for racquetball tournament	02/23/2022	594.00
	022322-1	repairs to fitness machines	02/23/2022	661.86
	022322-1	repairs to fitness equipment	02/23/2022	62.00
	022322-1	repairs to fitness equipment	02/23/2022	18.06
	022322-1	repairs to fitness equipment	02/23/2022	9.16
	022322-1	battery for vacuum	02/23/2022	453.30
	022322-1	custodial supplies	02/23/2022	949.59
	022322-1	custodial supplies	02/23/2022	949.59
	022322-1	custodial supplies	02/23/2022	949.59

Secondary Name	Invoice	Description	Invoice Date	Total Cost
	022322-1	custodial supplies	02/23/2022	949.59
	022322-1	vacuum	02/23/2022	765.00
	022322-1	bulbs for rec center	02/23/2022	53.40
	022322-1	podium cart for sign in for water workout program	02/23/2022	98.99
	022322-1	office supplies	02/23/2022	80.92
	022322-1	first aid supplies	02/23/2022	117.42
	022322-1	light bulbs	02/23/2022	16.02
	022322-1	banners for racquetball tournament	02/23/2022	308.21
	022322-1	shirts for fitness challenge	02/23/2022	300.00
	022322-1	Spotify music	02/23/2022	9.99
	022322-1	light bulbs	02/23/2022	116.58
	022322-1	kleenex	02/23/2022	19.88
	022322-1	office supplies	02/23/2022	37.35
	022322-1	snacks	02/23/2022	208.27
	022322-1	spray bottles for sanitizer	02/23/2022	116.63
	022322-1	toner	02/23/2022	163.55
	022322-1	repairs to fitness equipment	02/23/2022	8.49
Total Recreation:				9,792.16
	022322-1	wipers for water truck	02/23/2022	20.12
	022322-1	lock pins, wire pannel	02/23/2022	53.94
	022322-1	propane	02/23/2022	1.30
	022322-1	propane	02/23/2022	24.70
	022322-1	spray insulation and alumakote	02/23/2022	33.97
	022322-1	airchuck	02/23/2022	18.89
	022322-1	oil absorbent	02/23/2022	26.98
	022322-1	washer caps	02/23/2022	66.74
	022322-1	return and exchange airchuck	02/23/2022	1.80-
	022322-1	propane	02/23/2022	2.75
	022322-1	propane	02/23/2022	52.25
	022322-1	water	02/23/2022	19.47
	022322-1	propane	02/23/2022	1.19
	022322-1	propane	02/23/2022	22.56
	022322-1	paint and matting	02/23/2022	26.97
	022322-1	microwave	02/23/2022	69.88
	022322-1	grease and grease fittings	02/23/2022	30.58
	022322-1	DEF fluid	02/23/2022	232.31
	022322-1	propane	02/23/2022	2.29
	022322-1	propane	02/23/2022	43.56
	022322-1	DEF fluid	02/23/2022	232.31
Total Solid Waste:				980.96
	022322-1	milkhouse heaters	02/23/2022	59.98
	022322-1	embroidery	02/23/2022	28.00
	022322-1	paint, brush, clorox	02/23/2022	27.17
	022322-1	clamp, disposable gloves	02/23/2022	35.98
	022322-1	penetrating oil, silicone	02/23/2022	31.17
	022322-1	online classes	02/23/2022	31.40
	022322-1	spotlight	02/23/2022	32.99
	022322-1	PVC pipe 1MG tank	02/23/2022	59.97
	022322-1	2002 locks for system	02/23/2022	96.00
	022322-1	2002 locks for system	02/23/2022	96.00
	022322-1	Bac T test for 1MG tank	02/23/2022	25.00
	022322-1	clamps, safety glasses	02/23/2022	12.99
	022322-1	clamps, safety glasses	02/23/2022	5.98
	022322-1	online class	02/23/2022	25.00

Secondary Name	Invoice	Description	Invoice Date	Total Cost
	022322-1	safety glasses	02/23/2022	45.51
	022322-1	sending back board to Microcomm	02/23/2022	162.23
	022322-1	printing logbook pages	02/23/2022	8.40
	022322-1	training hours	02/23/2022	90.85
	022322-1	online education hours	02/23/2022	70.85
	022322-1	online education hours	02/23/2022	36.95
	022322-1	training hours	02/23/2022	44.95
	022322-1	training hours	02/23/2022	24.95
	022322-1	paper towels, soap, boxes	02/23/2022	31.00
	022322-1	sweatshirts	02/23/2022	82.98
Total Wastewater:				1,166.30
	022322	linseed oil	02/23/2022	27.97
	022322	linseed oil	02/23/2022	15.98
	022322-1	toilet flapper etc	02/23/2022	17.98
	022322-1	parts exchange	02/23/2022	3.40-
	022322-1	worklight	02/23/2022	56.28
	022322-1	chain binders	02/23/2022	231.96
	022322-1	galvanized couplers	02/23/2022	49.67
	022322-1	stake pockets for trailer	02/23/2022	15.80
	022322-1	cleaner, paint	02/23/2022	27.87
	022322-1	bolts	02/23/2022	9.36
	022322-1	steel to construct trailer skids	02/23/2022	146.14
Total Water:				595.61
Total WELLS FARGO COMMERICAL CARD (132565):				90,304.23
WESTERN UNITED ELECTRIC SUPPLY (10605)				
	6053566	HOT STICK TEST LABELS	02/17/2022	93.26
Total :				93.26
Total WESTERN UNITED ELECTRIC SUPPLY (10605):				93.26
WYOMING DEPARTMENT OF WORKFORCE SERVICES (10670)				
WORKERS COMPENSATION DIV	3422	CONTRIBUTIONS	03/04/2022	8,707.16
WORKERS COMPENSATION DIV	3422	PD VOLUNTEERS	03/04/2022	11.61
WORKERS COMPENSATION DIV	3422	REC VOLUNTEERS	03/04/2022	104.49
Total :				8,823.26
Total WYOMING DEPARTMENT OF WORKFORCE SERVICES (10670):				8,823.26
WYOMING HEALTH FAIRS (131158)				
	B0031130	BLOOD DRAW	02/10/2022	450.00
	B0031130	BLOOD DRAW	02/10/2022	405.00
	B0031130	BLOOD DRAW	02/10/2022	45.00
	B0031130	BLOOD DRAW	02/10/2022	180.00
	B0031130	BLOOD DRAW	02/10/2022	225.00
	B0031130	BLOOD DRAW	02/10/2022	405.00
	B0031130	BLOOD DRAW	02/10/2022	360.00
	B0031130	BLOOD DRAW	02/10/2022	90.00
	B0031130	BLOOD DRAW	02/10/2022	45.00
	B0031130	BLOOD DRAW	02/10/2022	225.00
	B0031130	BLOOD DRAW	02/10/2022	315.00

Secondary Name	Invoice	Description	Invoice Date	Total Cost
Total :				2,745.00
Total WYOMING HEALTH FAIRS (131158):				2,745.00
WYOMING MUNICIPAL POWER AGENCY (10920)				
	032522	POWER PURCHASE - FEB 2022	02/28/2022	318,272.25
	032522	DEMAND PURCHASE - FEB 2022	02/28/2022	380,348.64
Total :				698,620.89
Total WYOMING MUNICIPAL POWER AGENCY (10920):				698,620.89
WYOMING RETIREMENT SYSTEM (10950)				
	221091	CONTRIBUTIONS -	03/04/2022	18,599.19
	221092	CONTRIBUTIONS -	03/04/2022	32,253.32
	221093	CONTRIBUTIONS -	03/04/2022	32,399.17
	3422	OUTSTANDING BALANCE	03/04/2022	.05
Total :				83,251.73
Total WYOMING RETIREMENT SYSTEM (10950):				83,251.73
ZIVARO INC (131755)				
	IC0453972	EVAULT CLOUD DATA STORAGE	02/23/2022	28.24
	IC0453972	EVAULT CLOUD DATA STORAGE	02/23/2022	282.40
	IC0453972	EVAULT CLOUD DATA STORAGE	02/23/2022	9.41
	IC0453972	EVAULT CLOUD DATA STORAGE	02/23/2022	28.24
	IC0453972	EVAULT CLOUD DATA STORAGE	02/23/2022	56.48
	IC0453972	EVAULT CLOUD DATA STORAGE	02/23/2022	37.65
	IC0453972	EVAULT CLOUD DATA STORAGE	02/23/2022	367.12
	IC0453972	EVAULT CLOUD DATA STORAGE	02/23/2022	47.07
	IC0453972	EVAULT CLOUD DATA STORAGE	02/23/2022	28.24
	IC0453972	EVAULT CLOUD DATA STORAGE	02/23/2022	28.24
	IC0453972	EVAULT CLOUD DATA STORAGE	02/23/2022	28.25
Total :				941.34
Total ZIVARO INC (131755):				941.34
Grand Totals:				1,280,574.70

Report GL Period Summary

GL Period	Amount
03/22	1,280,574.70
Grand Totals:	1,280,574.70

Vendor number hash: 5070287
Vendor number hash - split: 68298447
Total number of invoices: 74
Total number of transactions: 598

Terms Description	Invoice Amount	Discount Amount	Net Invoice Amount
Open Terms	1,280,574.70	.00	1,280,574.70
Grand Totals:	1,280,574.70	.00	1,280,574.70
		Payroll 03/02/22	242,875.52
			1,523,450.22

Report Criteria:
Invoice Detail.Input date = 03/08/2022
Invoice.Batch = {NOT LIKE} "1"

MEETING DATE: MARCH 15, 2022

DEPARTMENT: PUBLIC WORKS – STREETS

PREPARED BY: PHILLIP M. BOWMAN, P.E.

PRESENTED BY: PHILLIP M. BOWMAN, P.E.



AGENDA ITEM SUMMARY REPORT

Consider approval of the appointments of Council Member Justin Bailey, Council Member Jerry Fritz, Phillip Bowman, P.E., and Rob Kramer to the Cody Urban Systems and Traffic Committee

ACTION TO BE TAKEN

Consider approval of committee appointments as outlined.

SUMMARY OF INFORMATION

With approval of Resolution 2021-05 on March 16, 2021, the Cody Urban Systems and Traffic Committee (CUSTC) will be made up of ten (10) members appointed by the City of Cody, Park County, and the Wyoming Department of Transportation (WYDOT). Current members of the committee include the following:

Chief Chuck Baker, Cody Police Department (appointment ends December 2022)
Carson Rowley, P.E., City of Cody Council Appointment (appointment ends December 2022)
Stefanie Bell, City of Cody Council Appointment (appointment ends December 2023)
Dossie Overfield, Park County Board of Commissioners Appointment
Brian Edwards, P.E., Park County Board of Commissioners Appointment
Todd Frost, P.E., WYDOT Appointment

The committee currently has four (4) vacancies due appointments that expired in December 2021. The following appointments and length of term are recommended based on discussion with and input received from the City Council at the Work Session held on March 8, 2022:

Council Member Justin Bailey, January 2022 to December 2022 (current Council seat term)
Council Member Jerry Fritz, January 2022 to December 2024 (current Council seat term)
Phillip Bowman, P.E., Public Works Director, January 2022 to December 2024
Rob Kramer, Streets Superintendent, January 2022 to December 2024

The vacancies of these committee positions were created by the expiration of the current members, and the City Staff recommendation is for reappointment of each member for the term specified.

FISCAL IMPACT & ATTACHMENTS

None

AGENDA ITEM NO. _____

AGENDA ITEM SUMMARY REPORT
MOU with GovDeals for Online Auction Services

ACTION TO BE TAKEN:

Authorize the Mayor to sign the Memorandum of Understanding with GovDeals for online auction services.

SUMMARY OF INFORMATION:

The Water Department has approximately 1,300 linear feet of C906 HDPE pipe left over from another project. The original plan for this pipe was for an irrigation system at the sewer lagoons to pipe water from our pond to the Cemetery. The Cemetery decided not to move forward with this project so the pipe is no longer needed and it is not of a suitable grade for other City water projects.

James Keenan, the Water/Wastewater Superintendent has been in contact with a representative from GovDeals about selling the pipe through their site.

I spoke to the GovDeals representative about their service. With GovDeals there is no cost to the City to utilize their platform. They do all of the marketing and advertising and have over 3.7 million registered government surplus bidders. Several cities in Wyoming currently use GovDeals including Jackson, Rawlins, Gillette, and Torrington.

Scott Kolpitcke has reviewed the terms of service MOU and has no concerns with moving forward.

FISCAL IMPACT

The only cost to the City would be the local advertising required by State Statutes which is estimated to be about \$180.00. It is unknown how much the City would receive at auction for the pipe but similar items on the site have sold for between \$15,000 and \$31,000.

ATTACHMENTS

1. Memorandum of Understanding

Liquidity Services Operations LLC dba GovDeals

Online Auction Memo of Understanding

This Online Auction Memo of Understanding (MOU) is between Liquidity Services Operations LLC dba GovDeals, Inc. ("GovDeals"), a Delaware corporation having its principal place of business at 100 Capitol Commerce Boulevard - Suite 110 - Montgomery, Alabama, 36117 and the City of Cody ("Client"), having its principal place of business 119 19th Street – Cody, Wyoming 82414.

- 1.0 Description of Services:** GovDeals provides a means for Client to post assets for sale and for potential buyers to bid on these assets via an online auction system. Although GovDeals provides system access for Client to list assets, GovDeals is not a party to the actual sale and has no control over the listed information or the ability of the buyer and Client to complete the transaction.
- 2.0 GovDeals' Responsibilities:** In addition to maintaining and operating an online auction system, GovDeals will provide Client with the following services for the period agreed to in **5.0** below:
 - 2.1** Access to a GovDeals online "Seller Asset Management" (SAM), which will allow Client to load assets to the online auction system, maintain information about assets and view and run reports. The SAM will provide Client with the following capabilities:
 - Accept descriptive information concerning an asset including unlimited photos
 - Allow different auction phases based upon dates and times
 - Allow Client to set minimum starting prices, bid increments and reserves
 - 2.2** Training and support services to assist Client in implementing the GovDeals online auction system, which will include:
 - Familiarization with the nature and operation of SAM
 - Guidance in the posting of assets and provide ongoing support
 - Procedures for taking and posting pictures of assets
 - Based on mutual agreement between GovDeals and Client, training and support services will be provided on-site or via telephone or Internet
 - 2.3** Help Desk support available via telephone or email during normal business hours, except announced holidays.
 - 2.4** Provide marketing of assets posted to the online auction site and promote use of the site to potential buyers.
 - Work with Client to identify items that may benefit from marketing attention.
 - Provide documented proof of all marketing efforts made on behalf of Client.
 - Assist in determining values and starting prices for unique and high value assets.
- 3.0 Fees:** The Client pays 0% and the winning bidder pays a 12.50% Buyers Premium.
- 4.0 Payment:**
 - 4.1** If Client elects GovDeals to collect auction proceeds electronically via PayPal, credit card or wire transfer please review and complete **Exhibit A.**

- 4.2 Client shall promptly, but no more than fifteen (15) business days after the auction end date, notify GovDeals of any transaction that was not completed. The fees for said transaction shall be credited to Client during the next invoice period.
- 5.0 **Term of MOU:** This MOU shall commence on the date it is signed by the second party and will continue for a period of twelve months unless otherwise terminated upon sixty days written notice by either party. This MOU shall automatically extend for additional one-year periods, unless either party notifies the other in writing of its intent not to renew at least sixty days prior to the anniversary date.
- 6.0 **Terms and Conditions:** Please find **Exhibit B** attached as an example of suggested Client Terms and Conditions. At any time during the term of this MOU, Client may modify the Terms and Conditions. Any substitutions or modification must be submitted to GovDeals in writing before posting assets to the GovDeals auction site.
- 7.0 **Governance:** This MOU will be governed, interpreted, construed and enforced in accordance with the laws of the State of Wyoming.
- 8.0 **Non-Exclusive Engagement:** This MOU is not exclusive. Client may utilize other approaches, including traditional auctioneer services or sealed bids. However, it is understood and agreed that Client will not utilize other disposal approaches for an asset at the same time the asset is listed on the GovDeals online auction site or sell by some other means to a prior bidder any item currently or previously listed on the GovDeals site for the purpose of avoiding payment of the GovDeals fee. Client agrees to not manipulate or interfere with the bidding process on the GovDeals site.

This online auction memo of understanding is agreed to by:

GovDeals, Inc

Signature: _____

Print Name: Steve Kranzusch

Title: Vice President and General Manager

Date: _____

Client: City of Cody

Signature: _____

Print Name: _____

Title: _____

Date: _____

Memo of Understanding Contact:

Attention: Sales Support
100 Capitol Commerce Blvd, Ste 110
Montgomery, AL 36117
Telephone Number: 866.377.1494
Fax Number: 334.387.0519
Email: salesupport@govdeals.com

EXHIBIT A - Online Auction Memo of Understanding

Financial Settlement Services (FSS)

It is understood the Client elects GovDeals to collect all proceeds due the Client from the winning bidder and remit the proceeds to the Client less the GovDeals fee

GovDeals will charge the winning bidder a "Buyer's Premium", therefore, the Client is not allowed to charge the winning bidder an additional "Buyer's Premium".

GovDeals will collect all proceeds from the winning bidder, including the "Buyer's Premium" through PayPal, credit card or wire transfer. This is the only means of payment by the bidder.

The Client will not release an asset to the winning bidder until the Client has received verification from GovDeals that payment has been received from the winning bidder. Prior to an item being released to the winning bidder, the Client will ensure the winning bidder or his/her agent has signed a "Bill of Sale" containing the following notation: "Asset is sold as is, where is and without warranty. Once the asset is removed from the seller's premises there is no refund of monies previously paid". The Bill of Sale must be printed from the Seller Asset Management (SAM). Any other "Bill of Sale" used by the Client must be submitted to GovDeals for approval.

No proceeds will be remitted to the Client for any asset sold without verification of payment from GovDeals and verification from the Client the item has been picked up by the winning bidder. Approved payment from the winning bidder through PayPal, credit card or wire transfer will be noted in SAM. It is the Client's responsibility to notify GovDeals when an item has been picked up, which is accomplished by the Client accessing SAM and selecting the "Picked Up" option from the "Paid, not picked up" report.

GovDeals will remit all proceeds collected, less the "Buyer's Premium" and the GovDeals fee to the Client on a weekly basis for all assets marked in SAM as 'Picked Up'. All proceeds will be remitted electronically by Automatic Clearing House (ACH). A detailed backup will be submitted to the Client to support the amount remitted.

Under no circumstance will the Client collect any proceeds directly from the winning bidder and if requested to do so, the Client should refer the winning bidder directly to GovDeals for payment instructions.

GovDeals will absorb all costs of Charge Backs by PayPal or a credit card company where an item is released to the winning bidder after the Client receives proper payment notification from GovDeals, GovDeals receives proper pickup notification from the Client and the Client obtained and retained a signed "Bill of Sale" from the winning bidder.

GovDeals will refund proceeds collected to the winning bidder in those rare occasions where the winning bidder pays for an asset but never picks it up and subsequently convinces PayPal or the credit card company to withdraw the amount from GovDeals' bank account. It is the Client's responsibility to request a credit on the asset paid for but not picked up as soon as the allowable pick up time passes. By taking the credit, it insures GovDeals will not charge the Client a fee and will allow the Client to resell the asset. If the asset is mistakenly placed in 'picked up' status by the Client and GovDeals has remitted payment, the Client agrees to refund this amount back to GovDeals.

A GovDeals' Client Services Representative or a GovDeals Help Desk Representative will train the Client on how to effectively use the Financial Settlement Services feature and provide ongoing support as needed. There are no additional costs to the Client for training and support.

GovDeals is covered by a Crime Insurance Policy with a limit of \$5,000,000, which will protect the Client against any loss of funds.

Financial Settlement Services (FSS) Remittance Information

Please complete information below:

This section must be completed when submitting the signed MOU back to GovDeals, as this is where GovDeals Payments to the Client will be made.

Accounting Contact: _____
(Person to receive invoices) Name and Title

E-Mail Address: _____

Phone Number: _____

Please provide the required information:

Name of Bank	
County of Bank	
Name of Client: (Name on bank account)	
Bank Routing Number	
Bank Account Number	
Checking/Savings	

City of Cody

Cody, Wyoming

Online Sales - Terms and Conditions

All bidders and other participants of this service agree they have read and fully understand these terms and agree to be bound thereby.

Guaranty Waiver. All assets are offered for sale “AS IS, WHERE IS.” **City of Cody (Seller)** makes no warranty, guaranty or representation of any kind, expressed or implied, as to the merchantability or fitness for any purpose of the property offered for sale. The Buyer is not entitled to any payment for loss of profit or any other money damages – special, direct, indirect or consequential.

Description Warranty. **Seller** warrants to the Buyer the property offered for sale will conform to its description. Any claim for misdescription must be made prior to removal of the property. If **Seller** confirms the property does not conform to the description, **Seller** will keep the property and refund any money paid. The liability of the **Seller** shall not exceed the actual purchase price of the property. **Please note upon removal of the property, all sales are final.**

Personal and Property Risk. Persons attending during exhibition, sale, or removal of goods assume all risks of damage of or loss to person and property and specifically release the **Seller** and **GovDeals** from liability therefore.

Consideration of Bid. **Seller** reserves the right to reject any and all bids and to withdraw from sale any of the assets listed at any time until the Seller has received payment in full for the assets and Buyer has removed the assets from the Seller's premises in their entirety.

Buyer's Certificate. If applicable, successful bidders will receive a Buyer's Certificate by email from **GovDeals** as their notice of award.

Buyer's Premium & Additional Fees. If a Buyer's Premium and/or Additional Fees are shown on the auction page Bid Box, then that amount (expressed as a percentage of the final selling price or a specified amount) will be added to the final selling price of all items in addition to any taxes imposed.

Payment. Payment in full is due not later than **5 business days** from the time and date of the close of the auction. Please refer to the payment instructions listed on the auction page for complete payment terms and methods. Please refer to the Bid Box for all fees and taxes that may be associated with the auction.

State/Local Sales and/or Use Tax. Buyers may be subject to payment of State and/or local sales and/or use tax. Please review the Payment Instructions for all information related to Sales Tax and Tax Exemptions.

Removal. All assets must be removed within **ten (10) business days** from the time and date of the close of the auction. Purchases will be released only upon receipt of payment as specified. Successful buyers are responsible for loading and removal of any and all property awarded to them from the place where the property is located as indicated on the website and in the Buyer's Certificate. The Buyer will make all arrangements and perform all work necessary, including packing, loading and transportation of the property. Under no circumstances will **Seller** assume responsibility for packing, loading or shipping. See instructions on each auction page for complete removal details. A daily storage fee of \$25.00 may be charged for any item not removed within the ten (10) business days allowed and stated on the Buyer's Certificate.

Vehicle Titles. **Seller** will issue a title or certificate upon removal of the vehicle. Titles may be subject to restrictions as indicated in the asset description on the website.

Approval. Some Auctions/Sales are subject to Seller approval prior to award to the high bidder. Please review the auction/sale page for full terms of the sale and whether the final bid/sale is subject to approval.

Default. Default shall include (1) failure to observe these terms and conditions; (2) failure to make good and timely payment; or (3) failure to remove all assets within the specified time. Default may result in termination of the contract and suspension from participation in all future sales until the default has been cured. If the Buyer fails in the performance of their obligations, **Seller** may exercise such rights and may pursue such remedies as are provided by law. **Seller reserves the right to reclaim and resell all items not removed by the specified removal date.**

Acceptance of Terms and Conditions. By submitting a bid, the bidder agrees they have read, fully understand and accept these Terms and Conditions, and agree to pay for and remove the property, by the dates and times specified. These Terms and Conditions are available for review in the bid box at the top of each page of each asset listed on **GovDeals**. Specific Instructions (Payment, Removal, and Special) appearing on the asset page will override certain sections of these Terms and Conditions.

Sales to Employees. Employees of the **Seller** may bid on the property listed for auction, so long as they do NOT bid while on duty.

MEETING DATE: MARCH 15, 2022
DEPARTMENT: CODY POLICE DEPT.
PREPARED BY: CHUCK BAKER,
CHIEF OF POLICE
DEPT. DIR. APPROVAL: 03/15/2022
CITY ADM. APPROVAL: _____

AGENDA ITEM SUMMARY REPORT

Contract with Division of Criminal Investigation (DCI) and the City of Cody Police Department to assign one (1) Cody Police Officer to the DCI Drug Task Force

ACTION TO BE TAKEN

Authorize the Mayor to sign the Contract with the State of Wyoming, Office of the Attorney General, Division of Criminal Investigations (DCI) to cooperate and share the costs for salary and benefits to assign one (1) Cody Police Officer to the DCI Drug Task Force.

BACKGROUND

The goal of the Regional DCI Drug Task Force Enforcement Team is to enhance, through jointly controlled operations, the ability of federal, state, and local criminal justice agencies to remove specifically targeted street dealers and major drug traffickers through investigations, arrest, prosecution and conviction of drug trafficking organizations. The teams will coordinate multi-jurisdictional activities, resources and functions of law enforcement and prosecution agencies, in the successful investigation and prosecution of complex multi-jurisdictional crimes and their perpetrators.

The objectives of the Task Force are as follows:

- Investigation, prosecution and conviction of multi-jurisdictional drug traffickers, conspirators and violent offenders.
- Reduction of fractional, duplicative investigations and prosecutions by avoiding conflicting investigations.
- Dismantle and disrupt criminal activity involving illicit domestic drug production and distribution.
- Restricting the availability of illicit drugs within the region.

The Contract specifically outlines:

- The parties to this Contract are the Wyoming Office of the Attorney General, Division of Criminal Investigation (DCI), and the City of Cody Police Department (Home Agency).
- The purpose of this contract is to set forth the terms and conditions by which the parties shall cooperate and share the costs for salary and benefits to assign one (1) Cody Police Officer to the DCI Drug Task Force.
- Terms of the contract is effective when all parties have executed it for a twelve (12) month period and will renew automatically until DCI or the Home Agency determines further participation by the Home Agency is no longer essential to the Team structure, or either party faces budgetary constraints to support this program.
- This Contract may be terminated by either party at any time, with or without cause.

City Attorney, Scott Kolpitcke has reviewed the terms of service and cost sharing Contract with DCI and has no concerns for moving forward.

AGENDA ITEM NO. _____

SUMMARY

If approved, pursuant to a formal selection process one (1) senior level Cody Police Officer will be assignment as a full time Task Force Officer (TFO) with the Northwest Enforcement Team of the WY Division of Criminal Investigations (DCI). This team covers five (5) Counties to include Park, Big Horn, Washakie, Hot Springs and Fremont. The reimbursed funds as allowed by the contract from DCI, and the shared portion from the City of Cody will be used to backfill an entry level Police Officers to be assigned to the CPD Patrol Division.

FUNDING PROVISIONS and FISCAL IMPACT

Within the terms of the contract, DCI agrees to reimburse the City of Cody for the services listed and outlined. The Task Force Officer compensation will be reimbursed as follows; (see the attached "Shared Costs and Funding Calculations" document).

Definition of reimbursable amounts:

- Annual reimbursement for each TFO's regular payroll, FICA, Medicare, Workers' Comp, Unemployment Insurance & Retirement. Paid by DCI, up to: **\$42,000**
- Overtime reimbursement for DCI overtime, plus applicable FICA, Medicare, Workers' Compensation, Unemployment Insurance and Retirement: **No Limits**

In addition to the listed salary, benefit, and overtime reimbursement, DCI will also provide:

- Firearm Qualifications
- Undercover Vehicle, Insurance & Maintenance
- Office Space and all Supplies
- Direct Supervision (DCI Team Leader)
- State of Wy Personnel Rules
- Policy and Procedures for TFO

City of Cody will provide:

- The selected Senior Police Officer
- Remaining share of Salary and Benefits
 - \$38,000 to \$45,000 (see attached Shared Costs and Funding Calculations)

ALTERNATIVES

Deny the request to enter into the contract with the State of Wyoming, Office of the Attorney General and do not participate in the Division of Criminal Investigation Drug Enforcement Team.

RECOMMENDATION

Staff is recommending Council approval to authorize the Mayor to sign the contract and assign one (1) senior level Cody Police Officer as a full time Task Force Officer (TFO) with the Northwest Enforcement Team of the WY Division of Criminal Investigations (DCI).

AGENDA ITEM NO. _____

ATTACHMENTS

- FY 2022/23 Contract for Task Force Officer between the State of Wyoming, Office of the Attorney General, Division of Criminal Investigations (DCI) and the City of Cody.
- Shared Costs and Funding Calculations.

AGENDA & SUMMARY REPORT TO:

Andrew Hanson, Special Agent/Team Leader
Wyoming Division of Criminal Investigation - NWET

Kelsey Lewis, Grants/Contracts
Wyoming Office of the Attorney General
Division of Criminal Investigation

FY 2022 DCI TFO Shared Costs and Funding Calculations

	Current Scale			Proposed Scale	
	PO I	PO III		PO I	PO III
Hourly Rate	\$ 21.97	\$ 33.43		\$ 24.57	\$ 37.39
Annual Salary	\$ 45,697.60	\$ 69,534.40		\$ 51,105.60	\$ 77,771.20
Health Ins*	\$ 23,940.00	\$ 23,940.00		\$ 23,940.00	\$ 23,940.00
H.S.A. Contrib*	\$ 1,400.00	\$ 1,400.00		\$ 1,400.00	\$ 1,400.00
Retirement	\$ 5,342.05	\$ 8,128.57		\$ 5,974.24	\$ 9,091.45
FICA	\$ 3,495.87	\$ 5,319.38		\$ 3,909.58	\$ 5,949.50
Workers Comp	\$ 982.50	\$ 1,494.99		\$ 1,098.77	\$ 1,672.08
	\$ 80,858.01	\$ 109,817.34		\$ 87,428.19	\$ 119,824.23
DCI Funding	\$ 42,000.00	52%		\$ 42,000.00	48%
City Obligation	\$ 38,858.01	48%		\$ 45,428.19	52%
*family coverage					

AGENDA ITEM NO. _____

**CONTRACT FOR TASK FORCE OFFICERS BETWEEN
THE STATE OF WYOMING, OFFICE OF THE ATTORNEY GENERAL,
DIVISION OF CRIMINAL INVESTIGATION
AND
CODY POLICE DEPARTMENT**

1. **Parties.** The parties to this Contract are the Wyoming Office of the Attorney General, Division of Criminal Investigation (DCI), whose address is: 208 South College Drive, Cheyenne, WY, 82002, and Cody Police Department (Home Agency), whose address is 1402 River View Drive, Cody, WY 82414.
2. **Purpose of Contract.** The purpose of this Contract is to set forth the terms and conditions by which the parties shall cooperate as members of the Enforcement Team(s) to identify drug offenders, make undercover purchases, develop conspiracy cases against major drug traffickers, as well as to investigate other violations as needed.
3. **Term of Contract.** This Contract is effective when all parties have executed it (Effective Date). The Performance Period for this Contract is from when the Home Agency initially assigns a TFO(s) to DCI, until the Home Agency or DCI terminates this Contract. This twelve (12) month cycle is specific to a forty-two-thousand-dollar (\$42,000.00) cap for reimbursement(s) for the TFO's regular pay, and associated FICA, Medicare, Workers' Compensation, Unemployment Insurance and Retirement benefits, as indicated in the table below. All overtime pay and associated FICA, Medicare, Workers' Compensation, Unemployment Insurance and Retirement benefits will be reimbursed at one hundred percent (100%).

All services shall be completed during this Performance Period. Renewal will occur automatically until DCI or the Home Agency determines further participation by the Home Agency is no longer essential to the Team structure, or DCI faces budgetary constraints to support this program.
4. **Payment.**
 - A. DCI agrees to pay the Home Agency for the services covered by this Contract. Task Force Officer Compensation will be reimbursed as follows:

NOTE: Definition of reimbursable amounts

	<u>TOTALS</u>
Annual reimbursement for each TFO's regular payroll, FICA, Medicare, Workers' Comp, Unemployment Insurance & Retirement, Paid by DCI:	\$42,000
Overtime reimbursement for DCI overtime, plus applicable FICA, Medicare, Workers' Compensation, Unemployment Insurance and Retirement:	No Limits

- B.** The Home Agency shall submit a payroll processing calendar identifying time sheet cut-off dates for both regular and overtime payments being billed to DCI. Payroll, payroll taxes and overtime, if any, shall be submitted monthly, via a Standard Excel Billing Template Spreadsheet that will be provided by DCI. The billings must include a copy from the Home Agency's payroll system (payroll journal summary verification documents), and signed DCI TFO(s) time sheets, verifying all calculations of regular and overtime pay which coincide with the Home Agency's payroll processing calendar. The TFO(s) will work a regular Monday through Friday, 8:00 am to 5:00 pm work week for DCI. The TFO(s) will also work any assigned hours beyond the above DCI regular schedule deemed necessary by the Team Leader and Commander to accomplish investigative goals as it relates to DCI cases. Additional DCI hours worked will be defined by the Team Leader and Commander and will be processed as additional pay based on the Home Agency's payroll schedule policy and procedures. DCI may not reimburse any working hours that the Home Agency assigns to the TFO(s) that are not preapproved. The Home Agency will send all billings to:

**Wyoming Office of the Attorney General,
Division of Criminal Investigation
Attn: Fiscal Section
320 West 25th Street, Suite 109
Cheyenne, WY 82002
(307) 777--7805**

Any charges not submitted to DCI for reimbursement within the stated timelines may become the sole responsibility of the Home Agency.

- 5. Purpose of the Regional Enforcement Teams:** The goal of the Regional Enforcement Teams is to enhance, through jointly controlled operations, the ability of federal, state, and local criminal justice agencies to remove specifically targeted street dealers and major drug traffickers through investigations, arrest, prosecution and conviction of drug trafficking organizations. The teams will coordinate multi-jurisdictional activities, resources and functions of law enforcement and prosecution agencies, in the successful investigation and prosecution of complex multi-jurisdictional crimes and their perpetrators.

The objectives are as follows:

- A.** Investigation, prosecution and conviction of multi-jurisdictional drug traffickers, conspirators and violent offenders.
- B.** Reduction of fractional, duplicative investigations and prosecutions by avoiding conflicting investigations.

6. Contract Between the Parties:

- A.** DCI will assign a Team Leader to each Regional Enforcement Team. The Team Leader will report to his/her supervisor at DCI. The Team Leader, or his/her designee, i.e. of a satellite office, is the first line supervisor of the team. The Team Leader is responsible for day-to-day operations, case investigations, work assignments, case reports, performance ratings of team members, time sheets, overtime approval, financial expenditures and other duties as assigned.
- B.** The Team Leader and/or the Team Leader's supervisor will meet with the Sheriffs and Chiefs of the relevant Enforcement Team Region, on a monthly basis. The Team Leader is responsible for hosting an "Administrative Briefing" one (1) time per calendar year. The Team Leader will invite all law enforcement agency heads within the respective Drug Enforcement Team's area of responsibility. This briefing will allow Agents and Task Force Officer(s) of the Drug Enforcement Teams to present investigations and other relevant information to local agency(ies) as well as state and federal law enforcement agencies.
- C.** Only POST-Certified Peace Officer(s), with at least two (2) years of law enforcement experience, will serve as a TFO on a Regional Enforcement Team. DCI will assist in the TFO selection process by interviewing TFO candidates and reviewing their qualifications. DCI has the right to reject TFO candidates who, in the opinion of the DCI Director or his designee, are not well-suited to participate on a Drug Enforcement Team. Once assigned, the TFO(s) is expected to serve in that capacity for at least two (2) years unless he or she ceases to be employed by the Home Agency, or DCI determines that he or she should cease to serve as a TFO. When the TFO(s) ceases to serve as a TFO, the Home Agency may designate another Officer or Deputy as a TFO, pursuant to the process outlined above.
- D.** DCI or the Home Agency will provide office space and a vehicle, as well as supplies and equipment required for the position. The TFO(s) will return all equipment that is provided by DCI to DCI.

DCI is responsible for all insurance coverage on the assigned TFO(s) vehicles, and will provide full insurance coverage for an assigned TFO vehicle through the State of Wyoming, Department of Administration & Information, General Services Division, Risk Management Section. The TFO(s) shall adhere to the State of Wyoming Vehicle Use Policies and Procedures. The Risk Management Section deems that windshield replacement for the TFO Vehicle, for any reason, is the responsibility of the DCI. DCI will provide fuel as well as routine vehicle maintenance and repairs, including oil changes, lubrication, and tires for the TFO(s) vehicle and will cover costs associated with installation of emergency and communication equipment. The TFO(s) is responsible for printing their name, as well as the assigned vehicle number, on all invoices for repairs and maintenance to the TFO(s) vehicle and forwarding this

information to DCI Headquarters in Cheyenne, attention Fiscal Office. If the TFO(s) is replaced on the Drug Enforcement Team by another Officer or Deputy from the Home Agency, DCI will assign the TFO(s) vehicle to that Officer or Deputy. If the assigned TFO(s) leaves the Drug Enforcement Team and is not replaced by another Officer or Deputy from the Home Agency, the Home Agency will return the assigned vehicle to the designated Team office. DCI will reassign or replace TFO(s) vehicles as it deems appropriate.

- E.** The TFO(s) shall adhere to the following rules and policies established by the State of Wyoming: Personnel Rules, Substance Abuse, Code of Ethics, Workplace Violence, Anti-Discrimination, Internet Acceptable Use and E-Mail Management. The TFO(s) will also complete the State of Wyoming Defensive Driving Program and adhere to DCI policies and procedures. If there is a rule, policy or procedure violation, DCI will notify the TFO's Home Agency of the violation. It is further understood and agreed by the Parties that the TFO(s) remains an employee of the Home Agency and is not an employee of the State of Wyoming. The TFO(s) will also perform DCI firearms training and qualifications per DCI Policies.
- F.** Unless exigent circumstances exist, case work outside each Enforcement Team region requires prior DCI approval. Any travel by the TFO(s) that is required outside the State of Wyoming must have prior approval by the DCI Team Leader and Commander.
- G.** DCI will provide Agent(s) to serve on the Task Force who are POST- certified and experienced in drug enforcement. DCI will attempt to provide a POST- certified, forty (40) hour DCI Drug Investigation/Enforcement School for the TFO(s) at DCI's discretion. DCI may also provide additional training that is relevant to the TFO's assignment to the Enforcement Team. Costs of training that are not specific to the objectives of the Enforcement Team may be the sole responsibility of the Home Agency.
- H.** If the Home Agency requests forfeiture of assets seized without the participation of DCI Enforcement Team, the DCI Director or his designee will determine whether DCI will proceed with forfeiture. All forfeiture proceedings must follow DCI policy. DCI shall have control of the forfeiture process and the authority to negotiate and settle the case.
- I.** The designated Team Leader at DCI will periodically inform his/her supervisors and the head of the Home Agency of the TFO's performance and progress. In the event of a commendation or disciplinary action, the Team Leader will notify his or her supervisor and the head of the Home Agency.
- J.** Press releases shall be a cooperative effort between DCI and the Home Agency. Each party shall keep the other party informed to the best of their ability, under the circumstances. The Team Leader shall provide the head of the Home Agency with the necessary information to issue a press release. DCI and the Home Agency shall

coordinate the timing of the press release following an arrest or operation. However, information about investigations that are sensitive in nature will be released to the press only at the discretion of the DCI Director. The press release may include the names and ages of persons involved, type and amount of drugs, seizures, forfeitures, and length of investigation.

- K.** In the event the Home Agency's policies or procedures conflict with those of DCI, DCI's current policies and procedures will take precedence while the TFO(s) remains assigned to the Drug Enforcement Team.
- L.** Nothing contained herein alters, extends or modifies the Peace Officer Liability coverage provided by the State Self-Insurance Program pursuant to Wyo. Stat. §1-41-103 and related case law.
- M.** The Home Agency shall follow all applicable federal, state and local guidelines under the Edward Byrne Memorial Justice Assistance Grant (JAG) Program (CFDA No. 16.738), including but not limited to the following: OMB Uniform Grant Guidance on Administrative Requirements, Costs Principles, and Audit Requirements in 2 C.F.R. Part 200, as adopted and supplemented by the Department of Justice (DOJ) in 2 C.F.R. Part 2800. The Home Agency agrees to comply with the applicable DOJ Grants Financial Guide, as posted on the Office of Justice Programs (OJP) website, and the Fair Labor Standards Act (FLSA).

7. General Provisions.

- A. Amendments.** Any changes, modifications, revisions or amendments to this Contract which are mutually agreed upon by the parties to this Contract shall be incorporated by written instrument, executed by all parties to this Contract.
- B. Applicable Law and Venue.** The construction, interpretation and enforcement of this Contract shall be governed by the laws of the State of Wyoming. The Courts of the State of Wyoming shall have jurisdiction over this Contract and the parties. The venue shall be the First Judicial District, Laramie County, Wyoming.
- C. Availability of Funds.** DCI will reimburse the Home Agency when state or federal government funds allocated to pay the Home Agency for purposes of this Contract are available. If funds are not allocated and available for DCI to pay the Home Agency for these services, DCI may terminate this Contract at the end of the period for which the funds are available. DCI shall notify the Home Agency at the earliest possible time if this Contract will or may be affected by a shortage of funds. No liability shall accrue to DCI in the event this provision is exercised, and DCI shall not be obligated or liable for any future payments due or for any damages as a result of termination under this section.
- D. Entirety of Contract.** This Contract, consisting of eight (8) pages, represents the entire and integrated Contract between the parties and supersedes all prior

negotiations, representations, and agreements, whether written or oral. The parties acknowledge that this Contract is also subject to current Wyoming Personnel Rules.

- E. Force Majeure.** Neither party shall be liable for failure to perform under this Contract if such failure to perform arises out of causes beyond the control and without the fault or negligence of the nonperforming party. Such causes may include, but are not limited to, acts of God or the public enemy, fires, floods, epidemics, quarantine restrictions, freight embargoes, and unusually severe weather. This provision shall become effective only if the party failing to perform immediately notifies the other party of the extent and nature of the problem, limits delay in performance to that required by the event, and takes all reasonable steps to minimize delays.
- F. Indemnification.** Each party to this Contract shall assume the risk of any liability arising from its own conduct. Neither party agrees to insure, defend, or indemnify the other.
- G. Notices.** All notices arising out of, or from the provisions of this Contract shall be in writing and given to the parties at the address provided under this Contract, either by regular mail or delivery in person.
- H. Prior Approval.** This Contract shall not be binding upon either party, and the Wyoming State Auditor shall not draw warrants for payment, until this Contract has been reduced to writing, approved as to form by the Office of the Attorney General, filed with and approved by the Department of Administration and Information's Procurement Office, and approved by the Governor of the State of Wyoming or his designee if required by Wyo. Stat. §9-2-1016(b)(iv)(D).
- I. Severability.** Should any portion of this Contract be judicially determined to be illegal or unenforceable, the remainder of the Contract shall continue in full force and effect, and either party may renegotiate the terms affected by the severance.
- J. Sovereign Immunity.** Pursuant to Wyo. Stat. §1-39-104(a), the State of Wyoming and DCI expressly reserve sovereign immunity by entering into this Contract and the Home Agency expressly reserves governmental immunity. Each of them specifically retain immunity and all defenses available to them as sovereign or governmental entities. Designations of venue, choice of law, enforcement actions, and similar provisions shall not be construed as a waiver of immunity. The parties agree that any ambiguity in this Contract shall not be strictly construed, either against or for either party, except that any ambiguity as to immunity shall be construed in favor of immunity.
- K. Termination.** This Contract may be terminated by either party at any time, with or without cause.
- L. Third-Party Beneficiary Rights.** The parties do not intend to create in any other individual or entity the status of third-party beneficiary, and this Contract shall not

be construed so as to create such status. The rights, duties and obligations contained in this Contract shall operate only between the parties to this Contract, and shall inure solely to the benefit of the parties to this Contract. The provisions of this Contract are intended only to assist the parties in determining and performing their obligations under this Contract.

- M. Time is of the Essence.** Time is of the essence in all provisions of the Contract.
- N. Titles Not Controlling.** Titles of paragraphs are for reference only, and shall not be used to construe the language in this Contract.
- O. Waiver.** The waiver of any breach of any term or condition in this Contract shall not be deemed a waiver of any prior or subsequent breach. Failure to object to a breach shall not constitute a waiver.

THE REMAINDER OF THIS PAGE WAS INTENTIONALLY LEFT BLANK.

8. **Signatures.** By signing this Contract, the parties certify that they have read and understood it, that they agree to be bound by the terms of the Contract, and that they have the authority to sign it.

The Effective Date of this Contract is the date of the signature last affixed to this page.

WYOMING OFFICE OF THE ATTORNEY GENERAL, DIVISION OF CRIMINAL INVESTIGATION

Forrest Williams, Interim Director

Date

**CITY OF CODY, WYOMING
A municipal corporation**

Matt Hall, Mayor

Date

ATTEST:

Cindy Baker, City Clerk

Date

CODY POLICE DEPARTMENT

Chuck Baker, Chief of Police

Date

ATTORNEY GENERAL'S OFFICE: APPROVAL AS TO FORM

Tyler M. Renner, Supervising Attorney General

Date

EASEMENT

KNOW ALL MEN BY THESE PRESENTS: That the City of Cody (hereinafter referred to as "GRANTOR"), for and in consideration of the sum of Ten Dollars (\$10.00) and other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, does hereby grant, convey and warrant unto the owners of Lots 1 through 55 of the Landing Subdivision, according to the plat recorded as Document Number 2020-8122, in Plat Cabinet P at page 78, in the County of Park, State of Wyoming, and their successors and assigns (hereinafter collectively referred to as "GRANTEES"), a perpetual easement to lay, erect, construct, install, operate, maintain, inspect, alter, repair, replace, change the size of and remove water pipelines and related appurtenances, on, over, under, across and through those certain strips of land owned by GRANTOR situated in the County of Park, State of Wyoming, which are more particularly described on the attached Exhibits "A", "G" and "L", and visually depicted on the attached Exhibits "B", "H" and "M", respectively, which by this reference are made a part hereof (with said strips of land hereinafter collectively referred to as the "Easement Area").

TO HAVE AND TO HOLD unto said GRANTEES, and their successors and assigns, together with the right of ingress to and egress from the Easement Area across the property of GRANTOR, for the purposes of laying, erecting, constructing, installing, operating, maintaining, inspecting, altering, repairing, replacing, changing the size of and removing the water pipelines and related appurtenances of GRANTEES, in whole or in part, at the will of GRANTEES; it being the intention of the parties hereto that GRANTOR may continue to use the Easement Area conveyed hereby, provided, however, that such use does not interfere with GRANTEES' exercise of the rights hereby conveyed and the safe operation of its water pipelines and related appurtenances.

IT IS FURTHER AGREED AND UNDERSTOOD as follows:

1. This instrument and the easements and rights-of-way granted herein shall inure to the benefit of and be binding and obligatory upon the parties hereto and their successors and assigns, shall be covenants running with the land, shall burden title to the property owned by GRANTOR, and shall be covenants running with, appurtenant to and benefiting the title to the property owned by GRANTEES. The parties hereto agree that if the delivery of water to the property of described above is permanently diverted, or the flow of water to the property described above is otherwise permanently diverted so that the easement described herein is unnecessary, the easements and rights-of-way granted herein shall terminate. In the event of such termination, the parties hereto agree that the pipelines and related appurtenances of GRANTEES within the Easement Area shall be abandoned in place and GRANTEES shall have no obligation to remove the same.

2. GRANTEES shall indemnify, defend, save and hold harmless GRANTOR from and against any and all liability, loss or damage GRANTOR may suffer which arises out of or from, or is caused by, GRANTEES' use of the easements and rights-of-way granted herein.

3. This instrument and the easements and rights-of-way granted herein shall not convey to GRANTEES any interest whatsoever in any oil, gas, or other minerals located in, on or under the Easement Area.

4. This instrument contains the entire agreement of the parties related to the subject matter hereof and there are no other or different agreements or understandings between GRANTOR and GRANTEES, or their agents, except those expressly set forth herein. GRANTOR, in executing and delivering this instrument, acknowledges it has not relied upon any promises, inducements, or representations of GRANTEES, or their agents, except those expressly set forth herein.

5. GRANTOR agrees not to reduce or increase the grade within the Easement Area by more than one (1) foot or knowingly permit any party other than GRANTEES to reduce or increase such grade without GRANTEES' prior written consent. Before GRANTOR allows any party other than GRANTEES to excavate or dig in any manner in the Easement Area, GRANTOR shall inform the other party of the existence of the easements and rights-of-way granted herein.

6. This instrument and the easements and rights-of-way granted herein grant a non-exclusive right and shall not limit the rights of GRANTOR to use the Easement Area for any other purpose so long as such use does not interfere with GRANTEES' exercise of the rights hereby conveyed and the safe operation of GRANTEES' water pipelines and related appurtenances. This instrument and the easements and rights-of-way granted herein are subject to any previously granted easements and rights-of-way on, over, under, across and through the Easement Area.

7. This instrument shall be governed by and interpreted under the laws of the State of Wyoming.

8. In the event of any legal proceeding for the interpretation or enforcement of this instrument, the prevailing party in such legal proceeding shall be entitled to recover its costs and expenses incurred, including, without limitation, its reasonable attorney's fees.

9. If any term or provision of this instrument is held to be invalid, illegal or unenforceable by a court of competent jurisdiction, such invalidity, illegality or unenforceability shall not affect any other term or provision of this instrument or invalidate or render unenforceable such term or provision in any other jurisdiction.

10. This instrument may be executed in any number of counterparts and each of such counterparts shall for all purposes be deemed to be an original. All such counterparts shall together constitute one and the same instrument. Wherever necessary, words used in the singular shall be construed to read in the plural and words used in the masculine gender shall be construed to read in the feminine gender.

DATED this _____ day of _____, 2022.

CITY OF CODY

By: _____

Title: _____

STATE OF WYOMING)
) SS.
COUNTY OF PARK)

The foregoing instrument was acknowledged before me by _____
_____, the _____ of the City of
Cody, on this _____ day of _____, 2022.

Witness my hand and official seal.

Notarial Official

My Commission Expires: _____

EXHIBIT "A"
DESCRIPTION OF IRRIGATION EASEMENT PARCEL

An easement over a portion of land within Tract 70, Resurvey, Township 53 North, Range 101 West, of the 6th Principal Meridian, Park County, Wyoming, more particularly described as follows:

COMMENCING FOR REFERENCE at the Southeast Corner of the N1/2 of the NE1/4 of said Tract 70, being a railroad spike per the Certified Land Corner Recordation Certificate Document No. 2000-2199, official records of and in the Office of the Clerk of Park County, Wyoming; thence, westerly along the north line of said N1/2 of the NE1/4 (The Basis of Bearings for this description):

- A) N.89°58'52"W., 450.36 feet to a brass cap monument marking the intersection of said north line with the easterly right-of-way of 38th Street, being the southwest corner of Lot 2 of Beacon Hill Minor Subdivision, filed in Book P of Plats, page 28, official records of and in the Office of the Clerk of Park County, Wyoming; thence, along the west line of said Lot 2 ;
- B) N.00°09'13"E., 690.71 feet to a brass cap monument marking the northwest corner of said Lot 2; thence, along the south line of Parcel 1 as shown on Amended Record of Survey filed in Plat Cabinet "M", page 49, as Document No. 2014-3333, official records of and in the Office of the Clerk of Park County, Wyoming,
- C) N.89°51'27"W., 899.42 feet to a brass cap monument, being the northwest corner of Lot 41 of The Landing Document 2020-8122; thence,
- D) S.25°54'20"W., 548.10 feet to the **POINT OF BEGINNING**; thence,
 - 1) S.01°00'24"E., 1.72 feet; thence,
 - 2) S.12°24'50"E., 148.59 feet; thence,
 - 3) S.28°56'41"E., 22.75 feet to a point on the west line of Lot 47 The Landing; thence,
 - 4) S.00°53'19"E., 22.80 feet along westerly lot line to a brass cap monument marking the southwest corner of Lot 47 The Landing; thence,
 - 5) S.89°54'14"E., 118.59 feet along southerly lot line to a brass cap monument marking the southwest corner of Lot 47 The Landing; thence,
 - 6) N.42°01'11"E., 16.43 feet; thence,
 - 7) N.89°47'34"E., 142.60 feet; thence,
 - 8) S.00°12'26"E., 20.00 feet; thence,
 - 9) S.89°47'34"W., 278.18 feet; thence,
 - 10) N.28°56'41"W., 50.33 feet; thence,
 - 11) N.12°24'50"W., 153.49 feet; thence,
 - 12) N.01°00'24"W., 3.97 feet; thence,
 - 13) N.89°54'26"E., 20.00 feet to the **POINT OF BEGINNING**.

The above described parcel **CONTAINS 7,874 Square Feet**, more or less.

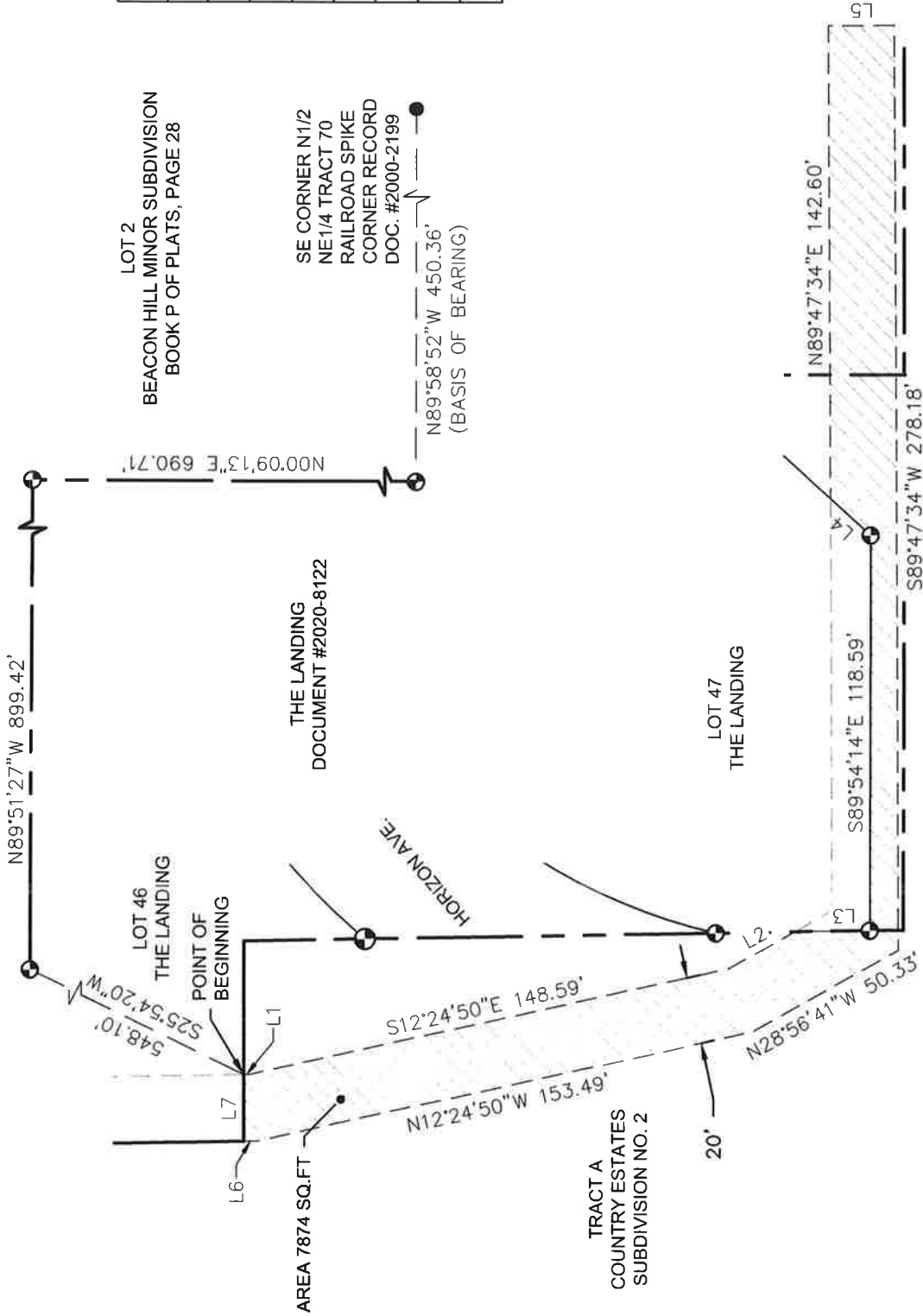
SUBJECT TO: to all Record Documents including any other easements, rights, rights-of-way, covenants, conditions, restrictions, reservations, agreements, and all other encumbrances of sight and/or record.

EXHIBIT B attached, and by this reference, made a part hereof.



EXHIBIT "B" SKETCH FOR IRRIGATION EASEMENT

PARCEL 1
PER DOCUMENT No. 2014-3402 AND
SHOWN ON R.O.S. M-49 DOC. 2014-3333
LOCATED IN TRACT 70, RESURVEY,
TOWNSHIP 53 NORTH, RANGE 101 WEST, 6TH P.M., PARK COUNTY, WYOMING



LINE TABLE		
LINE	BEARING	DISTANCE
L1	S01°00'24"E	1.72'
L2	S28°56'41"E	22.75'
L3	S00°53'19"E	22.80'
L4	N42°01'11"E	16.43'
L5	S00°12'26"E	20.00'
L6	N01°00'24"W	3.97'
L7	N89°54'26"E	20.00'



T-O ENGINEERS

502 33RD STREET
CODY, WYOMING 82414

PHONE: (307) 587-3411 FAX: (307) 527-5182
E-FILE: 190598 Ease Sketch_Irrigation_South.dwg DATE: 3/8/2022 JOB: 190598



EXHIBIT "G"
DESCRIPTION OF IRRIGATION EASEMENT PARCEL

A twenty (20) foot wide easement over a portion of land within Document No. 0096-00654, official records of and in the Office of the Clerk of Park County, Wyoming, located within Tract 70, Resurvey, Township 53 North, Range 101 West, of the 6th Principal Meridian, Park County, Wyoming, more particularly described as follows:

COMMENCING FOR REFERENCE at the Southeast Corner of the N1/2 of the NE1/4 of said Tract 70, being a railroad spike per the Certified Land Corner Recordation Certificate Document No. 2000-2199, official records of and in the Office of the Clerk of Park County, Wyoming; thence, westerly along the north line of said N1/2 of the NE1/4 (The Basis of Bearings for this description):

- A) N.89°58'52"W., 450.36 feet to a brass cap monument marking the intersection of said north line with the easterly right-of-way of 38th Street, being the southwest corner of Lot 2 of Beacon Hill Minor Subdivision, filed in Book P of Plats, page 28, official records of and in the Office of the Clerk of Park County, Wyoming; thence, along the west line of said Lot 2,
- B) N.00°09'13"E., 690.71 feet to a brass cap monument marking the northwest corner of said Lot 2; thence, along the south line of Parcel 1 as shown on Amended Record of Survey filed in Plat Cabinet "M", page 49, as Document No. 2014-3333, official records of and in the Office of the Clerk of Park County, Wyoming,
- C) N.89°51'27"W., 899.42 feet to a brass cap monument, being the northwest corner of Lot 41 of The Landing; thence,
- D) S.36°45'04"W., 437.81 feet to the **POINT OF BEGINNING**, for the following described centerline 20 foot wide easement;
thence the following one (1) courses,
 - 1) N.48°30'33"W., 93.00 feet along the centerline of said 20 foot wide easement to the east line of said Document No. 0096-00654 and the **POINT OF TERMINUS** of said easement.

The sidelines of said twenty-foot-wide easement are to be extended or shortened to meet at angle points and to create a continuous twenty-foot-wide easement.

The above described parcel **CONTAINS** 1,860 Square Feet, more or less.

SUBJECT TO: to all Record Documents including any other easements, rights, rights-of-way, covenants, conditions, restrictions, reservations, agreements, and all other encumbrances of sight and/or record.

EXHIBIT H attached, and by this reference, made a part hereof.



EXHIBIT "H" SKETCH FOR IRRIGATION EASEMENT

LOCATED IN TRACT 70, RESURVEY,
TOWNSHIP 53 NORTH, RANGE 101 WEST, 6TH P.M., PARK COUNTY, WYOMING

PARCEL 1
PER DOCUMENT No. 2014-3402 AND
SHOWN ON R.O.S. M-49 DOC. 2014-3333

N89°51'27"W 899.42'

POINT OF
TERMINUS

PARCEL
DESCRIBED IN
DOCUMENT
#0096-00654

20'

THE LANDING
DOCUMENT #2020-8122

S36°45'04"W 437.81'

N48°30'33"W 93.00'

AREA 1860 SQ.FT.

POINT OF
BEGINNING

LOT 45
THE LANDING

N00°09'13"E 690.71'

LOT 2
BEACON HILL MINOR SUBDIVISION
BOOK P OF PLATS, PAGE 28

SE CORNER N1/2
NE1/4 TRACT 70
RAILROAD SPIKE
CORNER RECORD
DOC. #2000-2199

N89°58'52"W 450.36'
(BASIS OF BEARING)



PARCEL
DESCRIBED IN
DOCUMENT
#2004-3030



502 33RD STREET
CODY, WYOMING 82414

PHONE: (307) 587-3411

E-FILE: 190598 Ease Sketch_Irrigation_South.dwg DATE: 3/8/2022 JOB: 190598

EXHIBIT "L" **DESCRIPTION OF IRRIGATION EASEMENT PARCEL**

A twenty (20) foot wide easement over a portion of land within Parcel No.1 and Tract E of Cody Country Estates Book 96, Page 654, official records of and in the Office of the Clerk of Park County, Wyoming, located within Tract 70, Resurvey, Township 53 North, Range 101 West, of the 6th Principal Meridian, Park County, Wyoming, more particularly described as follows:

COMMENCING FOR REFERENCE at the Southeast Corner of the N1/2 of the NE1/4 of said Tract 70, being a railroad spike per the Certified Land Corner Recordation Certificate Document No. 2000-2199, official records of and in the Office of the Clerk of Park County, Wyoming; thence, westerly along the north line of said N1/2 of the NE1/4 (The Basis of Bearings for this description):

- A) N.89°58'52"W., 450.36 feet to a brass cap monument marking the intersection of said north line with the easterly right-of-way of 38th Street, being the southwest corner of Lot 2 of Beacon Hill Minor Subdivision, filed in Book P of Plats, page 28, official records of and in the Office of the Clerk of Park County, Wyoming; thence, along the west line of said Lot 2,
- B) N.00°09'13"E., 690.71 feet to a brass cap monument marking the northwest corner of said Lot 2; thence, along the south line of Parcel 1 as shown on Amended Record of Survey filed in Plat Cabinet "M", page 49, as Document No. 2014-3333, official records of and in the Office of the Clerk of Park County, Wyoming,
- C) N.89°51'27"W., 899.42 feet to a brass cap monument, being the northwest corner of Lot 41 of The Landing; thence,
- D) S.75°06'42"W., 180.85 feet to the **POINT OF BEGINNING** , for the following described centerline 20 foot wide easement;
thence the following one (2) courses,
 - 1) N.47°15'01"E., 206.06 feet along the centerline of said 20 foot wide easement; thence,
 - 2) N.61°38'30"E., 18.49 feet to the north line of said Tract E and the **POINT OF TERMINUS** of said easement.

The sidelines of said twenty-foot-wide easement are to be extended or shortened to meet at angle points and to create a continuous twenty-foot-wide easement.

The above described parcel **CONTAINS** 4,692 Square Feet, more or less.

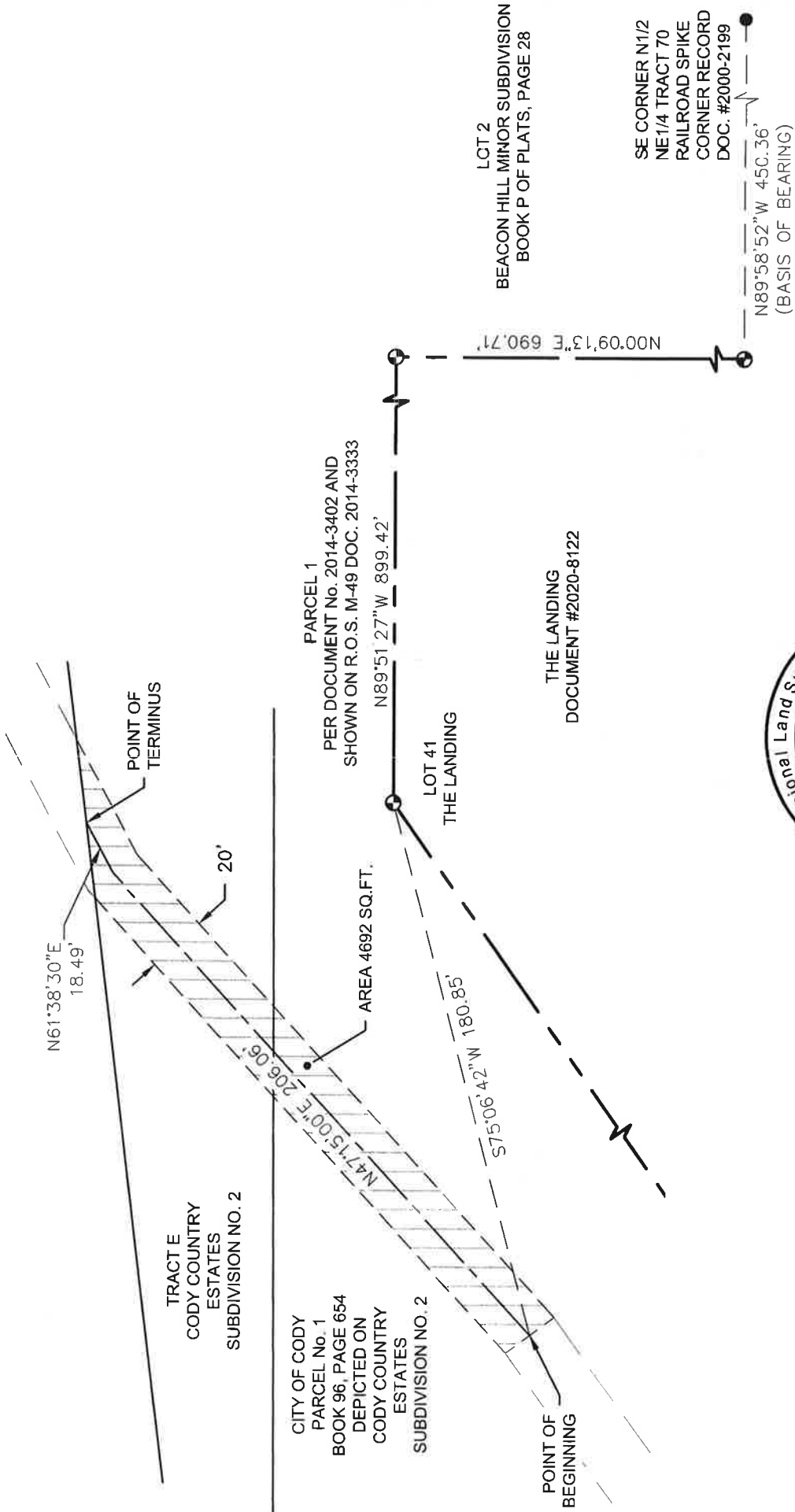
SUBJECT TO: to all Record Documents including any other easements, rights, rights-of-way, covenants, conditions, restrictions, reservations, agreements, and all other encumbrances of sight and/or record.

EXHIBIT M attached, and by this reference, made a part hereof.



EXHIBIT "M" SKETCH FOR IRRIGATION EASEMENT

LOCATED IN TRACT 70, RESURVEY,
TOWNSHIP 53 NORTH, RANGE 101 WEST, 6TH P.M., PARK COUNTY, WYOMING



502 33RD STREET
CODY, WYOMING 82414
PHONE: (307) 587-3411 FAX: (307) 527-5182
E-FILE: 190598 Easement_South.dwg DATE: 3/8/2022 JOB: 190598

EASEMENT

KNOW ALL MEN BY THESE PRESENTS: That the City of Cody (hereinafter referred to as "GRANTOR"), for and in consideration of the sum of Ten Dollars (\$10.00) and other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, does hereby grant, convey and warrant unto the owners of Lots 1 through 55 of the Landing Subdivision, according to the plat recorded as Document Number 2020-8122, in Plat Cabinet P at page 78, in the County of Park, State of Wyoming, and their successors and assigns (hereinafter collectively referred to as "GRANTEES"), a perpetual easement to convey water through and to maintain, inspect, alter and repair the currently existing ditch located in that certain strip of land owned by GRANTOR situated in the County of Park, State of Wyoming, which is more particularly described on the attached Exhibit "J", and visually depicted on the attached Exhibit "K", which by this reference are made a part hereof (with said strip of land hereinafter referred to as the "Easement Area").

TO HAVE AND TO HOLD unto said GRANTEES, and their successors and assigns, together with the right of ingress to and egress from the Easement Area across the property of GRANTOR, for the purposes of maintaining, inspecting, altering and repairing the currently existing ditch, in whole or in part, at the will of GRANTEES; it being the intention of the parties hereto that GRANTOR may continue to use the Easement Area conveyed hereby, provided, however, that such use does not interfere with GRANTEES' exercise of the rights hereby conveyed.

IT IS FURTHER AGREED AND UNDERSTOOD as follows:

1. This instrument and the easements and rights-of-way granted herein shall inure to the benefit of and be binding and obligatory upon the parties hereto and their successors and assigns, shall be covenants running with the land, shall burden title to the property owned by GRANTOR, and shall be covenants running with, appurtenant to and benefiting the title to the property owned by GRANTEES. The parties hereto agree that if the delivery of water to the property of described above is permanently diverted, or the flow of water to the property described above is otherwise permanently diverted so that the easement described herein is unnecessary, the easements and rights-of-way granted herein shall terminate.

2. GRANTEES shall indemnify, defend, save and hold harmless GRANTOR from and against any and all liability, loss or damage GRANTOR may suffer which arises out of or from, or is caused by, GRANTEES' use of the easements and rights-of-way granted herein.

3. This instrument and the easements and rights-of-way granted herein shall not convey to GRANTEES any interest whatsoever in any oil, gas, or other minerals located in, on or under the Easement Area.

4. This instrument contains the entire agreement of the parties related to the subject matter hereof and there are no other or different agreements or understandings between GRANTOR and GRANTEES, or their agents, except those expressly set forth

herein. GRANTOR, in executing and delivering this instrument, acknowledges it has not relied upon any promises, inducements, or representations of GRANTEES, or their agents, except those expressly set forth herein.

5. GRANTOR agrees not to reduce or increase the grade within the Easement Area by more than one (1) foot or knowingly permit any party other than GRANTEES to reduce or increase such grade without GRANTEES' prior written consent. Before GRANTOR allows any party other than GRANTEES to excavate or dig in any manner in the Easement Area, GRANTOR shall inform the other party of the existence of the easements and rights-of-way granted herein.

6. This instrument and the easements and rights-of-way granted herein grant a non-exclusive right and shall not limit the rights of GRANTOR to use the Easement Area for any other purpose so long as such use does not interfere with GRANTEES' exercise of the rights hereby conveyed. This instrument and the easements and rights-of-way granted herein are subject to any previously granted easements and rights-of-way on, over, under, across and through the Easement Area.

7. This instrument shall be governed by and interpreted under the laws of the State of Wyoming.

8. In the event of any legal proceeding for the interpretation or enforcement of this instrument, the prevailing party in such legal proceeding shall be entitled to recover its costs and expenses incurred, including, without limitation, its reasonable attorney's fees.

9. If any term or provision of this instrument is held to be invalid, illegal or unenforceable by a court of competent jurisdiction, such invalidity, illegality or unenforceability shall not affect any other term or provision of this instrument or invalidate or render unenforceable such term or provision in any other jurisdiction.

10. This instrument may be executed in any number of counterparts and each of such counterparts shall for all purposes be deemed to be an original. All such counterparts shall together constitute one and the same instrument. Wherever necessary, words used in the singular shall be construed to read in the plural and words used in the masculine gender shall be construed to read in the feminine gender.

DATED this _____ day of _____, 2022.

CITY OF CODY

By: _____

Title: _____

STATE OF WYOMING)
) SS.
COUNTY OF PARK)

The foregoing instrument was acknowledged before me by _____
_____, the _____ of the City of
Cody, on this _____ day of _____, 2022.

Witness my hand and official seal.

Notarial Official

My Commission Expires: _____

EXHIBIT "J"

DESCRIPTION OF IRRIGATION EASEMENT PARCEL

A twenty (20) foot wide easement over a portion of land within Parcel No.1 and Tract E of Cody Country Estates Book 96, Page 654, official records of and in the Office of the Clerk of Park County, Wyoming, located within Tract 70, Resurvey, Township 53 North, Range 101 West, of the 6th Principal Meridian, Park County, Wyoming, more particularly described as follows:

COMMENCING FOR REFERENCE at the Southeast Corner of the N1/2 of the NE1/4 of said Tract 70, being a railroad spike per the Certified Land Corner Recordation Certificate Document No. 2000-2199, official records of and in the Office of the Clerk of Park County, Wyoming; thence, westerly along the north line of said N1/2 of the NE1/4 (The Basis of Bearings for this description):

- A) N.89°58'52"W., 450.36 feet to a brass cap monument marking the intersection of said north line with the easterly right-of-way of 38th Street, being the southwest corner of Lot 2 of Beacon Hill Minor Subdivision, filed in Book P of Plats, page 28, official records of and in the Office of the Clerk of Park County, Wyoming; thence, along the west line of said Lot 2,
- B) N.00°09'13"E., 690.71 feet to a brass cap monument marking the northwest corner of said Lot 2; thence, along the south line of Parcel 1 as shown on Amended Record of Survey filed in Plat Cabinet "M", page 49, as Document No. 2014-3333, official records of and in the Office of the Clerk of Park County, Wyoming,
- C) N.89°51'27"W., 899.42 feet to a brass cap monument, being the northwest corner of Lot 41 of The Landing; thence,
- D) S.47°57'16"W., 439.11 feet to the **POINT OF BEGINNING**, for the following described centerline 20 foot wide easement;
thence the following four (4) courses,
 - 1) N.00°43'15"E., 37.56 feet along the centerline of said 20 foot wide easement; thence,
 - 2) N.17°58'48"W., 66.49 feet along the centerline of said 20 foot wide easement; thence,
 - 3) N.15°52'01"E., 34.89 feet along the centerline of said 20 foot wide easement; thence,
 - 4) N.56°36'53"E., 84.03 feet to the **POINT OF TERMINUS** of said easement.

The sidelines of said twenty-foot-wide easement are to be extended or shortened to meet at angle points and to create a continuous twenty-foot-wide easement.

The above described parcel **CONTAINS** 6,836 Square Feet, more or less.

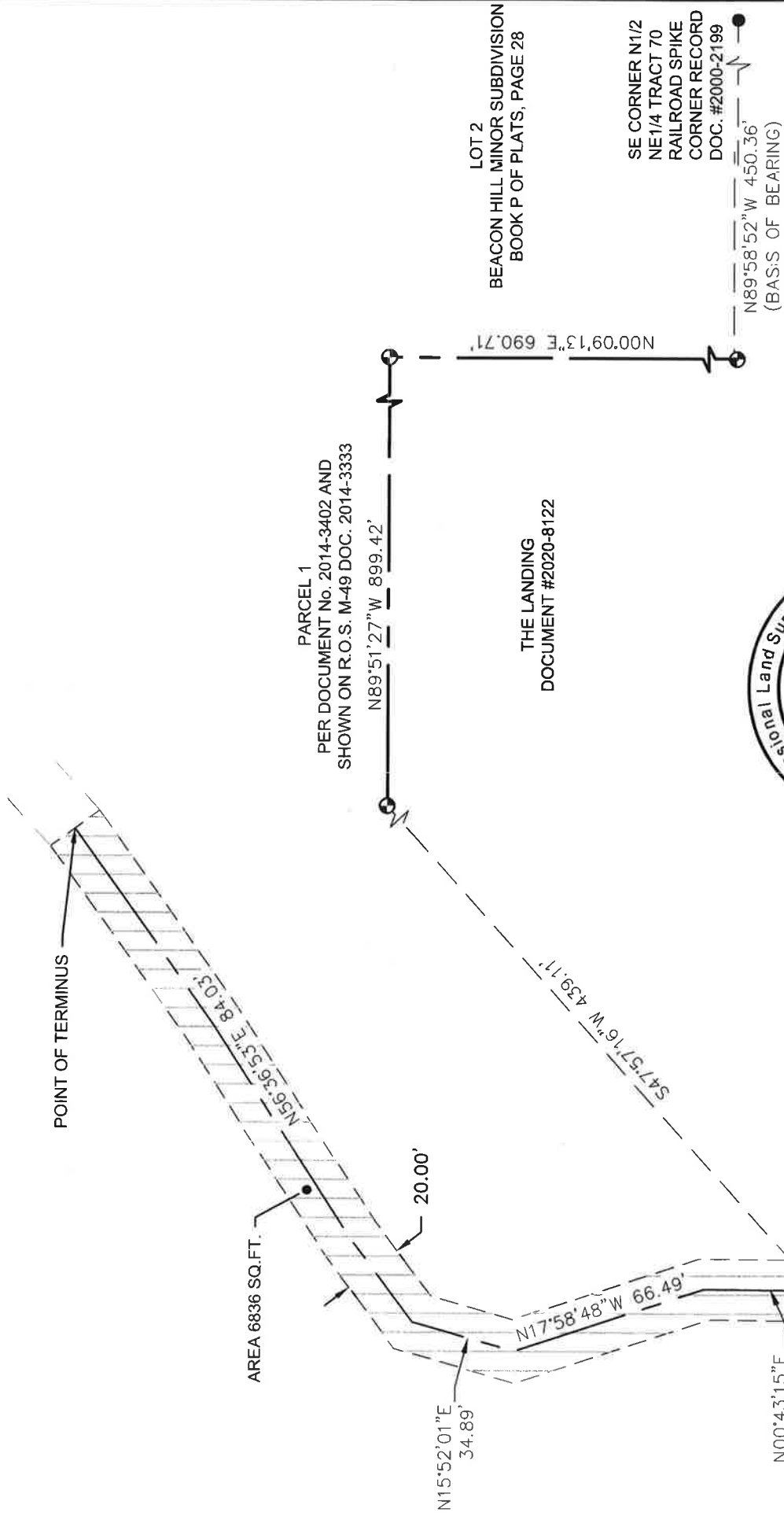
SUBJECT TO: to all Record Documents including any other easements, rights, rights-of-way, covenants, conditions, restrictions, reservations, agreements, and all other encumbrances of sight and/or record.

EXHIBIT K attached, and by this reference, made a part hereof.



EXHIBIT "K" SKETCH FOR IRRIGATION EASEMENT

LOCATED IN LOTS 45 AND 46 OF THE LANDING, TRACT 70, RESURVEY,
TOWNSHIP 53 NORTH, RANGE 101 WEST, 6TH P.M., PARK COUNTY, WYOMING



502 33RD STREET
CODY, WYOMING 82414
PHONE: (307) 587-3411 FAX: (307) 527-5182
E-FILE: 190598 Ease Sketch_Irrigation_South.dwg DATE: 3/8/2022 JOB: 190598

AGENDA ITEM SUMMARY REPORT

Cody Farmer's Market/Festival - Bob Moore Parking Lot

ACTION TO BE TAKEN

Consider a request from Shirley Bentley, Cody Farmer's Market (CFM) to utilize the Bob Moore Parking Lot on Saturdays for the Months of May through October 2022. The event would take place 9 am to noon with the participants setting up no earlier than one hour prior to the start and tear down within one hour after the event ends. Approval would include the normal vendors, as well as, the addition of music (none amplified); Kids Games and an Informational booth. (see map for location of these additional items)

SUMMARY OF INFORMATION

Over the past several years Cody Farmer's Market pays for an Event Permit and is authorized to utilize the Bob Moore Parking Lot on Saturday's (May through Oct) to hold a weekly Farmers Market. The group is requesting to utilize the same location for 2022, but would be adding some other attractions – Kids games, informational booth, and music to their first event of the year, as they did in 2021

FISCAL IMPACT

No Fiscal Impact as the CFM coordinates all activities with the vendors participating.
\$200.00 event permit for calendar year 2022 for this location.

RECOMMENDATION

1. Approve request
2. Deny request
3. Approve with modifications

ATTACHMENTS

City of Cody Agenda Request Forms, Liability insurance for event and Map outlining location of activities.

AGENDA & SUMMARY REPORT TO:

Shirley Bentley - Truegrace.eph2@gmail.com

AGENDA ITEM NO. _____



City of Cody Agenda Request Form



In order to fully prepare the Council for their meetings, individuals wishing to appear before the Council are asked to complete the following information prior to placement on the agenda. You will be notified of the date you have been scheduled to appear. You may also be contacted by City staff prior to the meeting to address concerns or provide additional information. Some requests may not require appearing before the Council for approval.

Please provide the following detailed information relating to your concern or request. **This form (and any relevant attachments) should be submitted in a timely manner, preferably at least 14 days prior to allow sufficient time for internal review. Untimely submission may result in the inability to be considered for approval.** Council packets are prepared in advance prior to Tuesday meetings. Meetings are held the first and third Tuesday of each month. Please complete the following information in full and return to City of Cody PO Box 2200 Cody, WY 82414 (Fax 307-527-6532).

Name of person to appear before the Council Shirley Bentley

Organization Represented Cody Farmers Market

Date you wish to appear before the Council 3-15-22

Email Address truegrace.eph2@gmail.com Telephone 307 645-3229

Names of all individuals who will speak on this topic Shirley Bentley

Event Title (if applicable) Cody Farmers Market Summer Kickoff

Date(s) of Event (if applicable) 5-7-22

Location of Event (if applicable) Bob Moore Parking Lot

Full description of topic to be discussed (include all relevant information including any street closures, times of event, any special requirements or request etc., attach additional sheet if necessary and map showing location of event where applicable) The Summer

Kickoff celebrates the season's first outdoor Cody Farmers Market. Operating hours are from 9am to 12pm. We'd like to have an information booth, which would sell raffle tickets and have complimentary ice cream and beverages. Also planned are kid's games with prizes and live music.

Which City employee(s) have you spoken to about this issue? Cindy Baker

Signature Shirley Bentley Date 2-21-22





BUSINESS SQUIRE ADDITIONAL POLICY DECLARATION
COMMERCIAL GENERAL LIABILITY COVERAGE PART

WS1532

EFFECTIVE 11/07/21
POLICY NO. 90014289 NAME CODY FARMERS MARKET

11/08/21

LIMITS OF INSURANCE

GENERAL AGGREGATE LIMIT (OTHER THAN PRODUCTS/COMPLETED OPERATIONS)	2,000,000
PRODUCTS/COMPLETED OPERATIONS AGGREGATE LIMIT	NOT APPLICABLE
PERSONAL AND ADVERTISING INJURY LIMIT	1,000,000
EACH OCCURRENCE LIMIT	1,000,000
DAMAGE TO PREMISES RENTED TO YOU LIMIT	50,000
MEDICAL EXPENSE LIMIT PER PERSON	5,000
LIABILITY DEDUCTIBLES PER OCCURRENCE BODILY INJURY	*NONE*
LIABILITY DEDUCTIBLES PER OCCURRENCE PROPERTY DAMAGE	*NONE*

THE FOLLOWING DISCLOSES ALL INSURED OPERATIONS KNOWN TO EXIST AT THE EFFECTIVE DATE OF THIS POLICY. ANY UNDECLARED OPERATIONS ARE NOT COVERED.

LOC. NO.	BLD. NO.	TYPE/DESCRIPTION	ANNUAL PREMIUM	MORTG
----------	----------	------------------	----------------	-------

01	01	TYPE CODE 4 MARKETS-OPEN AIR (LRO) NOT-FOR-PROFIT LOC. CODY WY 82414		
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INCLUDING PRODUCTS AND/OR COMPLETED OPERATIONS, SUBJECT TO THE GENERAL AGGREGATE LIMIT

00	00	DATA RESPONSE, CYBER LIABILITY & DATA PROTECTION	
		RETROACTIVE DATE 11/07/21	
		LIMITS OF LIABILITY	
		COVERAGE FORM DAMAGES AGGREGATE LIMIT OF LIABILITY	\$50,000
		COVERAGE FORM CLAIM EXPENSE AGGREGATE LIMIT OF LIABILITY	\$50,000
		PCI FINES, EXPENSES AND COSTS SUBLIMIT	\$25,000
		WEBSITE MEDIA LIABILITY SUBLIMIT	\$10,000
		DATA PROTECTION LOSS SUBLIMIT	\$10,000
		BUSINESS INTERRUPTION LOSS SUBLIMIT	\$10,000
		EXTORTION EXPENSE SUBLIMIT	\$10,000
		DEDUCTIBLE= 2,500	
00	00	EMPLOYMENT PRACTICES LIABILITY	
		RETROACTIVE DATE 11/07/21	
		LIMITS OF LIABILITY	
		AGGREGATE LIMIT "DAMAGES"	\$50,000
		AGGREGATE LIMIT "DEFENSE EXPENSE"	\$50,000
		EACH "CLAIM" LIMIT	\$50,000
		EACH "CLAIM" LIMIT "DEFENSE EXPENSE"	\$50,000
		DEDUCTIBLE= 2,500	

F0-10.115 (04/88)



CITY OF CODY
WYOMING

City of Cody
Vendor Application

READ GENERAL INFORMATION PRIOR TO COMPLETING

License Period: 5-1-22 to 9-30-22 Wyoming State Sales Tax # 83-2334867

Name of Business: Cody Farmers Market

Mailing Address of Business: 93 Canyon Rd. Clark, Wyo. 82435

Phone No. of Applicant: 307 645-3229 Cell Phone No. N/A

Contact Name for Applicant: Shirley Bentley

Type of Business/Product: Farmers Market. Produce, honey, baked goods, beef, herbal remedies, craft items, milk, eggs

Address(es)/location(s) where business will be conducted - List All Applicable locations

13th Street & Beck Ave. Bob Moore Parking Lot

Dates Business will be conducted in City limits: 5-7-22 through 9-24-22, Saturdays

Please list the names, contact information of all individuals conducting business under the above business name:
(attach additional sheets if necessary)

Name	EMAIL	Phone #
_____	_____	_____
_____	_____	_____
_____	_____	_____

Please list vehicle descriptions and license plate numbers of all vehicles operating under this license:
(attach additional sheets if necessary)

Vehicle Description (year, make, model)	License Plate Number	State
_____	_____	_____
_____	_____	_____
_____	_____	_____

Attach a location map showing where the business vehicle(s) structures, and any signs will be placed on each property location listed above.

Shirley Bentley
Signature of Applicant

2-21-22
Date

*A copy of this application will be faxed to the State of Wyoming
Department of Revenue for sales tax compliance verification (307) 754-2686.

For City Use Only

License Fee \$	_____
Date Paid	_____
License No	_____
CDD Approved	_____

ADOPTING THE WYOMING REGION 6 HAZARD MITIGATION PLAN

Whereas, the City of Cody, Wyoming recognizes the threat that natural hazards pose to people and property within our community; and

Whereas, undertaking hazard mitigation actions will reduce the potential for harm to people and property from future hazard occurrences; and

Whereas, the U.S. Congress passed the Disaster Mitigation Act of 2000 (“Disaster Mitigation Act”) emphasizing the need for pre-disaster mitigation of potential hazards;

Whereas, the Disaster Mitigation Act made available hazard mitigation grants to state and local governments;

Whereas, an adopted Multi-Hazard Mitigation Plan is required as a condition of future funding for mitigation projects under multiple FEMA pre- and post-disaster mitigation grant programs; and

Whereas, the City of Cody, Wyoming fully participated in the FEMA-prescribed mitigation planning process to prepare this Multi-Hazard Mitigation Plan; and

Whereas, the Wyoming Office of Homeland Security and the Federal Emergency Management Agency Region VIII officials have reviewed the “Wyoming Region 6 Hazard Mitigation Plan”, and approved it contingent upon this official adoption of the participating governing body;

Whereas, the City of Cody, Wyoming desires to comply with the requirements of the Disaster Mitigation Act and to augment its emergency planning efforts by formally adopting the Wyoming Region 6 Hazard Mitigation Plan.

Whereas, adoption by the governing body for the City of Cody, Wyoming, demonstrates the jurisdiction’s commitment to fulfilling the mitigation goals and objectives outlined in this Multi-Hazard Mitigation Plan.

Whereas, adoption of this legitimacies the plan and authorizes responsible agencies to carry out their responsibilities under the plan.

Now, therefore, be it resolved, that the City of Cody, Wyoming adopts the “Wyoming Region 6 Hazard Mitigation Plan.”

PASSED, ADOPTED AND APPROVED THIS _____ DAY OF _____ 2022.

ATTEST:

Certifying Official

ORDINANCE NO. 2022-03

AN ORDINANCE AMENDING TITLE 3, CHAPTER 3, SECTION 3-3-9 (B), OF THE CITY OF CODY CODE: LICENSE: DRIVER'S

BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF CODY, PARK COUNTY, WYOMING:

Title 3, Chapter 3, Section 3-3-9(B), of the City of Cody Code, shall be amended to provide as follows:

Possess a valid State of Wyoming driver's license; or any valid state license when operation is an animal drawn carriage.

This Ordinance shall become effective at the final passage and publication in the Cody Enterprise as required by law.

PASSED ON FIRST READING: _3/1/2022_____

PASSED ON SECOND READING: _____

PASSED ON THIRD READING: _____

MATT HALL, Mayor

ATTEST:

Cynthia D. Baker Administrative Services Director